

# THINGS TO DO BEFORE YOU START MEDICAL SCHOOL – CLASS OF 2022

The following information is for your reference and applies to the Student Services area.

Financial Services and Admissions may have different requirements and you are encouraged to contact those areas for further information.

## DURING THE SUMMER

<input type="checkbox"/>	Complete enrollment requirements, which includes immunizations, physical exam, and urine drug screen. This information must be uploaded to Immunitrax. <a href="http://med.ucf.edu/administrative-offices/student-affairs/student-services/enrollment-requirements/">http://med.ucf.edu/administrative-offices/student-affairs/student-services/enrollment-requirements/</a> Enrollment requirements are due by <b>June 29, 2018</b> .
<input type="checkbox"/>	If you are NOT purchasing the UCF-sponsored <a href="#">student health insurance plan</a> , submit proof of health insurance. Proof of health insurance needs to be submitted online (to Immunitrax) by <b>June 29, 2018</b> .
<input type="checkbox"/>	Submit your white coat size ( <a href="http://ucf.qualtrics.com/jfe/form/SV_e2jIL25t0OcSZ9P">http://ucf.qualtrics.com/jfe/form/SV_e2jIL25t0OcSZ9P</a> ).
<input type="checkbox"/>	Prior to <b>Friday, July 20</b> , RSVP your guests for White Coat Ceremony to <a href="http://ucf.qualtrics.com/jfe/form/SV_eJrlw1BFLFDEk4d">http://ucf.qualtrics.com/jfe/form/SV_eJrlw1BFLFDEk4d</a> . There is a limit of four guests per student.
<input type="checkbox"/>	Purchase your Disability Insurance online. <a href="https://med.ucf.edu/administrative-offices/student-affairs/student-services/enrollment-requirements/insurance/disability-insurance/">https://med.ucf.edu/administrative-offices/student-affairs/student-services/enrollment-requirements/insurance/disability-insurance/</a>
<input type="checkbox"/>	Order final transcripts with your degree posted to be sent via postal to the COM Admission Office. If you have multiple degrees we need an official transcript from each degree-granting institution.
<input type="checkbox"/>	Purchase necessary equipment for your Practice of Medicine module. Information on required equipment can be found at <a href="http://med.ucf.edu/administrative-offices/student-affairs/student-services/enrollment-requirements/doctors-bag/">http://med.ucf.edu/administrative-offices/student-affairs/student-services/enrollment-requirements/doctors-bag/</a> . (This information is usually updated in June.)

## TO DO ONLINE 1-2 WEEKS BEFORE ORIENTATION

<input type="checkbox"/>	Obtain your KNIGHTS email address and send that information to <a href="#">Soraya Smith</a> . <a href="https://extranet.cst.ucf.edu/kmailselfsvc">https://extranet.cst.ucf.edu/kmailselfsvc</a>
<input type="checkbox"/>	Register your vehicle online (parking permits are not generally available until <b>mid-July</b> for the next semester). <a href="http://parking.ucf.edu/permits/student-permits/">http://parking.ucf.edu/permits/student-permits/</a>
<input type="checkbox"/>	Before orientation, there will be a need for the offices of Student Financial Services, Student Services, the Registrar, and Student Accounts to share information with you. Much of this information can be relayed to you via the student portal, which is accessible at <a href="http://my.ucf.edu">http://my.ucf.edu</a> . You will need to sign in to the student portal to ensure that requirements listed there have been met.

## QUESTIONS? WHOM TO CONTACT

Admissions Office	Managing application materials, residency, transcripts, etc.	<b>E-mail:</b> <a href="mailto:mdadmissions@ucf.edu">mdadmissions@ucf.edu</a> <b>Phone:</b> 407.266.1350 <b>Fax:</b> 407.266.1399
Financial Services	Financial Aid, award letters, scholarships, loans, etc.	<b>E-mail:</b> <a href="mailto:medfinaid@ucf.edu">medfinaid@ucf.edu</a> <b>Phone:</b> 407.266.1381 (John Gracey) <b>Phone:</b> 407.266.1383 (Yee Liu) <b>Fax:</b> 407.266.1389
Student Services	Enrollment Requirements, Immunizations, Orientation, White Coat Ceremony, Health Insurance, Disability Insurance	<b>E-mail:</b> <a href="mailto:soraya.smith@ucf.edu">soraya.smith@ucf.edu</a> or <a href="mailto:karen.peterson@ucf.edu">karen.peterson@ucf.edu</a> or <a href="mailto:casey.smith@ucf.edu">casey.smith@ucf.edu</a> <b>Phone:</b> 407.266.1355 (Soraya Smith) <b>Phone:</b> 407.266.1375 (Karen Peterson) <b>Phone:</b> 407.266.1357 (Casey Smith) <b>Fax:</b> 407.266.1389