

**University of Central Florida
College of Medicine
M1/M2 Minutes**

Meeting Date: 08/14/2020

Start Time: 3:00p

Adjourn Time: 4:57p

Chair: Dr. LaRochelle

Attendance: Drs. LaRochelle, Harris, Piazza, Hernandez, Franceschini, Cendan, Kauffman, Gros, Kibble, Plochocki, Simms-Cendan, Gorman, Dil, Pepler, Ebert, Lambert, Berman, Castiglioni, Rahman, Selim, Kay, Daroowalla, Garbayo, Davey | Phil Bellew, Dale Voorhees, Nadine Dexter, Kim Martinez, Alisha Ramdihal, Carolina Marchena, Casey Smith, Christie Hasegawa, Liz Ivey, Margaret Orr, Alisha Corsi, Abnel Rodrigues-Castro, Lucia Schweitzer | Jordan Nelson, Daniel Stirt

Agenda Item	Discussion	Decisions
Approve minutes	<ul style="list-style-type: none"> ● 	<ul style="list-style-type: none"> ● Approved
Announcements	<ul style="list-style-type: none"> ● Position updates <ul style="list-style-type: none"> ● Tentative agreement for Dr. Dario Torre December 10th ● Student printing available soon, communication about printing from COM will come from student affairs ● Task force on services/availability as students return <ul style="list-style-type: none"> ● Semi in-person office hours, possibly in COM building 	<ul style="list-style-type: none"> ●
Student report	<ul style="list-style-type: none"> ● Jordan Nelson is the new alternate M2 rep ● Feedback for summative assessments <ul style="list-style-type: none"> ● Students would like feedback on performance/improvement, but there is limited ability for students to safely review assessments ● Alternative means of providing feedback on assessments? A) list of tags missed from assessment B) mandatory sessions going over commonly missed quiz items C) status quo with optional debrief ● Poll on graded vs P/F – 50% of class that participated agrees or strongly agrees on pass/fail, citing concerns with remote learning. <ul style="list-style-type: none"> ● Pushback on using raw scores, year is underway with letter grades ● Combining S3/S4 rather than S3/S2 	<ul style="list-style-type: none"> ●

	<ul style="list-style-type: none"> ● Potential curriculum transformation, looking at future years after return from online format 	
Module director reports	<ul style="list-style-type: none"> ● Cardio/Pulmonary: <ul style="list-style-type: none"> ● Met with reps, see feedback above but overall feedback has been positive ● Zoom sessions have gone well, including the virtual Harvey session with heart sounds ● Limiting live sessions allows students to budget time flexibly ● Practice of Medicine <ul style="list-style-type: none"> ● Medical interviewing and MOP have gone well, technical issues have been minimal ● FIRE <ul style="list-style-type: none"> ● Intro sessions for both M1 and M2 ● Virtual research mentor fair is coming up on 8/28, FIRE is spreading out focused sessions for them this year ● FIRE conference will take place March 5th ● HB-1 <ul style="list-style-type: none"> ● Course is going well so far 	●
Student access to COM building	<ul style="list-style-type: none"> ● Students entering outside of designated classes ● How does COM react to exposures? <ul style="list-style-type: none"> ● Task force/guidelines from main campus ● Balancing 30% capacity, priority of sessions <ul style="list-style-type: none"> ● 	●
Return to in-person activities	<ul style="list-style-type: none"> ● Task for set to review this as implemented ● Proposed guidelines for return to face to face activity (attached with committee items) <ul style="list-style-type: none"> ● COM building activity as a response to available data/phases ● Use of prevalence in considering phases ● Approval process for staying one phase earlier if desired ● Uniform protocol for in-person office hours? ● Task force decisions vs timing appropriate for modules to implement: freeze phase decision at the point where lead time is needed for module implementation 	● Approved

	<ul style="list-style-type: none"> ● Motion: Approve guidelines 	
Schedule process proposal	<ul style="list-style-type: none"> ● Attached document – summary of current process + proposed ● Accommodations for retreats/COP/clinical ● M3/M4 clerkship exam timing ● Combined group retreat for setting room usage/times 	●
Combined assessments	<ul style="list-style-type: none"> ● May 10 – June 04: this is officially M2 time for financial aid reasons. ● Student flexibility regarding STEP 1 time, how this interacts with transition course ● Logistics of running the course/distribution of time ● Motion: M3 uses this time for transition to M3. 	● Approved
Other business	<ul style="list-style-type: none"> ● 	●