



M.D. Program Curriculum Committee Meeting Minutes

Date: May 17, 2019

Time: 2:05 PM – 3:25 PM

Chaired by: Dr. Richard Peppler

In Attendance

Drs. Castiglioni, Cendan, Daroowalla, Davey, Dexter, Dil, Ebert, Fagan, Gros, Harris, C. Hernandez, M. Hernandez, Kibble, LaRochelle, Mehta, Pasarica, Peppler, Selim, and Topping. Ms. Berry, Ms. Borges, and Mr. Voorhees.

Approval of Minutes

- April 19, 2019 minutes were approved as circulated.

Old Business

- The FIRE Research Mentor Survey was discussed with Dr. Ebert and he addressed concerns raised by CCom during last month's meeting. Members approved the survey on mentor performance contingent upon revising the wording from "Rate how effective your research mentor was in the following area." to "When requested by the mentee, how effective was your research mentor in the following areas."

Student Updates

- Melissa Kendall (M3) submitted the following class update.
 - Students are finalizing their M4 schedules, prepping for, and taking STEP 2 CK and CS.
 - Students are working on a project this year on M3 wellness and are hoping to develop a proposal to present to the CCoM in the next couples of weeks.
 - Students wanted to know if there was any update on the individual student credentialing costs of rotating at Osceola, which was also discussed during the M3/M4 subcommittee.
 - The class of 2020 continues to reinforce the difficulty of studying before shelf exams. Students suggest the changes of half day for away sites, and full day for "home sites" be changed to a full day off before shelf for all students.

Subcommittees

M1/M2

- CCoM members approved the Draft Exam Calendar for 2019-2020.
- Liz Ivey has accepted the M1 Coordinator position. Amanda Blom will continue to assist during this transition.

M3/M4

- Members approved the following course proposals:
 1. Clinical Clerkship – General Outpatient Pediatrics Clinic
 2. Clinical Clerkship – General Outpatient Pediatrics with Nursery – Dr. Dicristofaro
 3. Diagnostic Radiology Elective for 4th year medical students – Dr. Velasco
 4. Simulation in Medical Education from Design to Delivery – Dr. Gallagher (Contingent upon changing the percent effort.)

PES

- Members approved the following proposals:
 - M3 Elective Course Evaluation Survey (Contingent upon adding “I was made aware of the evaluation criteria at the beginning of the elective.”)
 - M3 Elective Site Evaluation Survey

CTAG Update

- The Curriculum Transformation Advisory Group (CTAG) and the Curriculum Transformation Steering Group for Outcomes (CTSG-O) have been working on the Competencies and Milestones.
- Feedback was received and addressed.
- This is a working document that will continue to evolve.
- CCoM members approved to move forward with the Competencies and Milestones.

Clinical Partners/Clerkships Update

- Class of 2021 will begin their clerkships on Monday.
- Ocala and North Florida are being used more for those students starting Monday.
- HCA is being responsive.
- Looking at potential opportunities at Central Florida Regional in addition to the three students that are currently there in Internal Medicine.
- Poinciana Medical Center as well as Kendall Regional Medical Center in Miami may also be potential sites.

Surveys

- Information was shared regarding the 2018 AAMC Y2Q reports including the benchmarking, strengths and areas of improvement.

Announcements

- Dr. Pepler recognized Nadine Dexter for earning her Ed.D. from FSU earlier this month, and Dr. Pasarica for earning tenure effective August 7th.
- Dr. Pepler wished Dr. Mark Hernandez well as he is leaving COM and moving back to Alabama. His last day is May 31st.