



M.D. Program Curriculum Committee Meeting Minutes

Date: March 20, 2020

Time: 1:00 PM – 3:07 PM

Chaired by: Dr. Richard Peppler

In Attendance

Drs. Berman, Castiglioni, Cendan, Daroowalla, Davey, DeCampi, Dexter, Dil, Ebert, Gorman, Gros, Harris, Hernandez, Kauffman, Kay, Kibble, Klapheke, LaRochelle, Mehta, Pasarica, Peppler, Rahman, Rubero, Selim, Simms-Cendan, Thompson, Topping, and Verduin. Ms. Borges, Ms. Corsi, Ms. Kommer, Mr. Larkin, Ms. Ramos, Mr. Staack, Mr. Voorhees, Erickson (M2), Lessans (M2) Maag (M1), Pumilia (M3), Mikhail (M3), and Wilhelm (M1).

Approval of Minutes

- January 17, 2020 minutes were approved as circulated.

M3/M4 Subcommittee

The members approved the following recommendations due to COVID-19.

- (M3 Students)
 1. **The NBME Shelf Exam:** For students currently on a 6-week clerkship, the NBME Shelf Exam will be postponed from Thursday, March 26, 2020, to sometime during the week of April 7, 2020. Beginning April 7th, the NBME will be offering an alternative means of administering the test consistent with a “social distancing” approach.
 2. **M3 Capstone:** Will take place the week of May 11, 2020: For now, that continues as planned but, at a minimum, more of the sessions will be converted to online presentations. Students will be updated as the date gets closer.
 3. **CLERKSHIPS’ PLAN:** Begin Block 8 on March 30, 2020, with two weeks of alternative clinical experiences and online didactics plus other usual clerkship duties as assigned (case write-ups, EBM projects, informed consent exercises, etc.). Clerkship directors and administrators will reach out with plans for their clerkships. COM is ready to purchase online training resources for clerkships as needed.

Beginning April 13, 2020:

1. M3 students already scheduled for a non-clinical M3 elective for the final weeks of M3 will proceed with this elective as planned.

2. All other M3 students will begin EITHER a 4-week **M4** non-clinical rotation, OR take 4 -weeks of vacation (which would count as one of the 3 allotted M4 blocks that can be taken off). This 4-week block would be credited for their M4 year. However, since they will have missed the final four weeks of the final block of M3, they will need to make these four weeks up in M4 by:
 - If they missed more than two weeks of direct patient care in the 6-week Core Clerkships (Psychiatry, Neurology, Pediatrics, or OB-GYN), they will need to take a 4-week rotation in the respective discipline.
 - All students on Surgery and IM/FM in the final M3 block will have missed at least four weeks of direct patient care and will need to take at least a 4-week rotation in the respective discipline.

End-of-M3 OSCE: At present, CSSC is recommending these be delayed and offered through the summer - June, July and August.

- (M4 Students)
 1. **Blocks 10 and 11:** For students not on vacation in blocks 10 and 11, individualized plans for nonclinical rotations for almost all M4 students for blocks 10 and 11 will be available; a few are still pending, but these should be finalized within the next week.
 2. **M4 Capstone:** Will be held the week of April 27, 2020: for now, that continues as planned but, at a minimum, more of the sessions will be converted to online presentations. Students will be updated as this gets closer.

By COM adjusting graduation requirements when necessary, all students will be ready to graduate on time.

M1/M2 Subcommittee

The members approved the following recommendations due to COVID-19. Dr. LaRochelle will be working with individual module directors impacted over the coming weeks to develop the tactical approach necessary to accomplish COM's mission at hand.

- (M1 Students)
 1. All instructional activities will be transitioned to an online modality through the end of the current academic year to include:
 - A. Remainder of HB3
 - B. Remainder of C1
 - C. All of Heme/Onc
 2. All clinical skills activities will be suspended to include:
 - A. COP experiences
 - B. P1 OSCE
 3. Maintain the current exam schedule using an online format
 - A. HB3 final on April 24th
 - B. Heme/Onc final on May 21st
 - C. C1 final on May 22nd
 - D. Epi/Biostat NBME – early April (specific date TBD)
 - E. P1 OSCE – delivered during the M2 year

4. Current learners already required to accomplish remediation of a module will proceed per standard procedures.
 5. Learners who will need remediation of modules not yet complete will be addressed at the completion of the academic year.
- (M2 Students)
 1. Given the uncertainty of whether testing centers will be open to accomplish the USMLE Step 1 exam, COM is providing learners with the flexibility to accomplish Step 1 before May 11, 2021 in the event these testing centers are closed through May 2020.
 2. COM will deliver the S6 final exam during the current M3 orientation week. (Week of May 11th)
 3. The P2 NBME written exam will be accomplished during the current M3 orientation week. (Week of May 11th)
 4. The P2 OSCE will be accomplished over the course of the M3 orientation week and into the first clerkship block if necessary.
 5. Current learners already required to accomplish remediation of a module will proceed per standard procedures. COM will address the need for remediation of either the S6 module, P2 module, or Step 1 exam as those events occur.

Action Items

- Members will be asked to review the Clinical Pulmonary Rotation elective and PES recommendations and vote electronically.