



Office of Faculty Development Team Member Priorities and Focus Areas



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Graduate Medical Education (GME)

Faculty Development:

Clinical teaching & scholarship training for all GME sites including Osceola Regional Medical Center, Orlando VAMC, HCA North Florida, HCA Ocala

Research Support:

Research question development, study design, methodological consultation, IRB

Professional Development Programs & Assistance:

Assistant Professor Excellence Program, Longitudinal Faculty Orientation, faculty mentoring, Promotion and Tenure (P&T) dossier/CV review, career planning

Faculty Affairs Liaison:

COM Faculty Council, UCF Faculty Senate, Faculty Excellence

Faculty Affairs:

P&T criteria, faculty handbook & policies, sabbatical leave

Continuous Professional Development:

Oversight of office, ACCME accreditation and infrastructure

Research in Medical Education:

Academic writing, MedEdPortal submissions, IRB, Flagship journal submissions



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Teaching & Learning Programs:

Conceptual/theoretical background, classroom-based teaching modalities including PBL, TBL, case-based learning, active learning strategies, lecture, external speakers, MedEd Minute

Clinical Teaching Programs & Assistance:

Resident as Teacher program, clinical teaching workshops, Advancing Clinical Teachers® online program, Community of Practice preceptor orientation

Learner Assessment:

Milestones, EPAs, competency-based, NBME style item writing, formative assessment

Classroom & Peer Observation:

Observe faculty and provide formative feedback on teaching methods

Curriculum Design Consultations:

Goals & objectives, shifting pedagogical approaches, e-learning pedagogy, active learning

Educational Software (in collab w/ EdTech):

Articulate, Articulate Storyline, Adobe Presenter, TurningPoint, Captivate

Faculty Check-In Meetings:

Semi-annual meetings, evaluate faculty member's resources and goals, identify and report themes



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Faculty Recognition & Awards:

COM Faculty Awards, external award nominations, university awards (TIP/RIA/SoTL/Excellence), recognition for volunteer patients/faculty, faculty accomplishments newsletter

New Faculty Onboarding:

Core and Non-Salaried Core, Adjunct

Website Management & Social Media Presence:

Faculty Development website pages, faculty bios, Twitter account

Faculty Interest Groups:

Group on Women in Medicine and Science (GWIMS), and developing interest groups

Faculty Communications:

Faculty Update newsletter, email announcements, event advertisements & invites, Academic Medicine summaries, faculty surveys, annual report, new faculty announcements

Electronic System Development:

Integrations of external data in faculty evaluation system, faculty participation & annual evaluation data

Classroom & Peer Observation:

Observe faculty/Administration support



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Office Support:

Event & meeting scheduling
Onboarding process
Travel arrangements & purchasing

Point of Contact:

Certificate of Participation requests
Poster templates
Conference calendar
Faculty Check-Ins
Faculty Development Library

Webinars:

Host webinars – AAMC, AMA, AMEE/MedEd World, IAMSE, ICBME, TBLC, VA First Friday

Resident as Teacher Program:

Collaborate with program coordinators, schedule sessions, review and prepare materials, administer surveys, generate program evaluation reports, track participation

Volunteer Faculty Appreciation:

Oversees and coordinates gift purchasing & distribution