



University of Central Florida

College of Medicine

M.D. Program Curriculum Committee Minutes – M3/M4

Meeting Date: 5/10/2019

Start time: 8:30 AM

Adjourn time: 10:00 AM

Chaired by: Dr. Pepler

Attendance: (Doctors) Castiglioni, Daroowalla, Kauffman, Kibble, Ladde, Mehta, Moran-Bano, Pepler, Rubero, Verduin (Staff), Mr. Alequin, Ms. Anderson, Ms. Blom, Ms. Corsi, Ms. Cubero, Mr. Franceschini, Ms. Gilfedder, Ms. Hasegawa, Mr. Larkin, Ms. Linton, Ms. Marchand, Ms. Newsum, Mr. Orengo, Ms. Orr, Dr. Selim, Mr. Staack, Mr. Voorhees

Agenda Item	Discussion/Conclusion	Recommendations/Actions	Responsible	Follow Up
Review Minutes	<ul style="list-style-type: none"> Review of minutes from 3/29/2019 meeting. 	<ul style="list-style-type: none"> Minutes approved 	Dr. Pepler	Completed
M3 OSCE Results	<ul style="list-style-type: none"> Dr. Castiglioni delivered a Power Point presentation. Must pass exam in order to move on to the 4th year. Class of 2020 results: 31 students did not pass competencies portion. 4 students did not pass the PEN note portion. At risk students meet with CSAC members (16 students) 	<ul style="list-style-type: none"> Dr. Castiglioni will speak with the rising M3 class to provide an overview of the OSCE and its importance. 	Dr. Castiglioni	Completed
Announcements	<ul style="list-style-type: none"> Starting with Block 1 in 2019-2020, M3/M4 meetings will be on the final Fridays at 7:30am. Update on Clinical Partners - Dr. Pepler <ul style="list-style-type: none"> Today is the end of the affiliation with Orlando Health for 3rd year core clerkships. OH Physicians will continue to be preceptors in the community of practice and FIRE modules. Moving to Ocala and North Florida for the 2019-2020 AY with HCA funding the housing at those locations. HCA has suggested to contact Poinciana for rotations and Central Florida Regional also has an opportunity at Oviedo. 		Drs. Klapheke and Pepler	Completed

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	<ul style="list-style-type: none"> ○ Saint Cloud is being delayed by legal. May have something available in August. ● Clinical Performance data and Research Project – Dr. Kauffman <ul style="list-style-type: none"> ○ Data collection in student engagement in courses. ○ Study expanded across M1 and M2 years. ○ Expand beyond performance on multiple choice exams. ○ Incoming class (2023): will collect attendance and performance data (including clerkships) on a voluntary basis. ○ Gather all assessment data in the 3rd year (individual clerkship OSCE, end of year OSCE) ○ Consent driven process and anonymous. ○ Collected by assessment office. 			
Student Updates	<ul style="list-style-type: none"> ● No student representatives attended the meeting. 		M3/M4 Student Representative	Completed
LCME Data Review	<ul style="list-style-type: none"> ● Nothing to report. ● Data looks okay. 		Dr. Selim & Ms. Orr	Completed
Review/Approval of any new M4 Course Proposals	<ul style="list-style-type: none"> ● Clinical Clerkship – General Outpatient Pediatrics with Nursery ● Clinical Clerkship – General Outpatient Pediatrics Clinic ● Simulation in Medical Education: From Design to Delivery ● Diagnostic Radiology Elective for 4th year medical Students 	<ul style="list-style-type: none"> ● Approved. Passing to Curriculum Committee. ● Approved. Passing to Curriculum Committee. ● Approved. Passing to Curriculum Committee. ● Approved. Passing to Curriculum Committee. 	Mr. Staack	Completed
Can We Begin to Give Stipends to Site Directors?	<ul style="list-style-type: none"> ● Developing a more robust relationship with clinical sites. ● Asking more and more of site directors and preceptors. ● Clerkship directors and course directors should be able to articulate distinct roles within the sites. ● Question of when this can be implemented. ● 14-15% of medical schools were paying for clinical sites at the time of the college's inception. Trend has 	<ul style="list-style-type: none"> ● CTAG should begin developing a plan to include criteria such as percent of cores at site, particular discipline, amount, etc. 	Dr. Darowalla	In progress

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	<p>shifted to around 40%. Last few years now over 50%.</p> <ul style="list-style-type: none"> • Florida State has an allotment from legislature - \$18-19 million to pay for clinical student weeks (\$500/week). • May need to approach legislature to request funds. • Currently have 30 sites. What amount would be allotted per site/preceptor? Which sites would be eligible? • Osceola, Heart of Florida, Nemours, Bay Pines, and Orlando VA are frontrunners. • There is a critical need for OB/GYN. 			
CTAG Update	<ul style="list-style-type: none"> • Have completed competency and outcomes document which will go to curriculum committee. • Mapped out a calendar to be shared with steering group. <ul style="list-style-type: none"> ○ Clerkships starting in February of current M2 schedule. ○ Allowing room in clerkship year for students to take Step 1. 		Dr. Darowalla	Completed
Restructuring the M3 Year for 2020-2021	<ul style="list-style-type: none"> • Students taking full year of absence to delay Step 1. • Is there something we can do to provide students with some flexibility? <ul style="list-style-type: none"> ○ Take it when they finish pre-clinical or core clerkships? ○ Reduce time of some core clerkships? ○ Move to 4 & 8 week blocks for clerkships? ○ Move clerkship such as Neurology to the 4th year? <ul style="list-style-type: none"> ▪ When students are applying in VSLO, student affairs must certify that they've passed all of their clerkships. ▪ Not an LCME required clerkship. • Students who took Step 1 after core clerkships saw increase in score, but that eventually leveled out on a national level. Pass rate did increase. • Students currently have 6 weeks to study. 	<ul style="list-style-type: none"> • Dr. Pepler has charged the subcommittee to look at this and develop a plan by the end of the academic year for 2020-2021. 	Dr. Pepler	Completed
M3 vs. M4 Scheduling: Who Gets Preference?	<ul style="list-style-type: none"> • Clarification of policy in regards to scheduling. <ul style="list-style-type: none"> ○ Do M3 clerkship rotations take precedence over M4 electives? ○ Student affairs is under the impression that 3rd year students have preference. 	<ul style="list-style-type: none"> • Develop a global system for full transparency of scheduling across the 3rd and 4th years? Kaush may be willing to assist with this task. 	Ms. Linton & Ms. Newsum	Completed

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	<ul style="list-style-type: none"> ○ Some sites are withholding spots or using them for 4th year students. ● Residency program has control over scheduling 4th year students in programs. 			
Standardization of Clerkship Grading Rubrics and Narratives for 2020-2021?	<ul style="list-style-type: none"> ● Must be supported by CTAG and consistent with Assessment Philosophy of UCF COM, M1-M4. ● Include NBME Shelf Exam scores and other objective performance data (OSCE performance, etc.) for each clerkship? ● Eliminate NBME Shelf Exam scores as determinants of "A" ● Continue to NOT provide prior clinical performance during "learner handover" to the next clinical supervisor? Academic Medicine article (published ahead of print). 	<ul style="list-style-type: none"> ● Will hold discussions until next meeting. 	Dr. Klapheke	Completed
Next Meeting	<ul style="list-style-type: none"> ● Friday, June 28, 2019 - 7:30 AM COM 101 			