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## M.D. Program Curriculum Committee Meeting Minutes

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**Date:** June 19, 2020

**Time:** 2:00 PM – 3:43 PM

**Chaired by:** Dr. Richard Pepler

### In Attendance

Drs. Berman, Castiglioni, Cendan, Davey, DeCampi, Dexter, Dil, Ebert, Gorman, Gros, Hernandez, Hirumi, Kauffman, Kay, Kibble, Klapheke, LaRochelle, Nyenhuis, Pepler, Rahman, Rubero, Schrimshaw, Selim, Simms-Cendan, Thompson, Topping, Verduin, and Wasserstrom. Ms. Berry, Ms. Borges, Ms. Corsi, Ms. Orr, Mr. Vorhees, Erickson (M3), Lessans (M3) Mikhail (M4), Pumilia (M4), and Wilhelm (M2).

### Approval of Minutes

- **May 15, 2020 minutes were approved with the following change.**
  - Appoint a Clinical Competency Committee (CCC) for M1-M4 students and the creation of a longitudinal competency dashboard mapped to the newly approved competencies and milestones recommended by the Curriculum Transformation Advisory Group and approved by CCom on December ~~19~~ 20, 2019.

### Student Updates

- M4s: Several students have taken the Step 2 CK exam at the alternate testing site at USF and others have been able to schedule a date to take their exam. Students have also been successful in trying to get new block 1 and 2 rotations.
- M3s: Students are working on the Transition to Core Clerkship module. All are doing well.
- M2s: Students were polled to assess the class' response to changes with the rescheduling of exams in grouping the assessments together and moving P1 to the end. Based on the fifty responses received, a large majority of the class was not in favor with this change.

## M1/M2 Subcommittee

- The following motions were approved by members.
  - **Motion #1:** Allow matriculating students who completed the Cellular Function and Medical Genetics and Health and Disease modules during their BMS Integrated Master's degree program to transfer credits to the M.D. program. [Course catalogue numbers: BMS 6938-0057 (93226); Special Topics HB1: Cell Function Medical Genetics (fall 2018); BMS 6938-0057 (20708); Special Topics HB3: Health and Disease (spring 2019)]
    1. Any students may elect to repeat the classes for credit; only students scoring at least a B-grade may transfer credits.
    2. Students electing to transfer credits pay full tuition and will audit these classes during their M-1 year.
    3. No other degree program credits may be considered for course exemption in the M.D. program.
  - **Motion #2:** Adopt the modified Practice of Medicine-2 module learning objectives that encompass the new multi-systems course component.
  - **Motion #3:** Adopt joint assessments for Cardiopulmonary/Endocrine/Reproductive and for Brain/Behavior/MSK/Skin. In each joint examination week provide two examinations, one on Thursday, one on Friday. Each examination consists of a mixture of items sampled across all the topics.
  - **Motion #4:** Prepare the Endocrine and Reproductive Systems module for fully online deployment. A limited number of face-to-face sessions may be sanctioned later by Dr. Pepler in accordance with prevailing University guidelines as conditions allow.

## M3/M4 Subcommittee

- Members approved the revised Neuro Patient Log.
  - 'Review EEG, CT and MRI with mentor' was added to align it with what was currently happening.
- Clarification on the Surgery Patient Log was requested. Members deferred it to the next meeting.
- Members approved the grading changes for Pediatrics and Psychiatry due to the loss of the OSCE.
- The IM/FM grading changes were deferred to next meeting.
- Members approved the formation of a Review Committee for M4 student requirement exception to three clinical and three non-clinical electives.

- Dr. Klapheke shared the 2019-2020 End of M4 course and faculty evaluations by students. Overall, it was incredibly positive.
- Members approved the following course proposals.
  - Intersession 1
  - Intersession 2
- Members also approved the following course proposals via electronic vote.
  - Anesthesia Elective
  - Outpatient Psychiatry
  - MedEd Development
  - Surgery Critical Care

## LCT

- The committee discussed the impact of the curriculum changes from Covid on LCT-IPE program.
- Members agreed to have a time between August through December for the students to participate in M3 IPE program.
- Clerkship directors will be asked to include a virtual program in the M3 year.
- Dr. LaRochelle will work with respective module directors for time in the first and second year.

## PES

- The following recommendations for S-5 were approved by members.
  - Module director plans/recommendations accepted with change:
    - A. Increase small group cases and self-learning modules.
      1. Change terminology of 'small group cases' to *active learning*.
    - B. Include more live-patient cases.
    - C. Work to improve the question bank
- A question was asked as to when will module evaluations take place for modules with delayed final exam assessment. PES will bring recommendations to the next CCom meeting.

## Class Rank Calculation Proposal

- Student Affairs and the Registrar's Office formed a task force composed of faculty and students to assist in determining the criteria for class rank for the classes of 2021 through 2023. The co-chairs of the group consisted of Dr. Kibble and Ms. Corsi.
- Members approved the following:

- All modules and clerkships in AY 2019-2020 that were converted to Pass/Fail grades will not to be included for future ranking purposes since this was done due to concerns for validity of scores as COVID differentially affected students.
- Any rubric for ranking should be applied equally to all students in any given cohort with the goal of achieving a valid, fair, and acceptable ranking mechanism.
- The rubric should be straightforward for clarity and transparency when described on the MSPE.
- Class of 2021: Standard GPA will be calculated. Credit hours will be corrected to total number of credit hours completed by each student (e.g., depending on length of clerkship completed in block 7/8, students starting M3 year late, etc.).
- Classes of 2022 & 2023:
  - Rank will be calculated using raw scores from modules and core clerkships rather than from a GPA.
  - Each module and core clerkship to report a final numeric score on a scale of 0-100 total points for use in ranking.
  - Transition to Clerkship course and Intersessions will not be included in the final ranking.

## Policies

- The Student Evaluation and Promotion Committee (SEPC) and the Grading and Assessment Policy and Appeals Process have been updated due to the current honor system not being in line with LCME guidelines. Members were asked to review and respond by July 10<sup>th</sup> with their vote in favor or against.

## Action Items

- Surgery Patient Log and IM/FM grading changes will be discussed at the next meeting.
- PES will make recommendations for when module evaluations should occur for those having delayed final exam assessment (cardiopulmonary and skin/musculoskeletal).
- Members will vote by July 10<sup>th</sup> on SEPC and Grading Assessment Policy and Appeal Process.