**University of Central Florida**

**College of Medicine**

**M1/M2 Minutes**

Meeting Date: 05/10/2019 Start Time: 3:04p Adjourn Time: 5:01

Chair: Dr. LaRochelle

Attendance: Drs. LaRochelle, Lambert, C. Hernandez, M. Hernandez, Harris, Garbayo, Peppler, Cendan, Plochocki, Kauffman, Davey, Gros, Selim, Verduin, Topping, Dil, Ebert, Daroowalla, Castiglioni, Phil Bellew, Liz Ivey, Kim Martinez, Dale Voorhees, Nadine Dexter, Patrick Kroening, Christie Hasegawa, Margaret Orr, Amanda Blom, Alisha Corsi

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| Agenda Item | Discussion | Decisions |
| Approval of minutes |  | * Approved |
| Announcements | * Update on M1 coordinator: candidate selected and going through HR process * Pharmacology update: Dr. Mark Hernandez leaving COM, returning to Alabama * Requirement to show office hours in each module syllabus |  |
| Student report | * M1 class meeting – response positive in S-1, general consensus students are keeping up   + CSE final exams scheduled the day before summative TBLs in S-1, is it possible to space those? |  |
| Assessment schedule – final approval | * S-6 final conflict with match day   + Possibly moving exam to afternoon of 3/19 (Thursday) or 3/20   + GME can move with sufficient notice * 4/30 or 5/1 for Epi/biostats exam, possible conflicts with S-1/C-1/adding back the 4 hour time from S-1 * **Motion**: approve draft exam schedule, pending epi exam time and S-6 move to 3/19 afternoon | * Approved |
| Epi and biostats update | * Details of curriculum with extra time * 4 sessions HB-1, biostats in HB-2, still working out content for HB-3 * Materials not tested on HB module exams but would be on mandatory assignments, formative assessments, low stakes summative assessments and FIRE exam * Contribution of materials to passing with honors * 5-6 master’s students attending HB-1 and HB-3 & space constraints   + Laptops and other materials they need, electronic resources in library |  |
| Module presentations | * HB-1 presentation & summary   + Relationship of opportunities/threats with CTAG   + Student ability coming into medical school * P-2 presentation & summary * Proposed schedule for future presentations * New computes in classrooms & SpotterEDU for fall |  |
| CTAG update | * Outcomes are going through curriculum committee next week   + Calendar draft to be discussed * Envisioning 1st two years in 18 month schedule:   + Start with multidisciplinary fundamental piece   + Organs 🡪 one pass system teaching normal processes and pathophysiology in one course   + Giving student more flexibility for when they complete the step 1 exam   + Summer break will likely be shorter * Nationally, status quo is impacting student well-being and has an adverse effect on pre-clerkship curriculum   + Categorical-style grading   + Need for better discriminatory evidence regarding students as they complete curriculum |  |
| Changing of F grades based on remediation | * Currently, Fs are not replaced on transcript, but when remediated the new grade is also assigned to the transcript * Possibility of remediations short of repeating the course get a pass/fail designation rather than a second letter grade (Fs would remain a permanent part of academic record)   + Issues with penalizing students who can’t choose between remediation and retaking a year * Ensuring standards for remediation regardless of pass/fail vs letter grade |  |
| Needs assessment for teaching in modules | * Line to give help to neurosciences education/GME * Second line for another pharmacology educator, help constructing searches |  |