



**University of Central Florida
College of Medicine
M.D. Program Curriculum Committee Minutes – M3/M4**

Meeting Date: 02/14/2020

Start time: 7:30 AM

Adjourn time: 9:00 AM

Chaired by: Dr. Klapheke

Attendance: (Doctors) Berman, Boucher, Castiglioni, Darowalla, Fagan, Kibble, Klapheke, Pepler, Rubero, Taitano, Verduin (Staff), Ms. Anderson, Ms. Blom, Dr. Callahan, Ms. Corsi, Ms. Cubero, Ms. Gilfedder, Ms. Hasegawa, Ms. Kennedy, Ms. Kierulf, Ms. Linton, Ms. Marchand, Ms. Newsum, Mr. Orenge, Ms. Orr, Dr. Selim, Mr. Staack, (Students) Meena Kanhai MS3, Jacob Renuart MS3

Agenda Item	Discussion/Conclusion	Recommendations/Actions	Responsible	Follow Up
Review Minutes	<ul style="list-style-type: none"> • Review of minutes from 12/20/2019 meeting. 	<ul style="list-style-type: none"> • Minutes approved. 	Dr. Klapheke	Completed
Announcements	<ul style="list-style-type: none"> • There will be a webinar for M4s who match into residencies in Florida. Assists them with preparing for residency. March 24th 11am-12:30pm. • M4 requirements. No changes made for next year. Trying to build numbers of M4 electives. Contact Dr. Klapheke if new sites for electives are identified. <ul style="list-style-type: none"> ○ Plastic Surgery interest group is evolving in Bay Pines, and a 4th year elective is planned. ○ Specific interest in Anesthesiology at Bay Pines is being developed as well. • Update – Dr. Pepler <ul style="list-style-type: none"> ○ Step 1 exam will become pass/fail as of January 2022 (estimated). ○ M3 scheduling process has reached its completion for class of 2022. ○ Drs. German and Pepler will be meeting with leadership of Advent Health and Orlando Health in the coming weeks. 		Dr. Klapheke	Completed

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	<ul style="list-style-type: none"> All general comments submitted to Qualtrics/Promobes will now be reviewed by the respective Assistant Deans. 			
Student Updates	<ul style="list-style-type: none"> Update on Heart of Florida: <ul style="list-style-type: none"> Placements continue until April 10th; students scheduled after that have already been reassigned. 3% of students had been scheduled at Heart of Florida. Poinciana Medical Center being developed for Surgery. Saint Cloud being looked at as well. 		M3/M4 Student Representative – Jacob Renuart (MS3) & Meena Kanhai (MS3)	Completed
Summary of Mid 2019-2020 M3 Student Evaluations of Rotations and Faculty	<ul style="list-style-type: none"> Very positive regarding faculty and electives. 		Dr. Klapheke	Completed
LCME Data Review Student Performance and Clerkship Evaluation Data, especially Duty Hours, etc.	<ul style="list-style-type: none"> Data looks good. No issues to report. 		Dr. Selim and Ms. Orr	Completed
Student Requests to Change Clerkship Sites	<ul style="list-style-type: none"> Form has been updated. Committee consisting of Ken Staack, Margaret Orr, Allison Kommer, Dr. Klapheke, and Dr. Kibble will be reviewing the forms. Submission of form does not guarantee approval. Must be submitted 8 weeks prior to the start of rotation. 		Dr. Klapheke & Mr. Staack	Completed
Standardization of Clerkship Grading Rubrics and Narratives for 2020-2021? Considerations:	<ul style="list-style-type: none"> Must be supported by CTAG and consistent with assessment philosophy of UCF COM, M1-M4. Clerkship Administrators (not students) should assign evaluators in Oasis based on assignments Should we eliminate NBME Shelf Exam cutoff score determinants of “A”? What effect would this have: <ul style="list-style-type: none"> Psychiatry: 90% A’s Pediatrics: 77% A’s 	Options: <ul style="list-style-type: none"> Keep things the way they are. Pilot study for one or two clerkships (AY 2020-2021). Drop NBME cutoff. Keep cutoff. Students who clinically would have earned an “A” – receive “clinical honors”. Transcripts would have to be changed. 	Dr. Klapheke	In-Progress

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	<ul style="list-style-type: none"> ○ Surgery: Historically – 35-40% A’s and this would increase toward 90% ○ IMFM – 48% A’s ○ Neurology: 90.5% A’s ○ OBGYN: 80% A’s <ul style="list-style-type: none"> ● Include NBME Shelf Exam general performance (not specific scores) and other objective performance data (OSCE performance, etc.) for each clerkship? ● Set the top 30% of clerkship performers as “A”? <p style="text-align: center;"><u>Discussion:</u></p> <ul style="list-style-type: none"> ● Pro – 70th percentile cutoff on Shelf exam for “A” eligibility. Other aspects of the grade are less reliable/standardized. Adjusting the grading rubric components’ percentage break down won’t make much of a difference in the grade. ● Con -- 70th percentile cutoff does not work. Student favors removing it; however, doing so could actually hurt many students by making our grades so inflated as to be meaningless. ● Students are interested in using standard deviation cutoffs and the implementation of RIME criteria. More emphasis should be placed on clinical performance. University of Washington uses standard RIME and has added other components pertinent to the respective specialty. Ramifications for faculty development, etc. Problem being faced today is – do we prioritize student behavior in the clerkships? ● But boiling RIME down to a number defeats the purpose. ● Students perceive the Shelf Exam as a “mini step 2”. Perception is that students wouldn’t study as rigorously with the absence of the 70th percentile cutoff. 	<ul style="list-style-type: none"> ● Agree as a group to make narratives more robust with additional descriptive data. 		

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	<ul style="list-style-type: none"> • Should there be greater standardization of grading rubrics among all the clerkships? • Faculty clinical evaluations of students: should the weight of the clinical evaluations be scaled to the amount of clinical encounter time? • Assessment instruments might not be the best (clinical evaluations, NBME, etc.). Consider a more robust narrative. Discuss different strengths in a student that might not be reflected in their letter grade. • Program directors are looking at students with exceptional grades prior to residency interviews. • There is still a certain level of unfairness based on clerkship rotation schedule, especially in Surgery (due to distance and travel times back to campus for the Shelf exam). Should time be set aside 1 or 2 days before the Shelf Exam to study – creating a more level playing field for students who are at a disadvantage due to rotation site locations? Or should away sites release their students 1 day earlier? M2 students are generally concerned with their performance on the surgery shelf exam. Some M3 students have recommended that they choose a less rigorous M3 elective so that they can dedicate more time to studying for the Surgery Shelf exam. • Do we look into testing centers to help alleviate the issue of distance? 			
Review/Approval of Any New M4 Course Proposals	<ul style="list-style-type: none"> • Clinical Pulmonary Rotation <ul style="list-style-type: none"> ○ Reviewed by Dr. Klapheke, Dr. Daroowalla, and the library. ○ Texts have been suggested. Available at the library. ○ Edit proposal for typos. 	<ul style="list-style-type: none"> • Approved. Passing to Curriculum Committee - pending edits. 	Mr. Staack	In-Progress
Next Meeting	<ul style="list-style-type: none"> • Friday, March 27, 2020 - 7:30 AM COM 101 			