College of Medicine
UNIVERSITY OF CENTRAL FLORIDA

Office of Faculty Development
Team Member Priorities and Focus Areas

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Graduate Medical Education (GME) Faculty Development:
Clinical teaching & Scholarship training for all GME sites including Osceola Regional Medical Center, Orlando VAMC, HCA North Florida, HCA Ocala

Research Support:
Research question development, study design, methodological consultation, IRB

Professional Development Programs & Assistance:
Assistant Professor Excellence Program, Longitudinal Faculty Orientation, Faculty mentoring, Promotion and Tenure (P&T) dossier/CV review, Career planning

Faculty Affairs Liaison:
COM Faculty Council, UCF Faculty Senate, Faculty Excellence

Faculty Affairs:
P&T criteria, faculty handbook & policies, sabbatical leave

Continuous Professional Development: Oversight of office, ACCME accreditation and infrastructure

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Teaching & Learning Programs:
Conceptual/theoretical background, classroom-based teaching modalities including PBL, TBL, case-based learning, active learning strategies, lecture, debate, journal club, games, external speakers

Clinical Teaching Programs & Assistance:
Resident as Teacher program, clinical teaching workshops, Advancing Clinical Teachers© online program, Community of Practice preceptor orientation

Learner Assessment:
Milestones, EPAs, competency-based, NBME style item writing, formative assessment

Classroom & Peer Observation:
Observe faculty and provide formative feedback on teaching methods

Curriculum Design Consultations:
Goals & objectives, shifting pedagogical approaches, e-learning pedagogy, active learning

Educational Software (in collab w/ EdTech):
Articulate, Articulate Storyline, Adobe Presenter, TurningPoint, Captivate

Research in Medical Education (RIME):
Academic writing, MedEdPortal submissions, IRB, Flagship journal submissions

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Faculty Recognition & Awards:
COM Faculty Awards, external award nominations, university awards (TIP/RIA/SoTL/Excellence), recognition for volunteer patients/ faculty, faculty accomplishments newsletter

New Faculty Onboarding:
Core and Non-Salaried Core, Adjunct

Website Management & Social Media Presence:
Faculty Development website pages, faculty bios, &Twitter account

Faculty Interest Groups:
Group on Women in Medicine and Science (GWIMS), and emerging interest groups

Faculty Communications:
Faculty Update newsletter, email announcements, event advertisements & invites, Academic Medicine summaries, faculty surveys, annual report

Faculty Check-Ins:
Semi-annual individual meetings, evaluate faculty member's resources and goals, identify and report themes

Professional Development Fund Program:
Maintain & coordinate professional development funding for faculty

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Office Support:
Point of contact for department, schedule meetings and onboarding, travel arrangements, purchasing, host webinars, document and project preparation, Certificate of Participation requests

Faculty Communications:
New Faculty Announcements

Resident as Teacher Program:
Collaborate with program coordinators, schedule sessions, review and prepare materials, administer surveys, generate program evaluation reports, track participation

Faculty Recognition Program:
Annual program for affiliate and volunteer faculty

Faculty Participation Letters:
Annual reports

Poster Templates:
Design templates for conference presentations

Faculty Check-Ins:
Semi-annual individual meetings, evaluate faculty member's resources and goals, identify and report themes

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