



**University of Central Florida
College of Medicine
M.D. Program Curriculum Committee Minutes – M3/M4**

Meeting Date: 08/07/2020

Start time: 8:00 AM

Adjourn time: 9:30 AM

Chaired by: Dr. Klapheke

Zoom Attendance: (Doctors) Berman, Boucher, Castiglioni, Daroowalla, Del Toro, Kibble, Klapheke, Moran-Bano, Osborne, Peppler, Rubero, Taitano (Staff) Ms. Anderson, Ms. Corsi, Ms. Cubero, Dr. Dexter, Mr. Franceshini, Ms. Hasegawa, Ms. Kennedy, Ms. Linton, Ms. Marchand, Ms. Newsum, Mr. Orengo, Ms. Orr, Ms. Ramos, Ms. Reiner, Mr. Staack, Ms. Walton, Mr. Voorhees (Students) MS3 Patrick Kroenung

Agenda Item	Discussion/Conclusion	Recommendations/Actions	Responsible	Follow Up
Review Minutes	<ul style="list-style-type: none"> Review of minutes from 7/24/2020 meeting. 	<ul style="list-style-type: none"> Minutes approved. 	Dr. Klapheke	Complete
Announcements	<ul style="list-style-type: none"> Dr. Klapheke received an email from an M4 student stating that the 4-week M3 makeup rotation could also count towards the M4 requirements. That is not accurate. It is part of the M3 requirements. Alisha has outlined the requirements for the 4th year and published it online. Labor Day is the 1st day of Block 2. Students should check in with their preceptor at each site to see if they need to come in or not. The same goes for every holiday that occurs during clinical rotations. The curriculum committee has accepted the honors pass/fail grading schema across the clerkships. The committee has suggested moving forward with a standardized grading template for the next academic year. The food pantry is in need of goods to support our students. Any donations would be appreciated. Step 2 performance: 77 of the members of the Class of 2021 have recorded a score. Mean score of 252. 100% pass. 	<ul style="list-style-type: none"> A task force will be created to draft the new grading template for academic year 2021-2022. Each clerkship director should contact Dr. Klapheke to inform him who will represent their clerkship in the task force. 	Dr. Klapheke	Complete

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	<ul style="list-style-type: none"> Step 1 performance: 69 students have recorded a score. Mean score of 242. 100% pass. 			
Student Updates	<ul style="list-style-type: none"> Group of concerns regarding webcourses. The Neurology sites need to be updated on webcourses. Student tips should be emailed to Celia Linton so that they can be uploaded on webcourses for the Neurology clerkship. All clerkships should look into cleaning up/updating their respective webcourses' site. 		Patrick Kroenung MS3	Complete
CSSC Flexible Operations Plan	<ul style="list-style-type: none"> Dr. Castiglioni shared a power point presentation with the committee on CSSC operations in the context of COVID-19. 	<ul style="list-style-type: none"> The slides will be sent to the committee. 	Dr. Castiglioni	Complete
Edits to Student Evaluation Form	<ul style="list-style-type: none"> A sentence will be added urging preceptors to add narrative comments. 	<ul style="list-style-type: none"> Approved. 	Ms. Marchand	Complete
iCollaborative Non-Clinical Electives	<ul style="list-style-type: none"> Dr. Klapheke asked faculty development to look into what electives are available to students virtually. 25 options were identified (included in meeting materials). Large amount are COVID-19 related. 2-4 weeks in length. Faculty from COM would be required to act as the preceptor. Wholesale opportunities were identified for purchasing programs. This would require an affiliation agreement. 	<ul style="list-style-type: none"> The list will be posted online. Once posted, student representative(s) should touch base with the class to see if there are certain courses which students are gravitating towards so as to allow more efficient recruitment of preceptors. 	Ms. Ramos	Complete
Proposed M3/M4 Curriculum for 2021-2022	<ul style="list-style-type: none"> Options for the 4 open blocks: 2 electives, 1 Step 1 and/or Step 2 prep course, and 1 block "off" <ul style="list-style-type: none"> Who would take ownership of the Step 1 and/or Step 2 prep course? How can we add more M3/M4 electives? As we open up spots at our affiliates in Bay Pine, Ocala, and Gainesville, can we use these for electives? Strengths: Stress reliever for students. National reports seem to indicate that decreasing the clerkship time from 6 weeks to 4 weeks generally does not affect shelf scores. Fewer students per 	<ul style="list-style-type: none"> Clinical Skills may be able to assist with Step 1 and/or Step 2 prep course. Motion to vote with the amendment that one or more of the electives will have to be clinical and each elective will have to specify its prerequisites. <ul style="list-style-type: none"> Vote will be held next Friday, August 14th. 	Dr. Klapheke	Complete

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	<p>block opens up spots for electives. Decreases the competition for selectives in Surgery.</p> <ul style="list-style-type: none"> Concerns: Amounts to “packing” things closer together. Adds stress to faculty and staff. Large burden would be placed on Nemours administration which would have to coordinate on-site orientation every month for M3 students in addition to orientations for M4 students; an effort will be made to shift the Nemours orientations to every 12 weeks on “NBME Fridays.” 			
Next Meeting	<ul style="list-style-type: none"> Friday, August 14th at 8:00AM via Zoom 			