



UCF /HCA GME Consortium Policy on Program or Institutional Closure and Reduction

Purpose: The Accreditation Council for Graduate Medical Education Institutional Requirements require the sponsoring institution to have written policy that addresses a reduction in size or closure of a residency program, fellowship program or the sponsoring institution (IV.N).

Policy Summary: Economic or other conditions may force the closures of a sponsoring institution, major affiliated site, or residency/fellowship (training) program or cause a need for the training program size to decrease. This policy allows trainees in the program to complete their training.

1. The Consortium Executive Board, which serves as the institutional sponsor governing authority, will inform the Designated Institutional Officer (DIO) and the CGMEC as soon as possible of any anticipated changes in the training program, including closure of sponsoring institution or the residency program.
2. The DIO and CGMEC together have oversight of program accreditation changes and will inform each residency/fellowship program director of changes. Each residency program is responsible for notifying all affected residents as soon as possible in the event of any anticipated closures or reductions.
3. In the event that any training program must close, the sponsoring institution will allow trainees already in the program to complete their education or will assist the trainees in enrolling in other ACGME accredited program in which they can continue their education and training.
4. In the event that alterations are made to a program's size, only the number of future positions to be offered should be affected. Training programs will make every effort to allow trainees who have been enrolled in a program to complete their training. In the event that this is not possible, the training program must assist trainees in enrolling in another ACGME accredited program to continue their training.