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## M.D. Program Curriculum Committee Meeting Minutes

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**Date:** July 19, 2019

**Time:** 2:03 PM – 3:00 PM

**Chaired by:** Dr. Richard Peppler

### In Attendance

Drs. Berman, Castiglioni, Dexter, Dil, Gros, LaRochelle, Peppler, Selim, Topping, and Verduin. Ms. Berry, Ms. Borges, Ms. Orr, Mr. Voorhees, and Pumilia (M3). Drs. Banks, DeCampi, Fagan, and Hirumi and Mikhail (M3) by phone.

### Approval of Minutes

- May 17, 2019 minutes were approved as circulated.

### Student Updates

- (M3) – Students are doing well in their rotations including those students at the new sites (Ocala and North Florida). They are also happy with their Step Scores.

### Subcommittees

#### M3/M4

- Members approved the following course proposals:
  1. AI-Ambulatory IM – Dr. Cannarozzi
  2. AI-Clinical Ophthalmology – Dr. Shaikh
  3. Clerkship Elective in Ambulatory IM – Dr. Cannarozzi
  4. Clinical Clerkship-Florida Cardiopulmonary Center – Ahuja
- The Telemedicine course proposal was tabled due to the committee wanting clarification on what students will be expected to complete during the independent study time. The course proposal will be presented again at the next meeting in August.

### Policies

- The Good Standing Policy was approved by members. Members also approved the revisions to the Grading Policy and Appeals Process as well as the Student Evaluation and Performance Committee Policy. Policies will be posted and updated on the GPS website.

## **CTAG Update**

- The Curriculum Transformation Advisory Group (CTAG) continues to meet on Tuesdays from 7:00 – 8:00 am.
- The Curriculum Transformation Steering Group has been renamed the Curriculum Transformation Executive Committee (CTEC). The CTEC is scheduled to meet on Wednesday, July 24<sup>th</sup>. CTEC hopes to finalize charge and establish sub-committee membership.
- The CTAG Retreat is tentatively scheduled for a Saturday in September. More details to come as the date is confirmed.

## **LCME Update**

- Two follow-up reports have been requested by the LCME.
  - Financial report due April 1, 2020.
  - Diversity report due April 1, 2021.

## **Clinical Partners/Clerkships Update**

- The OB-GYN Clerkship is exploring opportunities with some providers at Central Florida Regional Hospital. They have indicated that they have new OB physicians on staff that are interested in being involved in the educational program. Dr. Caceres and Ann Kennedy have reached out to them. No students have been assigned there yet.
- Poinciana Medical Center continues to be a possibility. The CEO indicated that the physicians in Internal Medicine, Family Medicine and Surgery seemed very positive in having medical students at their facility for those rotations.
- Dr. Pepler and Ms. Orr recently met with nine physicians and several staff at St. Cloud Regional Center who are interested in working with our medical students for rotations in GYN Oncology, Internal Medicine, and Emergency Medicine as well as electives in GI, Anesthesiology and Cardiology. Currently in the process of getting faculty appointed and getting the clerkship directors and administrators in touch with the physicians and staff. It is anticipated to have rotations there in September of this year and electives late fall or early next year.
- It is confirmed that Advent Health bought Heart of Florida. The CEO of HoF has indicated that it's business as usual and stated she is committed to the educational program.

## **Other Business**

- The committee was reminded of the following resources that are in place for faculty. Both can be found on the Faculty Life webpage.
  - Best Practices for Self-Learning Modules
  - Teaching Philosophies & Strategies document
- Scores for Step 1 & 2 were shared with the committee members.