



University of Central Florida

College of Medicine

M.D. Program Curriculum Committee Minutes – M3/M4

Meeting Date: 2/15/2019

Start time: 8:30 AM

Adjourn time: 10:00 AM

Chaired by: Dr. Klapheke

Attendance: (Doctors) Berman, Caceres, Daroowalla, Fagan, Klapheke, Ladde, Mehta, Moran-Bano, Pasarica, Peppler, Verduin (Staff), Ms. Anderson, Ms. Corsi, Ms. Dexter, Ms. Gilfedder, Ms. Hasegawa, Ms. Kennedy, Ms. Linton, Ms. Marchena, Ms. Newsum, Mr. Orengo, Ms. Orr, Dr. Selim, Mr. Staack, Mr. Voorhees, Ms. Walton (Students) Mr. Stoltzfus

Agenda Item	Discussion/Conclusion	Recommendations/Actions	Responsible	Follow Up
Review Minutes	<ul style="list-style-type: none"> Review of minutes from 12/21/18 meeting. 	<ul style="list-style-type: none"> Minutes approved 	Dr. Klapheke	Completed
Announcements	<ul style="list-style-type: none"> Starting with Block 1 in 2019-2020, M3/M4 meetings will be on the final Fridays at 7:30am. Update on clinical partners – Dr. Peppler <ul style="list-style-type: none"> Search committee for Director of Faculty & Academic Affairs has selected Margaret Orr for the position effective next Friday. Orlando Health will no longer be available as of May for Core Clerkships, but will still be available for VSLO system for M4. Students limited to 2 electives at OH. <ul style="list-style-type: none"> OH – this year, 52 students have taken 1 elective, 10 students have taken 2 electives, and 6 students took more than 2 electives at OH. Oviedo working to take 1 student in IM, 2 in OB, 1 in Surgery. <ul style="list-style-type: none"> Ocala – currently has 2 students in Surgery, 1 in FM. For 2019-2020, we are planning to have 10 students (Reserving 5 apartments). North Florida – Planning to have 2 students in FM and 5 in OB-GYN for 2019-2020, with eventually 12 students and 6 apartments. 	<ul style="list-style-type: none"> M4 student will be forwarding recommendations of timing of scheduling Step 2 CS to M3 representative. Encourage students to take Step 2 early if possible. On March 29th Dr. Castiglioni will be speaking to M3 class. 	Drs. Klapheke and Peppler	Completed

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	<ul style="list-style-type: none"> ▪ Students seem to love the FM rotation so far. ○ Waiting to hear from Saint Cloud Medical Center. Possibly have students in May – IM, FM, Surgery, EM. ○ We are in discussions with HCA regarding their current guidelines on accepting M4 students based on their Step 1 score. ○ Bay Pines – student housing contract \$450K <ul style="list-style-type: none"> ▪ May need to move students to a new complex: more amenities. 2.5 miles from VA. Dr. Pepler is speaking to Director. Dr. Pepler will speak to students. • Dr. Castiglioni – discussed upcoming M3 OSCE and preparation for Step 2 CS. • Dr. Klapheke spoke of timing of students taking Step 2 CS. <ul style="list-style-type: none"> ○ Student Affairs: 60% of residency programs require Step 2 score for an interview. 			
Student Updates	<ul style="list-style-type: none"> • Standardization of release from clinical duties the day before the Shelf Exam. • Update given to students by Dr. Klapheke on currently available M3 electives approved by Curriculum Committee; more to come. 	<ul style="list-style-type: none"> • All non-Orlando sites will end clinical duties at noon on the final Wednesday 	M3/M4 Student Representative	Completed
CSAC Tracking Student Performance Over Time	<ul style="list-style-type: none"> • Formative <ul style="list-style-type: none"> ○ Proposal from Clinical Skills Assessment Committee. Dr. Castiglioni went over a power point presentation for the proposal to provide formative feedback and help identify students at risk early. ○ Proposing an amendment in charges. <ul style="list-style-type: none"> ▪ Ability to review individual student's clinical skills performance. ▪ Providing recommendations to students. ▪ Office of assessment will provide performance data for students to Clinical Skills. ▪ Identify students who fall below their peers by 2 standard deviations. 	<ul style="list-style-type: none"> • Presentation was provided to the committee. • Approved by committee. Forwarding to Curriculum Committee. 	Dr. Castiglioni	Completed

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	<ul style="list-style-type: none"> ▪ When identifying a student at risk – recommend additional practice, work with clinical preceptors. 			
Mid-Year Review of M4 Rotations and Faculty	<ul style="list-style-type: none"> • Very positive feedback from M4 students regarding M4 rotations and M4 faculty. • M4s want more patient care responsibilities. 		Dr. Klapheke	Completed
CTAG Update/Change in M3 Core Clerkship Schedule	<ul style="list-style-type: none"> • Meetings starting again to avoid loss of momentum. • Close to adopting objectives that were developed. 		Dr. Klapheke	In progress
Request to Move LCTs/Student Affairs From Final Friday to Final Thursday Afternoon	<ul style="list-style-type: none"> • Proposal by students discussed. 	<ul style="list-style-type: none"> • Committee is not supportive of this change. 	Dr. Klapheke	Completed
Bay Pines Students' Self Assessments?	<ul style="list-style-type: none"> • Neurology Site Director utilizes student self-assessments at Bay Pines. 	<ul style="list-style-type: none"> • Dr. Klapheke, Dr. Bermanr, and Ms. Berry will address through faculty development. 	Dr. Klapheke	Completed
LCME Data Review	<ul style="list-style-type: none"> • Student performance and Clerkship evaluation data, especially duty hours, etc. <ul style="list-style-type: none"> ○ No significant issues to report. 	<ul style="list-style-type: none"> • Continue monitoring. 	Dr. Selim and Ms. Orr	Completed
IM/FM	<ul style="list-style-type: none"> • Changes in course for 2019 year <ul style="list-style-type: none"> ○ Content changes <ul style="list-style-type: none"> ▪ No changes in content of logs. ○ Grade proposal changes <ul style="list-style-type: none"> ▪ Suggesting to have a designation for clinical honors for students who perform well but do not meet the Shelf cutoff score; this would affect 2 to 3 students/block. Won't show on transcripts. Student representative believes it will be positive. 	<ul style="list-style-type: none"> • IM/FM changes approved. Forwarding to Curriculum Committee. 	Drs. Pasarica and Darowalla	Completed
Review/Approval of Any New M4 Course Proposals	<ul style="list-style-type: none"> • Basics In Adolescent Medicine <ul style="list-style-type: none"> ○ Written as a 4 week elective for M4 or M3. 	<ul style="list-style-type: none"> • Follow up with provider to see if she wants a 2 week student. • Approved. Forwarding to Curriculum Committee. 	Mr. Staack	Completed
Next Meeting	<ul style="list-style-type: none"> • Friday, March 29, 2019 - 8:30 AM COM 101 			