M.D. PROGRAM STUDENT COUNCIL AND STUDENT ORGANIZATIONS

The purpose of the College of Medicine M.D. Program Student Council is to provide effective student leadership for the classes and organizations of the College of Medicine M.D. Program, serve as a liaison between students and administration, promote effective and well-rounded medical education, and represent the College of Medicine M.D. Program. There are no fees or dues associated with membership. Membership is granted by elected office. Information on elections will be provided by the Office of Student Affairs. M1 students cannot run for council positions until after the first formative exam of the first module. Subsequently, students cannot run for council positions if they have an F grade in the year in which they are running.

The University of Central Florida College of Medicine understands the importance of student organizations as an integral part of the medical education experience. Any group of students having a mission which does not violate federal, state and local laws, and UCF or UCF College of Medicine policies, may apply for approval as a recognized student organization.

Requirements for Registration

The organization must be open to all active UCF College of Medicine M.D. students who meet membership requirements. Active students must hold all executive positions within the organization.

The purposes, policies, and objectives of the organization must not:
- Propose or participate in activities which would violate regulations of the University of Central Florida College of Medicine, or federal, state, local laws and regulations, or advocate incitement to such actions.
- Materially and substantially disrupt the work and discipline of the University of Central Florida College of Medicine.
- Be in conflict or competition with the educational goals and functions of the University of Central Florida College of Medicine.

The organization must have a minimum of four (4) student charter members. Registration may be denied if the purposes of the organization are a duplication of defined purposes of an existing organization or overlap with an existing organization.

Each organization must include, at a minimum, a President and a Treasurer. All officers of a recognized student organization must be in academic good standing.

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Each recognized student organization or group must have an identified advisor from the College of Medicine. Advisors must be a UCF College of Medicine faculty or A&P (administrative and professional) staff member. The College of Medicine will not assume any legal liability for any student organization's activities per Florida Administrative Code.

Registration of a New Student Organization

1. The proposed group must submit a petition with the name of the organization and the statement of purpose to the M.D. Student Council. This petition must include the names of at least four current, active students as charter members, as well as a contact name and generic e-mail address for the organization and the name of the advisor.
2. The student group must also submit a copy of its Constitution and/or by-laws. The student group will be requested to supply a letter of affiliation with any national organization, should such a national organization exist.
3. New organizations will be reviewed for approval twice a year by the M.D. Student Council. If approved, the petition will be forwarded to the associate dean for students for final review, processing, and approval.
4. If rejected, the petition will be returned to the presenter along with a written copy of the decision, including the basis for the decision.
5. If the presenter wishes to appeal the decision, they may do so to the associate dean for students.
6. New student organizations must hold elections for all positions, including President.

Privileges of Registration

1. The privilege to use College of Medicine facilities depending on availability, program and guidelines.
2. The privilege to request from the UCF COM Student Council funding for group activities (provided the group follows financial guidelines).
3. The privilege to establish dues and sponsor money-raising projects.
4. The privilege to use the University's name as part of the organization's name as per Organizational Rules of Conduct.
5. The privilege to invite guest speakers to campus. Student organizations must contact the Office of Student Affairs before inviting guest speakers that are not affiliated with the College of Medicine to campus.
6. The privilege to grant awards and honors to organization members.
7. The privilege of access to campus for recruiting, fundraising, and publicity;
8. The privilege to participate, as a group, in University-sponsored events

General Recognized Student Organization Guidelines

1. Continue to meet all requirements for registration and submit to the Office of Student Services updated member and officer rosters at the beginning of each academic year and after elections.
2. Adhere to the approved constitution and/or by-laws.
3. Submit any amendments to the constitution or by-laws.

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4. Elect officers as specified in the organization's constitution. All students running for officer positions must be in good academic standing during the year which they are running for office (no F grades). Exceptions to this rule can be made only by the associate dean for students and will only be made in cases of extenuating circumstances.
5. Inform the Office of Student Affairs of all officers on an annual basis and of any changes in required information.
6. Submit calendar dates and announcements of all planned meetings and activities to the Office of Student Affairs.
7. Function in cooperative effort with other recognized and registered student organizations regarding the scheduling of meetings and funding projects.
8. The organization president or other officer must attend a student organization orientation held during the beginning of the academic year.
9. Adhere to the posting policy.
10. M1 students cannot run for officer positions until after the completion of the second academic module (Structure and Function).
11. Student organizations that receive funding must comply with all Student Council, Student Government (main campus), Activity and Service fee Business Office and Office of Finance and Accounting Guidelines.
12. Financial statements of any student organization must be made available to the Office of Student Affairs upon request.
13. Coordinate events with the Director of Student Services to ensure approval is obtained from necessary departments (i.e. security, facilities, etc.).

The Office of Student Affairs may withdraw an organization's recognition when the organization becomes inactive, or is found to be in violation of federal, state, or local laws, or the University of Central Florida College of Medicine policy. Organizations that become inactive will have to apply for approval again following the process listed in section b.

Should the Office of Student Affairs determine that the organization does not meet the requirements for continued recognition, a written copy of the decision and the basis for the decision will be forwarded to the organization.

A recognized student organization that fails to meet the responsibilities under which it has received recognized status may be reviewed by the associate dean for students for the purpose of determining continuation of recognized status. The associate dean for students may revoke the recognition of a student organization or place the organization on probation.

HAZING

UCF takes pride in being a safe and inclusive campus for students, staff and faculty. Hazing, which is an abuse of power and relationships designed to demean others, has no place at this university. The

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university has a zero tolerance policy regarding hazing. If a student or someone they know has been the victim of hazing, report it immediately at http://osc.sdes.ucf.edu/incidentreport or via the 24/7 anti-hazing hotline, 407-823-4518. For more information, see http://antihazing.sdes.ucf.edu.