**University of Central Florida**

**College of Medicine**

**M1/M2 Minutes**

Meeting Date: 04/12/2019 Start Time: 3:03p Adjourn Time: 4:52p

Chair: Dr. LaRochelle

Attendance: Drs. LaRochelle, M. Hernandez, Kauffman, Cendan, Dil, Gros, Ebert, Berman, Rahman, C. Hernandez, Kay, Plochocki, Lambert, Daroowalla, Peppler, Harris, Castiglioni, Garbayo, Hines, Deedra Walton, Liz Ivey, Phil Bellew, Nadine Dexter, Christie Hasegawa, Margaret Orr, Patrick Kroening, Anuj Kunadia

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| Agenda Item | Discussion | Decisions |
| Approval of minutes | * Clarification regarding biostats/epidemiology portion   + Final proposal went to curriculum committee, what passed in March were minor grammatical edits | * Approved |
| Announcements | * M1 hiring process   + Posted 4/5, closes 4/18 * Meetings with individual directors   + Director planning presentations in advance of respective modules (2-3 months)   + Unification of module calendars into one excel file * Exam review process   + Move away from a few individuals evaluating close to when exam is due 🡪 have a group of faculty writing items with input from directors, to keep exam items more cohesive. Content authority stays with directors.   + Standardization of detail asked on exams * Zoe Brown-Weismann is retiring, Dr. Verduin is covering the logistics of SASS office in the interim * Second Chapman Humanism in Medicine grand rounds on 4/18 at 1:00 |  |
| Student report | * Mock midterm meeting, no other updates |  |
| Contacts for curricular simulation events (Dan Fran, Carolina Marchena) | * Reminder: any simulation activity (SPs, activity in sim lab) should reach out to both Carolina and Dan |  |
| Class attendance tracking | * Attendance data vs performance, extended to review longitudinally from start of M1 through M2, and beyond * Permission needed to collect attendance data in modules/clerkships, for both mandatory and non-mandatory sessions * New app: SpotterEDU is being piloted/tested by Ed Tech in S-1, equipment can detect when students enter into the area of a mandatory session * How Webcourses tracks student usage right now * **Motion**: Collection of de-identified student attendance data for both mandatory and non-mandatory sessions throughout M1/M2 only for the purposes of the proposed study. | * Approved |
| Biostats/epidemiology curriculum and assessment | * Summary of white paper/previous implementation * Content is now part of the HB modules, with comprehensive epi/biostats exam at the end of M1   + Initial specifics on how content might be integrated into each module   + Where/how the content is assessed, possibility of T grade if a student consistently struggles   + Possibility of utilizing the portfolio system, inquiry/other models * Content taught/assessed in each module to be covered in future M1/M2 meetings * Exam on May 14, 2020 vs alternative dates (5/8/2020 or 5/18/2020) * Feasibility of moving S-1 time into HB modules to smooth exam burden * **Motion**: Finish curriculum by the end of HB-3, eliminating the 4 hours in the S-1 module with the final exam tentatively scheduled for the first week of S-1. No additional time will be added to previously modules beyond the initially approved proposal. | * Approved |
| Other business | * **Assessment schedule updated**   + P-1 CSE and HB-2 midterm timing   + PDFs of dates of modules/exams to be updated to reflect M1-M3 overview * **Amyloidosis content and support**   + S1, S3, S4, S5: Opportunity to use the resources/educational material created at the national level along with content that covers it in these modules. |  |