



**University of Central Florida  
College of Medicine  
M.D. Program Curriculum Committee Minutes – M3/M4**

**Meeting Date:** 08/14/2020

**Start time:** 8:00 AM

**Adjourn time:** 9:00 AM

**Chaired by:** Dr. Klapheke

**Zoom Attendance:** (Doctors) Berman, Boucher, Castiglioni, Darowalla, Del Toro, Kibble, Klapheke, LaRoche, Moran-Bano, Osborne, Peppler, Rubero (Staff) Ms. Anderson, Ms. Castro-Pagan, Ms. Corsi, Ms. Cubero, Dr. Dexter, Mr. Franceshini, Ms. Gilfedder, Ms. Hasegawa, Ms. Kennedy, Ms. Kierulf, Ms. Linton, Ms. Marchand, Ms. Marchena, Mr. Marshall, Ms. Newsum, Mr. Orengo, Ms. Orr, Ms. Ramos, Dr. Selim, Mr. Staack, (Students) MS2 Daniel Stirt, MS2 Jordan Nelson

Agenda Item	Discussion/Conclusion	Recommendations/Actions	Responsible	Follow Up
<b>Review Minutes</b>	<ul style="list-style-type: none"> <li>• Review of minutes from 8/7/2020 meeting.</li> </ul>	<ul style="list-style-type: none"> <li>• Minutes approved.</li> </ul>	Dr. Klapheke	Complete
<b>Announcements</b>	<ul style="list-style-type: none"> <li>• Members of the Clerkship Grading Template task force: Clerkship Directors, Leslie Marchand. Dr. LaRoche has agreed to give feedback on the task force's recommendation to the Curriculum Committee.</li> <li>• Tracking of required clinical encounters from Blocks 7/8 of last academic year.               <ul style="list-style-type: none"> <li>○ M4s are being asked to update their patient logs with actual patient encounters.</li> <li>○ Survey has been created on Webcourses where they can record this information.</li> <li>○ Assessment is tracking this information.</li> <li>○ There is no need to track direct observation data on cards. Direct observation data for LCME is recorded via evaluations.</li> </ul> </li> <li>• All transition to core clerkship grades have been signed off on. 100% pass.</li> <li>• Updates – Dr. Peppler</li> </ul>		Dr. Klapheke	Complete

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	<ul style="list-style-type: none"> <li>○ Annual evaluations – several students indicated that they did not have mid-clerkship feedback. This is most likely due to the schedule change caused by the pandemic during Blocks 7 and 8.</li> <li>○ A task force will be created to look into staffing the Medical Education building during COVID.</li> <li>○ IT has installed a printer on the 1<sup>st</sup> floor for students to use.</li> <li>○ Associate Chief of Education has been hired at Bay Pines.</li> </ul>			
<b>Student Updates</b>	<ul style="list-style-type: none"> <li>● Poll was sent out to M2 class regarding the 3<sup>rd</sup> year schedule for the class of 2023 and beyond. Those polled were overwhelmingly in favor of the 8/4-week schedule.</li> <li>● Class is in favor of having 3 electives and 1 four week off block.</li> </ul>		Daniel Stirt MS2 and Jordan Neslon MS2	Complete
<b>Proposed M3/M4 Curriculum for 2021-2022</b>	<ul style="list-style-type: none"> <li>● Updated proposal included in meeting materials.</li> <li>● Options for the 4 open blocks: 3 electives and 1 block “off” <ul style="list-style-type: none"> <li>○ At least one elective must be clinical</li> <li>○ Should we strongly encourage M3 students in 2021-2022 to take 1-2 blocks of Independent Study Research (sort of a “mini-FIRE 3”) that could lead to a poster/oral presentation/article submission? Perhaps we could also add an end-of-M3 Research Day. All of this might give our students an extra advantage in residency applications. <ul style="list-style-type: none"> <li>▪ Students believe making it a requirement would be unpopular, but are open to it as an elective.</li> </ul> </li> <li>○ How can we add more M3/M4 electives? <ul style="list-style-type: none"> <li>▪ As we open up spots at our affiliates in Bay Pines, Ocala, and</li> </ul> </li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>● Motion to vote on proposal. <ul style="list-style-type: none"> <li>○ 7 in favor. 0 opposed. <ul style="list-style-type: none"> <li>▪ Drs. Taitano and Pasarica not present at meeting and unable to vote.</li> <li>▪ Proposal passed. Moving to curriculum committee.</li> </ul> </li> </ul> </li> <li>● Morayma Cubero and Christie Hasegawa will begin to compile a list of all electives (M3/M4) in the coming months.</li> </ul>	Dr. Klapheke	Complete

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	<p>Gainesville, can we use these for electives?</p> <ul style="list-style-type: none"> <li>• M3 elective housing can be set up to use housing not being used by clerkship or M4 students. Numbers would have to be communicated to Operations so that leases can be set up for new apartments.</li> <li>▪ Would Orlando Health and/or Adventist Health accept our M3 students in electives outside of VSLO (latter is for M4 students only)? Scheduling system and level of training would need to be addressed.</li> </ul>			
<b>Next Meeting</b>	<ul style="list-style-type: none"> <li>• Friday, September 4<sup>th</sup> at 8:00AM via Zoom</li> </ul>			