



**University of Central Florida
College of Medicine
M.D. Program Curriculum Committee Minutes – M3/M4**

Meeting Date: 05/08/2020

Start time: 8:30 AM

Adjourn time: 10:00 AM

Chaired by: Dr. Klapheke

Zoom Attendance: (Doctors) Berman, Castiglioni, Daroowalla, Fagan, Harris, Kibble, Klapheke, Moran-Bano, Osborne, Pasarica, Peppler, Rubero, Taitano, Verduin (Staff) Ms. Anderson, Dr. Callahan, Ms. Corsi, Ms. Cubero, Mr. Franceshini, Ms. Gilfedder, Ms. Hasegawa, Ms. Kennedy, Ms. Kierulf, Ms. Linton, Ms. Marchand, Ms. Marchena, Mr. Marshall, Ms. Newsum, Mr. Orengo, Ms. Orr, Ms. Ramos, Ms. Reiner, Dr. Selim, Mr. Staack, Mr. Voorhees (Students) Meena Kanhai MS3, Jacob Renuart MS3

Agenda Item	Discussion/Conclusion	Recommendations/Actions	Responsible	Follow Up
Review Minutes	<ul style="list-style-type: none"> • Review of minutes from 03/27/2020 meeting. 	<ul style="list-style-type: none"> • Minutes approved. 	Dr. Klapheke	Completed
Announcements	<ul style="list-style-type: none"> • Shift in week #1 of Neurology Clerkship to increase clinical exposure. – Dr. Berman <ul style="list-style-type: none"> ○ Pertains to change made for the past year. All didactics completed in a shorter time frame. • Dr. Karen Jones will be replacing Dr. Villacres as the Site Director for all UCF medical students rotating through the PICU at Nemours. • Update on clinical partners – Dr. Peppler <ul style="list-style-type: none"> ○ VA Orlando and Bay Pines looking to begin rotations in August. ○ Nemours – 11 students assigned in June. Still a go at this time. ○ 6 students scheduled for electives at HCA Osceola – currently on hold. ○ Orlando Health – 3 students scheduled in June. 		Dr. Klapheke	Completed

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	<ul style="list-style-type: none"> ○ Prometric – 15,000 examinees have been cancelled. Not going to get through testing until mid-August. Possibility of setting up testing sites at medical schools throughout the country. ○ Class of 2022 – 34/120 have taken Step 1 so far. ○ Step 2 CS – cancelled at the moment. ● Dr. Klapheke presented Eligibility to Return to Patient Care document. Forms sent to administration for approval. ● Update on Transition to Core Clerkship Course – Dr. Klapheke <ul style="list-style-type: none"> ○ Zoom intro session scheduled next Thursday, May 14th at 11:00am. 			
PES Evaluation of Intro to Clerkship	<ul style="list-style-type: none"> ● What data should be looked at to provide a meaningful evaluation? <ul style="list-style-type: none"> ○ Evaluate as 1 complete course or by separate disciplines? ○ Feedback on individual sessions? ○ Class should consider selecting a group of students responsible for providing feedback. ○ Consideration should be placed on the fact that this is an emergency course in response to the hardships caused by COVID-19. 		Dr. Harris	Completed
Does every Clerkship still need/want to utilize the NBME Shelf Exam?	<ul style="list-style-type: none"> ● Shelf exams derive a substantial amount of attention from students, and with the decreased amount of clinical time, it may be worth exploring the possibility of eliminating some shelf exams. Proposal includes limiting the shelf exam to intercession periods and limiting the specialties in which the shelf exam is required to be taken. <ul style="list-style-type: none"> ○ Doing so would save money from the already limited budget. 	<ul style="list-style-type: none"> ● Proposal placed to a vote. <ul style="list-style-type: none"> ○ Not passed. 	Dr. Daroowalla	Completed

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	<ul style="list-style-type: none"> ○ Considered an important evaluation point in assessing a student’s competency. ○ There may be some correlation between preparation for shelf exams and better performance on Step 2 CK. ○ With Pass/Fail, fear and/or anxiety of performance should be alleviated. 			
Student evaluations: require narrative comments before the faculty can sign off in Oasis?	<ul style="list-style-type: none"> ● Proposal requires preceptors to record narrative comments on evaluations before they are allowed to sign off in Oasis. <ul style="list-style-type: none"> ○ Concern that some may enter “N/A” to bypass this rule. 	<ul style="list-style-type: none"> ● Implementing as a pilot in the IM/FM clerkship for the upcoming academic year. Drs. Daroowalla and Pasarica will work with Dr. Selim and Ms. Orr to see if it is feasible. 	Dr. Klapheke and Mr. Staack	In-Progress
Patient Log Updates	<ul style="list-style-type: none"> ● Surgery – Dr. Taitano and Ms. Newsum <ul style="list-style-type: none"> ○ Passed. ● Neurology – Dr. Berman and Ms. Linton <ul style="list-style-type: none"> ○ Passed. 	<ul style="list-style-type: none"> ● Both approved. 	Dr. Klapheke	Completed
Review/Approval of M3/M4 Course Proposals	<ul style="list-style-type: none"> ● Teleurgent Care in the Department of Veteran Affairs 	<ul style="list-style-type: none"> ● Approved. Passing to curriculum committee. 	Mr. Staack	In-Progress
Next Meeting	<ul style="list-style-type: none"> ● Friday, June 12th at 8:30am via ZOOM 			