**University of Central Florida**

**College of Medicine**

 **M1/M2 Minutes**

Meeting Date: 06/12/2020 Start Time: 3:01p Adjourn Time: 4:57p

Chair: Dr. Kibble

Attendance: Drs. Kibble, Peppler, Daroowalla, Kauffman, Dexter, Lambert, Gros, Berman, LaRochelle, Plochocki, Dil, Hernandez, Kay, Ebert, Rahman, Gorman, Verduin, Davey, Franceschini, Harris, Topping, Garbayo, Selim | Phil Bellew, Kim Martinez, Micah Marshall, Christie Hasegawa, Carolyn Castro-Pagan, Mary Ann Reiner, Carolina Marchena, Dale Voorhees, Melissa Cowan, Amanda Ramos, Lucia Schweitzer, Alisha Corsi, Deedra Walton, Liz Ivey, Margaret Orr | Daniel Stirt, Kimberly Munoz

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| Agenda Item | Discussion | Decisions |
| Approve minutes |  | * Approved
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| Announcements | * Dr. LaRochelle returning
* Director’s update
	+ HB1: working on schedule, Panopto and Zoom. Recruiting facilitators
	+ S3: schedule draft, meeting on 6/24, converting to virtual format in progress
	+ P1/P2: Online medical interviewing and MOP solutions - more flexible with times for those.
	+ FIRE: M1 year officially finished. Survey for rising M2 students to assess COVID impact, working on adjustments for those who were. More virtual content, specifics to be determined
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| Student report | * Feedback from rising M2:
	+ Concern about exam weeks/combined exams, FIRE
	+ M1 finished smoothly
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| Transfer of BMS Master’s degree credits to MD program | * **Motion 1 in attached document**
* Decision on whether students take COM courses for credit vs auditing must be made up front
* Integration of groups of audit students into COM curriculum/group dynamics – students will be required to attend small group sessions
 | * Motion 1 approved
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| P-2 objectives and course modifications | * Multisystem/practice of medicine block summary
* Consider standardized patient availability
* New P-2 objectives
	+ Summary of objectives changes
* Placement of assessments in the course
* Course footprint in different systems modules and how it interacts with compressed schedules for systems modules
* **Motion 2 in attached document**
 | * Motion 2 approved
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| Deployment of joint examinations | * **Motion 3 in attached document**
	+ Two-part exams, each with mixed content from the appropriate modules
	+ Benefits vs anxiety of mixed exams
	+ Details of how scoring will be applied to module grades to be decided by the committee referenced in Motion 4 (default is each module has its own separate items in the test blueprint)
	+ Reminder that low stakes summative items will be included as feedback during the course
* **Motion 4 in attached document - tabled**
	+ Faculty workload of an ad hoc vs formal committee, and from generating/reviewing the questions directly
	+ Centralized assessment as it fits into planned curriculum transformation
	+ Scope of overview
	+ Role of module directors in exam creation, potential extra logistics slowing down the process, who has say in questions used?
	+ Further discussion needed about role of team members other than module directors
 | * Motion 3 approved
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| Timing and nature of return to COM | * **Motion 5 in attached document**
* **Motion 6 in attached document - tabled**
 | * Motion 5 approved
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| Pass-fail grading for AY 2020-2021 | * Pass/fail merits in the context of COVID-19
* Need for consistent policy for each cohort and input from CCom
* Impact of pass/fail on criteria used for internal/external evaluations of students
	+ How students distinguish themselves as strong performers
* Uncertainty from changes to assessment process and how it influences pass fail vs letter grades
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| Other business |  |  |