

Policy Title: Good Standing**Policy Number** (relate to LCME Element as applicable): UCF COM Policy 9.9.6**Applies to:** All medical students at the University of Central Florida College of Medicine (UCF COM).**Date:** 7/19/2019**1.0 Purpose:**

The purpose of this policy is to describe the requirements for being in Good Standing.

2.0 Policy Statement:**Policy:**

- Loss of good standing may end a student's eligibility to participate in special programs, including, but not limited to, summer research programs, the ability to run and hold any student officer or committee position, ability to be selected by the faculty or their peers for an award, and the ability to serve as a Peer Academic Coach (PAC) or Peer Supporter.
- Students not in good standing also place their federal student aid and scholarships at risk.
- A student who has lost good standing will be notified by the Student Evaluation and Promotions Committee. The student will return to good standing when the required "Steps to Regaining Good Standing" are completed.

***Satisfactory Academic Progress:**

Satisfactory Academic Progress (SAP) requires that a student complete the four-year medical school program within six years from the date that the student starts the program. The student must have completed two years successfully by the end of the fourth year of enrollment. If the student is not maintaining the required pace to complete the degree within six years, the student becomes ineligible for financial aid. Students are considered to have met SAP standards if they are promoted to the next class level.

- Students who are repeating the year are not considered to be maintaining SAP.
- Students on approved leaves of absence are considered to be maintaining SAP, as long as the leave does not exceed two years.
- Students on approved leaves to complete educational programs (Ph.D., MBA, dual degree) extend the program completion timeline as appropriate for the number of years required to complete the educational program. Leaves extending beyond one year must be approved by the Student Evaluation and Promotions Committee.
- Students who have exceeded the time limit for completing their degree program will not be permitted any further registration unless granted an extension by the Student Evaluation and Promotions Committee.
- Students who have been granted an extension to the time limit for completing their degree program will be considered in good standing if all other requirements for good standing have been met.

Requirements for being in Good Standing:

1. Student has achieved passing grades on all required modules, clerkships, and/or electives, has successfully remediated any deficiencies, or is eligible to remediate any deficiencies.
2. Student has passed the appropriate USMLE Step exam by the established deadlines.
3. Student is making satisfactory academic progress (SAP) towards degree completion.*
4. Students on academic probation, non-academic probation, or disciplinary probation** are currently enrolled, in compliance with an extended action plan and tailored remediation, and making progress towards removal of probationary status.
5. Student is not currently suspended.

**Disciplinary probation is a status designated by the Office of Student Conduct on main campus.

Steps to Regaining Good Standing:

1. Pass the appropriate USMLE step exam.
2. If not maintaining SAP, be granted an extension to the time limit for completing the M.D. program by the Student Evaluation and Promotions Committee.
3. Return to compliance with academic or non-academic probation.
4. Completion of suspension.
5. Certification for graduation indicating no further deficiencies.

3.0 Definitions:

N/A

4.0 Responsibilities:

The Student Evaluation and Promotion Committee is responsible for adherence to this policy.

5.0 Monitoring Procedures:

The application of this policy is monitored by the M.D. Registrar’s Office and the Associate Dean for Students.

6.0 Related Policies:

- UCF COM Policy 9.9.1: Standards for Promotion and Graduation
- UCF COM Policy 9.9.2: Student Evaluation and Promotions Committee
- UCF COM Policy 9.9.3: Grading Policy
- UCF COM Policy 9.9.4: Leave of Absence
- UCF COM Policy 9.9.5: Impaired Students and Substance Abuse

7.0 Key Search Words:

Good standing	Satisfactory academic progress	

8.0 Revision History:

Version	Date Approved	Modifications
V1	7/19/2019 by CCoM	Original

9.0 References:

N/A

Responsible Office: Office of M.D. Registrar

Policy Contact: M.D. Program Registrar

Supersedes: none