

**University of Central Florida  
College of Medicine  
M1/M2 Minutes**

Meeting Date: 09/11/2020

Start Time: 3:00p

Adjourn Time: 3:58p

Chair: Dr. LaRochelle

Attendance: Drs. LaRochelle, Simms-Cendan, Davey, Harris, Cendan, Lambert, Castiglioni, Selim, Franceschini, Garbayo, Peppler, Gros, Rahman, Piazza, Gorman, Kay, Verduin, Plochocki, Hernandez, Ebert, Berman | Phil Bellew, Dale Voorhees, Michael Callahan, Allison Kommer, Casey Smith, Kim Martinez, Liz Ivey, Nadine Dexter, Deedra Walton, Alisha Corsi, Alisha Ramdihal, Carolina Marchena, Christie Hasegawa, Lucia Schweitzer, Laurel Poole, Mary Ann Reiner | Jordan Nelson, Daniel Stirt

Agenda Item	Discussion	Decisions
Approve minutes	<ul style="list-style-type: none"> <li>●</li> </ul>	<ul style="list-style-type: none"> <li>● Approved</li> </ul>
Announcements	<ul style="list-style-type: none"> <li>● Position updates               <ul style="list-style-type: none"> <li>● Dr. Torre accepted position formally, arrives Dec. 10<sup>th</sup></li> <li>● Further updates pending</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>●</li> </ul>
Student report	<ul style="list-style-type: none"> <li>● M2:               <ul style="list-style-type: none"> <li>● More comfortable with assessment feedback</li> <li>● Zoom sessions have been going well, including group sessions</li> </ul> </li> <li>● M1:               <ul style="list-style-type: none"> <li>● Similar feedback/issues with assessment as M2 had</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>●</li> </ul>
Module director reports	<ul style="list-style-type: none"> <li>● HB1:               <ul style="list-style-type: none"> <li>● Would also like to have coaching report for summative sessions, challenges on summative items, Respondus after quizzes</li> <li>● Final exams are planning in-person coaching report sessions (divided into groups to limit numbers in the building), requirement to attend for those who sign up</li> </ul> </li> <li>● FIRE:               <ul style="list-style-type: none"> <li>● Second research mentor fair went well, sorting minor technical challenges with remote learning</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>●</li> </ul>

	<ul style="list-style-type: none"> <li>● P-2: <ul style="list-style-type: none"> <li>●</li> </ul> </li> <li>● IPE program launched this week, first session scheduled for October</li> <li>● S-3: <ul style="list-style-type: none"> <li>● Last formal day of teaching has completed</li> <li>● Challenges with individual feedback during virtual learning</li> <li>●</li> </ul> </li> </ul>	
Curriculum mapping	<ul style="list-style-type: none"> <li>● Creating a continual process for mapping</li> <li>● Presentation from Michael Callahan: Curriculum Tagging – current tagging and future planning <ul style="list-style-type: none"> <li>● Using Microsoft Teams</li> <li>● Level of detail/type of session data captured</li> </ul> </li> </ul>	●
Student access to COM building	<ul style="list-style-type: none"> <li>● Task force has been meeting weekly</li> <li>● Most discussion has been outside curriculum, to use resources like the library, copy machine, or study rooms</li> <li>● Working to allow student access 8:00am – midnight, following appropriate guidelines and training</li> <li>● Aiming to allow access by end of September</li> </ul>	●
Return to in-person activities	<ul style="list-style-type: none"> <li>● Below 5% prevalence mark for region, moving to next phase</li> <li>● VA to facilitate COVID testing for M1/M2 before in-person activities</li> <li>● Travel restrictions, assessing risks, revision of M3/M4 document for feedback</li> <li>● How to handle issues where some students might not feel safe to return</li> </ul>	●
Other business	<ul style="list-style-type: none"> <li>● First telehealth Apopka clinic session worked well as a proof of concept</li> </ul>	●