**University of Central Florida**

**College of Medicine**

**M1/M2 Minutes**

Meeting Date: 08/09/2019 Start Time: 3:04p Adjourn Time: 4:25p

Chair: Dr. LaRochelle

Attendance: Drs. LaRochelle, Harris, Plochocki, Ebert, Peppler, Cendan, Simms-Cendan, Gorman, Dil, Kauffman, Topping, Daroowalla, Gros, Verduin, Rahman, Amanda Blom, Liz Ivey, Nadine Dexter, Allison Carli, Phil Bellew, Deedra Walton, Rel Larkin, Alisha Corsi, Christie Hasegawa, Margaret Orr, Student rep: Patrick Kroenung, Anuj Kunadia

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| Agenda Item | Discussion | Decisions |
| Approval of minutes |  | * Approved |
| Announcements | * Pharm and neuro search updates:   + Moving forward with neuro search   + Meeting with Dr. Gorman and Dr. Cendan soon regarding pharmacology |  |
| Student report |  |  |
| CTAG update | * Sept 14th retreat   + 10 members oversee multiple committees   + Governance, integrated pedagogy & content, assessment/evaluation, learning environment, scholarship committees will each have 6-8 members   + Subcommitees and COM will become more acquainted at the retreat   + Reaction panels: committees can take in broader input from a large number of people   + Summary of faculty check-in with faculty life, encourage more communication with and between faculty   + Website and future updates |  |
| Combined module calendars in SharePoint | * Merging module documents into one file, updated in a centralized location * Maintaining same format between modules so sessions are recognizable * Coordinating with assessment and student affairs, new PKM personnel * Preliminary discussion on how granular a centralized calendar should be |  |
| FIRE Epi/Biostats & SPSS access | * Mandatory sessions/attendance and how they’re represented to students in FIRE * Hours vs out of class work policy * Consistency of session requirements between modules * Communications to integrate content covered for the rest of the modules * SPSS   + Library has two laptops with SPSS loaded, can be borrowed for a few weeks   + Students with a note from mentor can have access to install SPSS   + App is also available   + Dedicated computers in the library can also sign in and use SPSS |  |
| Survey results – Panopto | * Faculty responded that they don’t want recordings livestreamed or downloadable * Student preference vs issues with redistribution |  |
| HB-2 presentation | * HB-2 presentation and summary |  |
| Other business |  |  |