

# **FAQ for Affiliate & Volunteer Faculty**

*Faculty & Academic Affairs*

- **What is the appointment process like?**
  - The process of being considered for an affiliated or volunteer faculty appointment consists of submitting an electronic appointment application, which includes a personal data form and participation registry as well as an updated CV that reflects current employment/affiliation. The initial term is 5 years. Follow this link <https://forms.med.ucf.edu/Volunteer> to complete the application.
  
- **What is the re-appointment process like?**
  - The re-appointment process is similar to the appointment process; you will be asked to submit a “re-appointment” application and include an updated CV AND a personal statement summarizing evidence of your activities during the past term: Visit <https://forms.med.ucf.edu/Volunteer> } select “Re-Appointment”  
**NOTE:** Renewals are an additional 3-year term at the existing academic rank. Promotions during re-appointment are not granted. For more information see: Affiliate & Volunteer Faculty Promotion Handbook: <https://med.ucf.edu/faculty-handbook/welcome/promotion-and-tenure/>
  
- **Do I get a UCF email address and ID badge?**
  - No. UCF email addresses and ID badges are issued only to employees.
  
- **Does this role allow me to receive CME credit?**
  - *The learning associated with preparing for and teaching medical students and residents has long been recognized as an appropriate learning activity for which AMA PRA Category 1 Credit™ may be claimed. Physicians may receive 2 AMA PRA Category 1 Credit™ for each hour spent teaching what has been learned by preparing to instruct medical students and residents. Physicians may claim credit in 15 minute, or 0.25 credit increments, and should round to the nearest quarter hour. For more information, visit [www.ama-assn.org](http://www.ama-assn.org) or e-mail [cpd@ucf.edu](mailto:cpd@ucf.edu).*