

UCF COM Student Council and Committee Position Responsibility

Overviews

Student Council President

1. Serve as a liaison between the class, administration, and the Student Council regarding complaints or suggestions pertaining to respective class policy.
2. Serve as a voting member of the Student Council.
3. Serve on administrative committees as requested by Student Council or administration.
4. Shall attend Executive Student Council meetings as requested by the Chair of the Executive Board.
5. Shall leave contact information for the purpose of advising the President Elect.
6. Can appoint chairmanships and committee memberships as deemed necessary.

Student Council Vice President

1. Assist the President in his/her duties as above.
2. Assume the duty of President in his/her absence or removal in the interim period.
3. May serve as a voting member of the Student Council if decided by the class as outlined in the By-Laws.
4. Shall implement social functions for their respective class.
5. Upon approval of the president has the power to appoint chairmanships and committee memberships as deemed necessary.

Student Council Treasurer

1. Record all financial expenditures of the class and report them to the Class President.
2. Maintain responsibility for the class bank account.
3. Assume the duties of Vice President in his/her absence.
4. May serve as a voting member of the Student Council if decided by the class as outlined in the By-Laws.
5. be responsible for implementing fundraising activities, events and programs to raise money for the Student Council.
6. Present fundraising ideas to Student Council before implementation, and provide reports in writing every 6 months and at the end of each fundraiser.
7. Build and maintain a list of contacts of individuals and organizations with which the Student Council has worked or can collaborate.
8. Upon approval of the president has the power to appoint chairmanships and committee memberships as deemed necessary by the Student Council.
9. The Second year Student Council Treasurer shall be responsible for maintaining records of the M.D. Program Student Council Bank Account.

Student Council Secretary

1. Assume responsibility for class correspondence.
2. Record and distribute minutes of class meetings.
3. Assume the duties of the class Treasurer in his/her absence.
4. May serve as a voting member of the Student Council if decided by the class as outlined in the By-Laws.
5. Shall document significant class events during the course of their term through pictures, written journals, and/or video.

6. Shall create yearbook pages for significant class events during the course of their term that will be compiled with pages from previous and subsequent years to form the yearbook for the graduating class.
7. Shall work together with other class secretaries to create a newsletter that will be distributed to the community.

Curriculum Committee

The M.D. Program Curriculum Committee (CCom) is responsible for reviewing and recommending policies and programs regarding medical education to the Dean of the College of Medicine and the Faculty Council to continually evaluate and improve the quality of the curriculum. CCom gathers information and forwards recommendations to the Dean for approval. The Committee is responsible for reviewing all subcommittee activities and reviewing all proposals for new educational programs and/or substantial changes of existing, previously approved programs will be reviewed.

M1/M2 & M3/M4 Subcommittee

These two subcommittees separately support CCOM's functions and have defined charges, timetables, and memberships, with a focus on undergraduate medical curricular issues specific to those years. Both subcommittees review each educational program in view of its educational objectives, content, delivery or planned delivery, scheduling and student assessment. Following the receipt of either a new program proposal or program modification of an existing program, the Subcommittee members will review the request form for clarity and completeness.

Program Evaluation Subcommittee

This committee is composed of faculty representatives from each year of the curriculum, basic science and clinical science faculty members, a member from the assessment office, and students. It is charged with the internal and external review of the currency, efficiency, applicability, and effectiveness of the M.D. Program curriculum.

Student Professional Conduct Council (SPCC)

The UCF COM MD program Honor Code characterizes the moral, ethical, and professional values embodied by our profession and entrusted upon us as medical students and future physicians. The SPCC oversees the implementation of the Honor code with emphasis on maintaining the values intrinsic to our role as physicians, community leaders, and medical students, namely those of integrity, professionalism, judgment, and respect.

COMPASS Student Representative.

The COMPASS (College of Medicine Physician Advising and Support Program) committee meets monthly to discuss programmatic and outreach efforts related to academic advising, career advising, financial advising, and student wellness. Members of the COMPASS committee include the Associate and Assistant Deans for Students and representatives from the Offices of Student Services, Student Academic Support Services, Counseling & Wellness, Health Services, and Student Financial Services. We are seeking one elected student representative from each class for a one year term to provide student input to the COMPASS program and promote student engagement with COMPASS resources.