



**University of Central Florida
College of Medicine
M.D. Program Curriculum Committee Minutes – M3/M4**

Meeting Date: 07/24/2020

Start time: 8:00 AM

Adjourn time: 9:30 AM

Chaired by: Dr. Klapheke

Zoom Attendance: (Doctors) Berman, Boucher, Daroowalla, Del Toro, Kibble, Klapheke, Moran-Bano, Osborne, Pasarica, Pepler, Rubero, Taitano, Verduin (Staff) Ms. Anderson, Ms. Corsi, Ms. Cubero, Dr. Dexter, Mr. Franceshini, Ms. Hasegawa, Ms. Kierulf, Mr. Larkin, Ms. Linton, Ms. Marchand, Ms. Newsum, Mr. Orengo, Ms. Orr, Ms. Ramos, Dr. Selim, Mr. Staack, Ms. Walton, Mr. Voorhees (Students) MS3 Patrick Kroenung, MS3 Spencer Lessans, MS3 Michael Fiorino, MS3 Stephanie Erickson

Agenda Item	Discussion/Conclusion	Recommendations/Actions	Responsible	Follow Up
Review Minutes	<ul style="list-style-type: none"> Review of minutes from 7/17/2020 meeting. 	<ul style="list-style-type: none"> Minutes approved. 	Dr. Klapheke	Complete
Announcements	<ul style="list-style-type: none"> Dr. Klapheke has received requests from students that want to do virtual away rotations to qualify as their makeup for missing the core clerkship at the end of last year. Students have been told no as these rotations do not meet the core clerkship goals and objectives for patient care responsibilities. Step 2 results for 61 students: mean of 253 and 100% pass. Step 1 for 60 students: mean of 243 and 100% pass. 	<ul style="list-style-type: none"> Next meeting will be held on August 7th. 	Dr. Klapheke	Complete
Student Updates	<ul style="list-style-type: none"> Students have additional questions about the COVID FAQs. 	<ul style="list-style-type: none"> Students should email Dr. Klapheke with their questions so that they can be considered for the COVID FAQ document. 	Patrick Kroenung MS3, Spencer Lessans MS3	Complete

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Honors/Pass/Fail Grading for 2020-2021 M3 Clerkships	<ul style="list-style-type: none"> • Grading rubrics included in the meeting materials packet. 	<ul style="list-style-type: none"> • Motion to approve Psychiatry grading rubric. <ul style="list-style-type: none"> ○ Approved • Motion to approve Surgery grading rubric. <ul style="list-style-type: none"> ○ Approved • Motion to approve IMFM grading rubric. <ul style="list-style-type: none"> ○ Approved • Motion to approve Neurology grading rubric. <ul style="list-style-type: none"> ○ Approved • Motion to approve OBGYN grading rubric. <ul style="list-style-type: none"> ○ Approved • Motion to approve Pediatrics grading rubric. <ul style="list-style-type: none"> ○ Approved • Passing grading rubrics to curriculum committee. 	Dr. Klapheke	Complete
Proposed M3/M4 Curriculum for 2021-2022	<ul style="list-style-type: none"> • Document included in meeting materials packet. • Alleviates some concerns with finding quality rotations for students. • Proposal aligns M3 and M4 calendars. • Implement Step 1 & Step 2 prep? This would require a faculty member to help facilitate it. There would also need to be a P/F grade. In lieu of this, we could implement 3 M3 electives. • Concern with financial aid when the year extends beyond 12 months and has more than one block off. Do we consider the Transition course as part of the end of the M2 year? • Moving the Transition course to the end of the M2 year is feasible as long as students still have dedicated time off for STEP study time. • Do we still maintain control over the Transition course if it is moved into the second year? Would it interfere with the second-year curriculum at all? <ul style="list-style-type: none"> ○ Dr. Klapheke has been told that it would not interfere with M2 curriculum. ○ M3 faculty would be responsible for the Transition course. 	<ul style="list-style-type: none"> • Dr. Klapheke will speak with Dr. LaRochelle to see if this would impact the second year negatively. • The committee will need to come to a decision in the next 2 weeks so that it can be reviewed by the curriculum committee. 	Dr. Klapheke	Complete

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	<ul style="list-style-type: none"> • We could go back to 6 and 12 week clerkships; however, we would not have intersessions and would need more sites for students. • Clerkship directors generally find this proposal to be beneficial. 			
COVID-19 FAQs for M3/M4	<ul style="list-style-type: none"> • Document included in meeting materials packet. 	<ul style="list-style-type: none"> • Motion to approve document. <ul style="list-style-type: none"> ○ Approved. Passing to curriculum committee. 	Dr. Klapheke	Complete
Review/Approval of M4 Electives	<ul style="list-style-type: none"> • Child & Adolescent Psychiatry • Extramural (Away) Virtual Elective 	<ul style="list-style-type: none"> • Approved. Passing to curriculum committee. • Approved. Passing to curriculum committee. 	Mr. Staack	Complete
Next Meeting	<ul style="list-style-type: none"> • Friday, August 7th at 8:00AM via Zoom 			