



University of Central Florida

College of Medicine

M.D. Program Curriculum Committee Minutes – M3/M4

Meeting Date: 9/27/2018

Start time: 8:30 AM

Adjourn time: 10:00 AM

Chaired by: Dr. Klapheke

Attendance: (Doctors) Berman, Caceres, Daroowalla, Klapheke, Ladde, Lube, Mehta, Moran-Bano, Neychev, Pasarica, Verduin (Staff), Ms. Anderson, Ms. Berry, Ms. Corsi, Ms. Cubero, Mr. Franceschini, Ms. Gilfedder, Ms. Griffin, Ms. Hasegawa, Ms. Kennedy, Ms. Linton, Ms. Marchand, Mr. Marshal, Ms. Newsum, Mr. Orengo, Ms. Orr, Dr. Selim, Mr. Staack, Ms. Waton (Students) N/A.

Agenda Item	Discussion/Conclusion	Recommendations/Actions	Responsible	Follow Up
Review Minutes	<ul style="list-style-type: none"> Review of minutes from 8/10/18 meeting. 	<ul style="list-style-type: none"> Minutes approved 	Dr. Klapheke	Completed
Announcements	<ul style="list-style-type: none"> Update on Clinical Partners – per Dr. Pepler, we now have housing for Ocala and North Florida starting in January 2019. Some students at Bay Pines and Naples report inconveniences due to driving back to Orlando when LCT sessions are cancelled. 		Dr. Klapheke	Completed
Student Updates	<ul style="list-style-type: none"> No student representatives present. 	<ul style="list-style-type: none"> Consider moving M3/M4 meeting to 7:30am so students could attend meeting before LCT sessions on Friday mornings. 	M3/M4 Student Representative	Completed
LCME data review	<ul style="list-style-type: none"> Review of monitored data after block 2 regarding student performance and clerkship evaluation data, especially duty hours, etc. No major concerns identified. 	<ul style="list-style-type: none"> Dr. Klapheke raised the issue of grade inflation and asked the Office of Assessment to review and make any indicated recommendations to improve reliability of M3 clerkship grading rubrics. 	Dr. Selim and Ms. Orr	Completed
Narrative Evaluations of M3 Clerkship Students	<ul style="list-style-type: none"> Dr. Moran and Ms. Berry presented on ways to provide informative M3 clerkship narrative evaluations of students. Discussed ways to improve summative and formative narrative evaluations. 	Dr. Moran's powerpoint slides will be distributed to clerkship directors and managers.	Dr. Moran-Bano, Ms. Berry	Completed

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Review of Narrative Comments on M3/M4 from Graduating Students in the AAMC GQ	<ul style="list-style-type: none"> • Dr. Klapheke reviewed narrative comments from the Class of 2018 on the AAMC GQ. • Strengths – wide range of training environments. • Areas for improvement: Decrease surgery by four weeks to allow time for an M3 elective; Increase time spent on the same clerkship treatment team; Address variability in volunteer faculty members' commitment to teaching and possible inconsistency across clinical sites in intensity of training experiences. 	<ul style="list-style-type: none"> • Clerkship directors will each review the AAMC GQ feedback and consider possible areas of improvement. • Some faculty in community would like to come to COM for faculty development, but some other faculty would like more extensive faculty development at away sites. • Considering adding a question on on-call time or weekend duties at different clinical placement sites. • Phase out any individual volunteer faculty members that are no longer interested in teaching. 	Dr. Klapheke	Completed
Internal Medicine Response to PES Recommendations	<ul style="list-style-type: none"> • Some recommendations seems to be M3 curriculum- wide and just not specific to the IM/FM Clerkship. <ul style="list-style-type: none"> ◦ Grade inflation ◦ Outreach efforts to site directors 	<ul style="list-style-type: none"> • Request to have the Office of Assessment review the issue of grade inflation and grade distribution. 	Drs. Daroowalla and Pasarica	Completed
CTAG Update	<ul style="list-style-type: none"> • Dr. Daroowalla provided an update on CTAG • Proposal of calendar was reviewed by Dr. Daroowalla; the curriculum is divided into three phases. • CTAG website has useful information that can be reviewed for additional information. 	<ul style="list-style-type: none"> • Clerkship directors should review phase 2 of the proposed curriculum calendar to see how the clerkship would work in the proposed calendar. 	Dr. Daroowalla	Completed
M4 Course Removal	<ul style="list-style-type: none"> • Courses below have had no enrollment for the past 5 years, are no longer feasible, and need to be removed from the course catalog. <ul style="list-style-type: none"> ◦ MDE 8255 – Associates in Dermatology Elective ◦ MEL 6256 – Geriatrics Elective ◦ MEL 8300 – AI in IM 	<ul style="list-style-type: none"> • A vote was taken, and approval was given to eliminating these 3 courses. 	Ms. Corsi	Completed
M4 Course Proposals	<ul style="list-style-type: none"> • Elective in Community Cardiology (Revision) 	<ul style="list-style-type: none"> • Course approved by M3/M4 and will be sent to the Curriculum committee for review. 	Dr. Klapheke and Mr. Staack	Completed
Next Meeting	Friday, November 9, 2018 - 8:30 AM Biomedical 103			