



**University of Central Florida
College of Medicine
M.D. Program Curriculum Committee Minutes – M3/M4**

Meeting Date: 06/12/2020

Start time: 8:30 AM

Adjourn time: 10:00 AM

Chaired by: Dr. Klapheke

Zoom Attendance: (Doctors) Berman, Castiglioni, Daroowalla, Fagan, Kibble, Klapheke, Moran-Bano, Osborne, Pasarica, Pepler, Rubero, Taitano, Verduin (Staff) Ms. Anderson, Ms. Castro-Pagan, Ms. Corsi, Ms. Cubero, Mr. Franceshini, Ms. Gilfedder, Ms. Hasegawa, Ms. Kennedy, Ms. Kierulf, Ms. Linton, Ms. Marchand, Ms. Marchena, Mr. Marshall, Ms. Newsum, Mr. Orengo, Ms. Orr, Ms. Ramos, Ms. Reiner, Dr. Selim, Mr. Staack, Ms. Walton, Mr. Voorhees (Students) Meena Kanhai MS4, Jacob Renuart MS4

Agenda Item	Discussion/Conclusion	Recommendations/Actions	Responsible	Follow Up
Review Minutes	<ul style="list-style-type: none"> • Review of minutes from 05/08/2020 meeting. 	<ul style="list-style-type: none"> • Minutes approved. 	Dr. Klapheke	Completed
Announcements	<ul style="list-style-type: none"> • Update on clinical partners – Dr. Pepler <ul style="list-style-type: none"> ○ HCA Naples – currently taking 4th year IM. Will participate in 3rd year once clerkships resume on August 10th. ○ Flagler – revised affiliation agreement. Looking forward to having students. COM will be providing PPE for students. ○ Bay Pines – starting with 4th year rotations. Looking forward to 3rd year rotations in August. ○ Very pleased with response from OH and Advent Health. Have been accommodating with 4th year student rotations. ○ Saint Cloud – Going to become part of the OH system as of July 1st. Not sure how this will impact possible 3rd and 4th year rotations in the future. ○ 42 students in Class of 2022 have taken STEP 1 exam. Mean score of 248. 1 student 		Dr. Klapheke	Completed

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	<p>has taken STEP 2 CK at this point in time. STEP 2 CS has been suspended for the next 12-18 months.</p> <ul style="list-style-type: none"> • Update on Transition to Core Clerkships course – Dr. Klapheke <ul style="list-style-type: none"> ○ Students would like a better estimate of how long it will take to complete activities/assignments. ○ Concern with the possibility of having to quarantine after travel. Travel by all students and employees is strongly discouraged – per UCF website. Students should exercise extreme caution with planning their travel. May need a more formal policy in the coming weeks. 			
Student Updates	<ul style="list-style-type: none"> • Requirements proposal <ul style="list-style-type: none"> ○ Lost about 6 weeks of clinical time in M3 due to virus. Most students will have to make up time in 4th year in addition to their current 4th year requirements. Students would like to explore the possibility of participating in more non-clinical activities to help them match. ○ There are no non-clinical requirements. Students are currently allowed to take up to 3 four-week blocks of nonclinical rotations. ○ Anticipate voting on reducing the clinical requirement by 4 weeks. ○ Concern that reducing the clinical requirements will dilute the 4th year. ○ Create a committee for exemptions? ○ Current requirements: AI, EM or Critical Care, and 6 rotations after that – 1 of which was a makeup from the 3rd year. Remaining 5 are electives. 	<ul style="list-style-type: none"> • MS4 Jacob Renuart – Propose to reduce the M4 clinical elective requirement by 1 block and increase the cap in the non-clinical portion of the required electives by 1 block. <ul style="list-style-type: none"> ○ Proposal does not pass. • Dr Taitano - Propose a change to the subcommittee structure that creates an exemption board that will review individual M4 student requests for exemptions to certain rotation requirements due to COVID-19 for the 2020-2021 academic year. <ul style="list-style-type: none"> ○ Approved. Sending to curriculum committee. 	MS4s Jacob Renuart & Meena Kanhai	In-Progress
Review of End-of-year M4 course	<ul style="list-style-type: none"> • Extremely positive. 		Dr. Klapheke	Complete

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and faculty evaluations				
Proposed Grading Rubrics	<ul style="list-style-type: none"> • The following grading rubrics were presented to the committee: <ul style="list-style-type: none"> ○ Psychiatry ○ Pediatrics ○ IMFM ○ Neurology 	<ul style="list-style-type: none"> • All four grading rubrics were approved. Passing to the curriculum committee. 	Dr. Klapheke	Complete
Intersessions 1 and 2	<ul style="list-style-type: none"> • Faculty Development – Workplace Based Assessments • Basic & Clinical Sciences Integration – Key Clinical Conditions 	<ul style="list-style-type: none"> • Both approved. Passing to curriculum committee. 	Dr. Klapheke	Complete
Proposed M3/M4 curriculum for 2021-2022	<ul style="list-style-type: none"> • Dr. Klapheke presented his proposal (included in packet). • Decision must be reached by August for planning purposes. 	<ul style="list-style-type: none"> • Will schedule another M3/M4 meeting in July to formally vote on the proposal. 	Dr. Klapheke	In-Progress
Review/Approval of M4 Course Proposals	<ul style="list-style-type: none"> • Evidence-Based Medical Education: Shaping the Education of Future Physicians <ul style="list-style-type: none"> ○ Hold for next meeting pending edits. • Anesthesia Elective, Bay Pines VAMC 	<ul style="list-style-type: none"> • Anesthesia Elective at Bay Pines VAMC <ul style="list-style-type: none"> ○ Approved. Passing to curriculum committee. 	Mr. Staack	Complete
Next Meeting	<ul style="list-style-type: none"> • Friday, July 10th at 8:00AM via Zoom 			