**University of Central Florida**

**College of Medicine**

**M1/M2 Minutes**

Meeting Date: 06/12/2020 Start Time: 3:01p Adjourn Time: 4:57p

Chair: Dr. Kibble

Attendance: Drs. Kibble, Peppler, Daroowalla, Kauffman, Dexter, Lambert, Gros, Berman, LaRochelle, Plochocki, Dil, Hernandez, Kay, Ebert, Rahman, Gorman, Verduin, Davey, Franceschini, Harris, Topping, Garbayo, Selim | Phil Bellew, Kim Martinez, Micah Marshall, Christie Hasegawa, Carolyn Castro-Pagan, Mary Ann Reiner, Carolina Marchena, Dale Voorhees, Melissa Cowan, Amanda Ramos, Lucia Schweitzer, Alisha Corsi, Deedra Walton, Liz Ivey, Margaret Orr | Daniel Stirt, Kimberly Munoz

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| Agenda Item | Discussion | Decisions |
| Approve minutes |  | * Approved |
| Announcements | * Dr. LaRochelle returning * Director’s update   + HB1: working on schedule, Panopto and Zoom. Recruiting facilitators   + S3: schedule draft, meeting on 6/24, converting to virtual format in progress   + P1/P2: Online medical interviewing and MOP solutions - more flexible with times for those.   + FIRE: M1 year officially finished. Survey for rising M2 students to assess COVID impact, working on adjustments for those who were. More virtual content, specifics to be determined |  |
| Student report | * Feedback from rising M2:   + Concern about exam weeks/combined exams, FIRE   + M1 finished smoothly |  |
| Transfer of BMS Master’s degree credits to MD program | * **Motion 1 in attached document** * Decision on whether students take COM courses for credit vs auditing must be made up front * Integration of groups of audit students into COM curriculum/group dynamics – students will be required to attend small group sessions | * Motion 1 approved |
| P-2 objectives and course modifications | * Multisystem/practice of medicine block summary * Consider standardized patient availability * New P-2 objectives   + Summary of objectives changes * Placement of assessments in the course * Course footprint in different systems modules and how it interacts with compressed schedules for systems modules * **Motion 2 in attached document** | * Motion 2 approved |
| Deployment of joint examinations | * **Motion 3 in attached document**   + Two-part exams, each with mixed content from the appropriate modules   + Benefits vs anxiety of mixed exams   + Details of how scoring will be applied to module grades to be decided by the committee referenced in Motion 4 (default is each module has its own separate items in the test blueprint)   + Reminder that low stakes summative items will be included as feedback during the course * **Motion 4 in attached document - tabled**   + Faculty workload of an ad hoc vs formal committee, and from generating/reviewing the questions directly   + Centralized assessment as it fits into planned curriculum transformation   + Scope of overview   + Role of module directors in exam creation, potential extra logistics slowing down the process, who has say in questions used?   + Further discussion needed about role of team members other than module directors | * Motion 3 approved |
| Timing and nature of return to COM | * **Motion 5 in attached document** * **Motion 6 in attached document - tabled** | * Motion 5 approved |
| Pass-fail grading for AY 2020-2021 | * Pass/fail merits in the context of COVID-19 * Need for consistent policy for each cohort and input from CCom * Impact of pass/fail on criteria used for internal/external evaluations of students   + How students distinguish themselves as strong performers * Uncertainty from changes to assessment process and how it influences pass fail vs letter grades |  |
| Other business |  |  |