



M.D. Program Curriculum Committee Meeting Minutes

Date: October 18, 2019

Time: 2:02 PM – 2:54 PM

Chaired by: Dr. Richard Peppler

In Attendance

Drs. Berman, Castiglioni, Cendan, Dexter, Dil, Gorman, Gros, Hirumi, Kay, Klapheke, Lambert, La Rochelle, Mehta, Pasarica, Peppler, Rahman, and Rubero. Ms. Berry, Ms. Borges, Ms. Corsi, Ms. Orr, Lessans (M2), Mikhail (M3). Drs. Harris, Thompson, Topping, and Voorhees by phone.

Approval of Minutes

- September 20, 2019 minutes were approved as circulated except for the following revision.
 - CTAG and CTEC have ~~decided~~ recommended not to move forward with a full curriculum transformation at this time until appropriate resources for changes are identified.

M1/M2 Subcommittee

- The members approved the proposed early academic start date to begin a week earlier to last week in July. This schedule includes hurricane days and will only apply to the first and second academic years.

Student Updates

- (M3s)
 - Pleased with the last IPE event.
 - Waiting on the survey for the LCT sessions.
 - Received notice to register for the Step 2 exam; wondering if there will be any guidance as to when to take the exam.
 - No issues at Osceola.
 - Positive feedback on faculty and housing at Bay Pines.
 - Concerns at North Florida with OB-GYN due to very few cases. Dr. Peppler has a meeting scheduled at North Florida and will address this concern.
 - HCA policy, which does not allow medical students to shadow at HCA sites, is causing some anxiety with students.

- (M2s)
 - Have been informed of the process of registering for Step 1 and signing up for third year rotations and clerkships.

M3/M4 Subcommittee

- Members approved the proposed M3 & M4 calendars for 2020-2021.
- Members approved the proposed policy changes in the number of excused absences/per rotation:
 - 1 day for a 2-week rotation, 2 days for a 4-week rotation, 3 days for a 6-week rotation. All 3rd year rotations will be capped at 3 days of excused absences.
 - Any excused absences more than these limits will need to be made up, e.g., if a student has four excused absences during a 6-week rotation, they will need to plan with the clerkship director on how to make up 1 day (perhaps through weekend or on-call duties).
- Ward Ethics M4 2-week elective was tabled. Members have asked for clarification.

Announcements/Updates

- Dr. Peppler shared the AAMC Residency form. The AAMC is seeking input on a proposed AAMC initiative to enhance the transition to residency. They are currently exploring the development of a national, standardized process for program directors to provide feedback on the readiness of their residents for PGY-1 training.
- The Curriculum Transformation Executive Committee (CTEC) will be meeting with Dr. German to discuss the plan moving forward.
- Dr. Peppler shared a positive letter from an attending about one of our students.

Action Items

- Andrea Berry to submit the Ward Ethics elective to faculty for clarification.