**M.D. Program Curriculum Committee Meeting Minutes**

**Date**: March 15, 2019 **Time**: 2:03 PM – 3:30 PM

**Chaired by**: Dr. Richard Peppler

# **In Attendance**

Drs. Castiglioni, Dil, Gros, Kay, Kibble, Klapheke, Lambert, LaRochelle, Pasarica, Peppler, Selim, Topping, and Verduin. Ms. Berry, Ms. Borges, Ms. Brown-Weissmann, Ms. Dexter, Ms. Mason, Daines (M1), and Mikhail (M2). Dr. Rubero by phone.

# **Approval of Minutes**

* February 15, 2019 minutes were approved as circulated.

# **Student Updates**

**M1s**:

* Students are halfway through the Health and Disease module.
* Overall, students are doing well.

**M2s**:

* Students have some concerns with the Brain and Behavior module. Class continues to support each other.
* Students are getting ready for Step 1.

# **Match**

* Ninety-nine percent (99%) of the students for the Class of 2019 matched.
* The last student chose not to pursue any further training at this time.
* Great match overall.

# **Step 1**

* Dr. Peppler shared Step Score results.

# **EMR**

* A one week training in emergency medical response will be offered to 30 incoming students.
* Students will be certified as emergency medical responders upon completion.
* This training will give students the opportunity to help triage at designated shelters in the event of a hurricane or other natural disaster
* Students will be given the opportunity to ride with EMTs in the greater Orlando area.
* The training will be opened to second year students should there be open slots available.
* There is no cost to students.

# **Curriculum template**

* The curriculum template for 2019-2020 was revised to reflect the change in the Surgery Clerkship (eight weeks of Surgery and a four week elective).

# **LCME report**

* The committee was asked to review the LCME report and provide feedback prior to its submission on April 1st.

# **Subcommittees**

**LCT:**

* Dr. Kay gave a shout out to LCT directors Drs. Garbayo, Knych, and Lebowitz, for designing a simulation to meet learning objectives in ethics, medical informatics, and patient safety.
* The simulation gave students the opportunity to interact with each other, interact with the patient, and then also get real-time feedback afterwards to discuss how they can do it better.
* Wendy Sarubbi and her team featured this experience in an article entitled, ‘*Every Second Counts: Learning How To Treat An Opioid Overdose*’ found on the UCF COM website.

**M1/M2**

* The Biostatistics/Epidemiology/EBM learning objectives were discussed and approved by members.

**M3/M4:**

* Committee members discussed the proposed grade change for IM/FM suggesting to include a designation for clinical honors for students who perform well, but do not meet the Shelf cutoff score. Members recommended that the proposal be revised and resubmitted to CCoM.
* Members approved (6 to 4 in favor) the grading rubric for the psychiatry clerkship to a Pass/Fail for the coming year. In order to earn a passing grade, students must meet the following requirements.

1. Have a final calculated clerkship grade of 70 or above

2. Have passed the Pass/Fail components

 3. Score at or above the 5th percentile on the NBME Shelf Exam

* Members approved the following M3 electives.

1. Anesthesiology/Crimi

2. Basics of Adolescent Medicine/Gordon

3. Clinical Anatomy Teaching Elective/Topping

4. Dermatology Internship/Biatnoy

5. Family Planning, Abortion, and GYN Care/Reid

6. Psychosocial Issues in Healthcare/Topping

**PES:**

* Recommendations will be presented at the next CCoM meeting.

**Other Business**

* Dr. Jeff LaRochelle has been appointed the new Assistant Dean of Medical Education. Also, two new Clerkship Directors are being appointed for the coming academic year; Dr. Andrew Taitano in Surgery, and Dr. Jose Rubero in Emergency Medicine. An announcement is scheduled to go out to faculty, staff, and students on Monday.
* As faculty start planning curricular simulation events (new or recurrent) for the upcoming 2019-20 academic year, please direct communication to BOTH Dan (Fran) Franceschini (simulation design/implementation, content, facilitation, debrief, etc.) and Carolina Marchena (session scheduling, logistics, blueprints, staffing, etc.). This will ensure smooth scheduling, planning and implementation of simulation activities.
* Ms. Berry shared a form developed for faculty members to assist them with ‘where they can go’ for support in various aspects of developing curriculum or needing help in the classroom. Forms will be distributed during faculty departmental meetings. Committee is encouraged to share with other faculty as well.

**Action Items**

* Dr. Pasarica to revise and resubmit the IM/FM grade proposal.