

**University of Central Florida
College of Medicine
M1/M2 Minutes**

Meeting Date: 08/10/2018

Start Time: 3:02p

Adjourn Time: 4:33p

Chair: Dr. Kibble

Attendance: Drs. Kibble, Topping, Kauffman, Harris, Gorman, Berman, Gros, Daroowalla, Verduin, Salazar, Ebert, Beg, Mehta, Castiglioni, Davey, Husain, Kay, Dil, Fagan, Peppler, Zoe Brown-Weismann, Allison Kommer, Phil Bellew, Amanda Blom, Melissa Cowan, Deedra Walton, Nadine Dexter, Meena Kanhai, Baltej Hillon

Agenda Item	Discussion	Decisions
Approval of minutes	<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> • Approved
Announcements	<ul style="list-style-type: none"> • Orientation & start of courses • SASS: policies procedures & guidelines for accommodations available on website <ul style="list-style-type: none"> ○ Please involve SASS about any curriculum change with summative items ○ Challenges with clinical skills, accommodations for IRATs ○ Accommodations with curriculum vs NBME ○ Communication between SASS and module directors a priority 	<ul style="list-style-type: none"> • Look through schedules and see where TBLs are – Phil & Amanda
Student report	<ul style="list-style-type: none"> • Students excited to be back; no issues. 	<ul style="list-style-type: none"> •
Graduate questionnaire and step 1 scores update	<ul style="list-style-type: none"> • Class of 2020: 117 scores, mean 234, 4 failures. National mean last year was 229. • AAMC graduation questionnaire <ul style="list-style-type: none"> ○ Summary of where COM is doing well and where it needs improvement ○ Most M1/2 disciplines benchmark well against national data ○ Exemplary record with no reported student mistreatment in M1/2 	<ul style="list-style-type: none"> •
Proposed new exam review procedure	<ul style="list-style-type: none"> • Exam review team: have exams ready one month ahead of exam dates, individuals review exam question format; feedback is formative to module directors • Motion: approve exam review procedure 	<ul style="list-style-type: none"> • Motion passes (none opposed)
FIRE module amendments	<ul style="list-style-type: none"> • Details of changes in attached word document • I-1 Motion: accept changes to objectives 	<ul style="list-style-type: none"> • I-1 Motion to change objectives passes

	<ul style="list-style-type: none"> • Motion: Allow summative final exam in biostatistics again and include it in rotation for exam item reviews • Motion: Accept new list of criteria for honors • Motion: I-2 objectives update 	<ul style="list-style-type: none"> • I-1 Motion to add final biostats exam passes • I-1 honors criteria passes • I-2 honors criteria passes • I-2 objectives update passes
Update from biostats/epidemiology task force	<ul style="list-style-type: none"> • Changes: looking at how these are taught at other Florida schools and what UCF COM should cover for students to be successful • Meeting in the near future with task force, with report in a few months 	<ul style="list-style-type: none"> •
Ed tech updates	<ul style="list-style-type: none"> • Promobes: Hold – PKM is making sure the data placed in the system can be exported. M2 students are presently under M1 and will be updated soon. Current M1 students are not in the system yet. • Tealpass is no longer available for attendance monitoring. SpotterEDU test did not go well for students in orientation testing. Update is pending, for now we will use pen and paper (or Webcourses quiz for IRATs). • New version of TurningPoint – versions from 2 versions ago or older still have some issues so please send these to Ed Tech in advance. Meet with IT to get the newest version on desktops. • KuraCloud – Individual and group activities, issue with students having group accounts bound to their individual emails. Otherwise KC is working well. • Backup recording system – backup system no longer works. Panopto is our only option at present (extended 15 minutes to catch lectures that run late). Confirm red dot on bottom right of the podium computer is on and indicating Panopto is recording. • Students can try the VR headsets by checking them out with ID (suture app, blood & hematology) 	<ul style="list-style-type: none"> •
CTAG updates	<ul style="list-style-type: none"> • Curriculum transformation advisory group – Aug. 28 at 12:00 is the open house/launch meeting 	<ul style="list-style-type: none"> •

	<ul style="list-style-type: none">• Proposal for outcomes of curriculum, how to monitor & assess (meets on 17th).• Student advisory meetings next week (week of 8/13)	
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