# Computing and Telecommunications Resources

UCF's computing and telecommunications resources provide a wide range of capabilities for students to communicate, store, and process information that is essential to the academic, research, and administrative functions of the university. It is the policy of UCF that all students use these resources ethically, responsibly, and in compliance with all applicable federal and state laws, university policies, and as prescribed by the <u>Use of Information Technologies and Resources</u> policy.

Any violation of this policy and procedures may result in immediate loss of network and computer access privileges, seizure of equipment, or removal of inappropriate information posted on university-owned computers or university-supported Internet sites. In addition to these corrective actions, failure to comply with this policy and procedures may result in disciplinary action up to and including termination.

Computer accounts are provided to students as a privilege associated with membership in the university community and with varying access rights according to institutional role and job duties.

UCF students are generally free to use UCF computing, telecommunications, and electronic information resources as necessary to carry out their assigned responsibilities, subject to the authorized use of those resources as described in this policy and other UCF policies.

### **Computer Use**

The staff of Information Technology will assist students at the Health Sciences Campus with establishing email accounts (via Knights e-mail), setting up their laptops to work with the telecommunications networks, providing information technology training and user help and other needs. This office is responsible for telecommunications, servers and their maintenance, networking and support, hardware and software, lab support, maintenance and personnel to provide computer security and to run the student computing facilities. The two educational and research buildings at Lake Nona are equipped for wireless access to the internet, and computers are available to run commercial software to provide materials for each module/clerkship in the educational program.

Laptops with password protection are also provided for e-mail and other educational activities.

If a student's laptop is damaged, lost, or stolen, they are required to immediately inform the Office of Information Technology as well as file a police report on stolen property.

The university reserves the right to disconnect or remove university or privately-owned equipment, or restrict use thereof at any time as required to maintain the functionality, security, or integrity, of university computing and telecommunications resources. This policy is not intended to abridge academic freedom or the constitutional guarantees of freedom of speech or freedom of expression.

#### **Misuse of Computing and Telecommunications Resources**

The following defined and described actions include, but are not limited to, conduct for which disciplinary action may be taken at UCF. Individual students are expected to abide by these rules of conduct, and administrators are expected to enforce them. These rules of conduct should be read broadly and are not designed to define prohibited conduct in exhaustive terms. Additional rules and regulations may be revised during the year; announcements will be made on adoption of the changes or additions. For more information, refer to the Office of Student Conduct <u>Rules of Conduct</u>.

## Misuse of Computing and Telecommunications Resources such as those listed below will not be tolerated.

- 1. Theft or other abuse of computer facilities and resources.
- 2. Unauthorized entry into a file, to use, read, or change the contents, or for any other purpose.
- 3. Unauthorized transfer of a file.
- 4. Use of another individual's identification and/or password.
- 5. Use of computing facilities and telecommunications resources to interfere with the work of another student, faculty member or university official.
- 6. Use of computing facilities and telecommunications resources to send obscene or abusive messages.
- 7. Use of computing facilities and telecommunications resources to interfere with normal operation of the university computing system.
- 8. Use of computing facilities and telecommunications resources in violation of copyright laws.
- 9. Any violation of UCF Use of Information Technology and Resources Policy.
- 10. Any violation of the UCF ResNet Acceptable Use Policy.

#### Identifiers

UCF students are assigned two unique identifiers – NID and UCFID. The NID (Network ID) is a UCFissued credential that allows access to UCF resources as well as entering myUCF and to gain access to individual records. The university assigns the NID at admission. To obtain your NID for the first time, or to reset your NID password, visit the NID password reset page at http://mynid.ucf.edu. The UCFID is the primary identification number within UCF systems. It is NOT used to log on to the portal or any other system at UCF, it is used only to identify students within the system (for example, to check out a library book).