

**University of Central Florida
College of Medicine
M1/M2 Minutes**

Meeting Date: 04/12/2019

Start Time: 3:03p

Adjourn Time: 4:52p

Chair: Dr. LaRochelle

Attendance: Drs. LaRochelle, M. Hernandez, Kauffman, Cendan, Dil, Gros, Ebert, Berman, Rahman, C. Hernandez, Kay, Plochocki, Lambert, Daroowalla, Pepler, Harris, Castiglioni, Garbayo, Hines, Deedra Walton, Liz Ivey, Phil Bellew, Nadine Dexter, Christie Hasegawa, Margaret Orr, Patrick Kroening, Anuj Kunadia

Agenda Item	Discussion	Decisions
Approval of minutes	<ul style="list-style-type: none"> • Clarification regarding biostats/epidemiology portion <ul style="list-style-type: none"> • Final proposal went to curriculum committee, what passed in March were minor grammatical edits 	<ul style="list-style-type: none"> • Approved
Announcements	<ul style="list-style-type: none"> • M1 hiring process <ul style="list-style-type: none"> • Posted 4/5, closes 4/18 • Meetings with individual directors <ul style="list-style-type: none"> • Director planning presentations in advance of respective modules (2-3 months) • Unification of module calendars into one excel file • Exam review process <ul style="list-style-type: none"> • Move away from a few individuals evaluating close to when exam is due → have a group of faculty writing items with input from directors, to keep exam items more cohesive. Content authority stays with directors. • Standardization of detail asked on exams • Zoe Brown-Weismann is retiring, Dr. Verduin is covering the logistics of SASS office in the interim • Second Chapman Humanism in Medicine grand rounds on 4/18 at 1:00 	<ul style="list-style-type: none"> •
Student report	<ul style="list-style-type: none"> • Mock midterm meeting, no other updates 	<ul style="list-style-type: none"> •

Contacts for curricular simulation events (Dan Fran, Carolina Marchena)	<ul style="list-style-type: none"> Reminder: any simulation activity (SPs, activity in sim lab) should reach out to both Carolina and Dan 	<ul style="list-style-type: none">
Class attendance tracking	<ul style="list-style-type: none"> Attendance data vs performance, extended to review longitudinally from start of M1 through M2, and beyond Permission needed to collect attendance data in modules/clerkships, for both mandatory and non-mandatory sessions New app: SpotterEDU is being piloted/tested by Ed Tech in S-1, equipment can detect when students enter into the area of a mandatory session How Webcourses tracks student usage right now Motion: Collection of de-identified student attendance data for both mandatory and non-mandatory sessions throughout M1/M2 only for the purposes of the proposed study. 	<ul style="list-style-type: none"> Approved
Biostats/epidemiology curriculum and assessment	<ul style="list-style-type: none"> Summary of white paper/previous implementation Content is now part of the HB modules, with comprehensive epi/biostats exam at the end of M1 <ul style="list-style-type: none"> Initial specifics on how content might be integrated into each module Where/how the content is assessed, possibility of T grade if a student consistently struggles Possibility of utilizing the portfolio system, inquiry/other models Content taught/assessed in each module to be covered in future M1/M2 meetings Exam on May 14, 2020 vs alternative dates (5/8/2020 or 5/18/2020) Feasibility of moving S-1 time into HB modules to smooth exam burden Motion: Finish curriculum by the end of HB-3, eliminating the 4 hours in the S-1 module with the final exam tentatively scheduled for the first week of S-1. No additional time will be added to previously modules beyond the initially approved proposal. 	<ul style="list-style-type: none"> Approved
Other business	<ul style="list-style-type: none"> Assessment schedule updated <ul style="list-style-type: none"> P-1 CSE and HB-2 midterm timing PDFs of dates of modules/exams to be updated to reflect M1-M3 overview 	<ul style="list-style-type: none">

	<ul style="list-style-type: none">• Amyloidosis content and support<ul style="list-style-type: none">• S1, S3, S4, S5: Opportunity to use the resources/educational material created at the national level along with content that covers it in these modules.	
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