



**University of Central Florida
College of Medicine
M.D. Program Curriculum Committee Minutes – M3/M4**

Meeting Date: 10/30/2020

Start time: 8:00 AM

Adjourn time: 9:00 AM

Chaired by: Dr. Klapheke

Zoom Attendance: (Doctors) Berman, Boucher, Castiglioni, Darowalla, Del Toro, Klapheke, Moran-Bano, Osborne, Pasarica, Peppler, Rubero, Taitano, Verduin (Staff) Ms. Anderson, Ms. Berry, Ms. Corsi, Dr. Dexter, Ms. Gilfedder, Ms. Hasegawa, Ms. Kennedy, Ms. Linton Walker, Ms. Marchena, Ms. Newsum, Mr. Orengo, Ms. Orr, Ms. Ramos, Ms. Reiner, Mr. Staack, Mr. Voorhees, Ms. Walton (Students) MS4 Jacob Renuart, MS3 Patrick Kroenung, MS3 Justin Chacko, MS3 Spencer Lessans

Agenda Item	Discussion/Conclusion	Recommendations/Actions	Responsible	Follow Up
Review Minutes	<ul style="list-style-type: none"> • Review of minutes from 9/25/2020 meeting. 	<ul style="list-style-type: none"> • Minutes approved. 	Dr. Klapheke	Complete
Announcements	<ul style="list-style-type: none"> • Update on Clinical Partners – Dr. Peppler <ul style="list-style-type: none"> ○ Dr. Peppler has reached out to OH and Advent Health in regards to accepting an M3 elective at their sites. ○ Step 2: 111 students have recorded a score from the class of 2021. Mean score of 249. 100% pass. ○ Step 1: 92 students have recorded a score from the class of 2022. Mean score of 241. 98% pass. • Welcome to Dr. Yanisa Del Toro, Assistant Clerkship Director for IM Clerkship • Curriculum committee did not approve the separation of the IM and FM clerkship. • Each Clerkship Administrator: in an effort to prevent overloading clerkships with students returning from LOA, let Margaret Orr know the MAXIMUM number of students each clerkship can take each block in 2021-2022. 		Dr. Klapheke	Complete

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	<ul style="list-style-type: none"> • Each Clerkship Administrator: please send to Liz Gordian (a) a list of any of your students who have to make up missed time, and (b) a list of available make up sites and dates, e.g., time during any of the following: Intersessions 1 and 2, and Transition to Core Clerkships (May 2021). • December 2020 Intersession 1: 1st week in Orlando (to allow for credentialing activities + suture/gown/scrub training) and 2nd week by Zoom (to allow students to return home for Holidays if desired) – Students have been notified already. • Each clerkship administrator needs to confirm that they can offer a full 4 week block of training during the next Transition course in May. This way we won't have to place makeup students in 2021-2022 blocks. 			
Student Updates	<ul style="list-style-type: none"> • Students have been reaching out asking if it is feasible that facilities in other states will be accepting students for away 2021-2022 rotations. <ul style="list-style-type: none"> ○ Anticipating that away rotations will be offered along with virtual rotations. ○ Evaluations have been received for recent virtual rotations. M4s have given positive feedback thus far. 		MS4 Jacob Renuart, MS3 Patrick Kroenung, MS3 Justin Chacko, MS3 Spencer Lessans	Complete
LCME Data Update	<ul style="list-style-type: none"> • Included in meeting materials packet. • Some concern with alternative experiences utilized in OBGYN and Surgery. • Should we have students formally request to use an alternative experience? 		Ms. Orr	Complete
Update from each clerkship on clinical training experiences during COVID	<ul style="list-style-type: none"> • Psychiatry: Very low number of alternative clinical experiences needed to date. Had an issue with a new site – students indicated that they felt like they were shadowing most of the time. Dr. Klapheke and Morayma have spoken with the site and have rectified the issue. • Neurology: No students have failed to get their required clinical experiences. Number of students 		Dr. Klapheke	Complete

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	<p>have indicated that they haven't seen as many patients as they would like during COVID.</p> <ul style="list-style-type: none"> • IMFM: Before an alternative experience can be done, it must be approved by a director. • Surgery: Some sites do not present common clinical entities in their cases. • Pediatrics: Seeing less newborn fever coming into the offices. This should change during the holiday season which will decrease the use of alternate experiences for that category. • OBGYN: Issues with student recognition of what qualifies as required encounters—can be addressed during orientations. 			
Faculty Development: tracking visits to sites	<ul style="list-style-type: none"> • Tracking for accreditation purposes. • Develop a system for tracking site visits. Who are you meeting with? What site? Which specialty? <ul style="list-style-type: none"> ○ Invite Faculty Development office so that they can track it? They do not necessarily need to be a part of the meeting. ○ Send out a monthly reminder and/or survey? 		Ms. Berry	Complete
PLANS FOR MAKING UP MISSED TIME BEFORE BLOCK 1 OF 2021-2022:	<ul style="list-style-type: none"> • Add another block of clerkships during the Transition to Core Clerkship course in May 2021 to schedule students who need to make-up a whole 4-week clerkship. 		Dr. Klapheke	Complete
Planning for Upcoming Holiday Break	<ul style="list-style-type: none"> • 25% of our students are from out-of-state and will likely travel to see their families. In state students may end up traveling to hot zones. Social distancing might not be conscientiously observed by some as they gather in groups to celebrate the Holidays. • Do we have students self-quarantine after they return from traveling? • Do we need to test students again once they return? Rapid test (takes 1 or 2 hours for results)? PCR test (takes 2-3 days)? PCR test is more accurate, per Dr. Rubero. • We might have to tell students to return to Orlando several days before the start of their rotations for possible testing. 	<ul style="list-style-type: none"> • Dr. Klapheke will draft a proposal and send it out to the committee for review by the end of the day. Rapid turnaround over the weekend. Planning on sending the proposal to the medical directors at student health services on Monday. 	Dr. Klapheke	Complete

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	<ul style="list-style-type: none"> • There is a strong feeling that we should have all students tested before they return to the core clerkships in January 2021. • Students will be permitted to arrange for testing on their own. Those who need assistance can be tested at the VA. • Students should be reminded of the importance of taking the necessary precautions during the holiday break to limit exposure. 			
M3/M4 curriculum for 2021-2022 – Dr. Klapheke	<ul style="list-style-type: none"> • 8 weeks of IM Clerkship and 4 weeks of FM Clerkship resuming in 2021-2022 		Dr. Klapheke	Complete
2022-2023 M3 Academic Calendar Preview	<ul style="list-style-type: none"> • Included in meeting materials packet. • Transition to core clerkships would overlap to some degree with M3 Block 12, M3 Intercession 2, and M4 Capstone. • Calendar is not ready for approval. 		Dr. Klapheke	Complete
Proposed new M3/M4 electives	<ul style="list-style-type: none"> • Internal Medicine Additional Clinical Experience • Palliative and Pain Management Principles <ul style="list-style-type: none"> ○ Non clinical. 	<ul style="list-style-type: none"> • Electives using unused clerkship placement sites - The courses should not be identical to the regular clerkship experience. With these clerkship site electives, the focus is on the clinical experience above all. Pass/Fail • Both proposals approved. <ul style="list-style-type: none"> ○ Passing to curriculum committee. 	Mr. Staack	Complete
Next Meeting	<ul style="list-style-type: none"> • Friday, November 20th at 8:00 AM via Zoom 			