



# University of Central Florida

## College of Medicine

### M.D. Program Curriculum Committee Minutes – M3/M4

**Meeting Date:** 8/11/2017

**Start time:** 7:30 AM

**Adjourn time:** 9:30 AM

**Chaired by:** Dr. Peppler

**Attendance:** (Doctors) Bellew, Berman, Caceres, Karch, Lube, Ladde, Pasarica, Peppler, Moran-Bano (Staff). Ms. Anderson, Ms. Bailey, Ms. Bowers, Ms. Cubero, Ms. Dexter, Ms. Gillfedder, Ms. Hasegawa, Ms. Kennedy, Ms. Linton, Ms. Marchand, Ms. Newsum, Dr. Gerber, Ms. Orr, Dr. Selim, Mr. Staack, Mr. Voorhees (Students) MS3 Sterling, MS3 Altier, MS4 Esplin.

Agenda Item	Discussion/Conclusion	Recommendations/Actions	Responsible	Follow Up
Review Minutes	<ul style="list-style-type: none"><li>Review of minutes from 7/14/17 meeting.</li></ul>	Minutes approved	Dr. Klapheke	Completed
Announcements	<ul style="list-style-type: none"><li>Update on Clinical Partners - Dr. Peppler has been meeting with Academic Assistant Deans to provide end of the year clerkship survey. List of exceptional faculty also provided at each site. Individual emails have been sent to outstanding faculty as well. Dr. Peppler expects that all clerkship directors will be meeting with site directors. Meeting at OH recently regarding scheduling process. OH is exploring options regarding scheduling process.</li><li>Review of scheduling for 2018 – 2019 for upcoming M3 students. Dr. Peppler would like the intro to clerkships to be reduced in length and more information to be provided online and via SLM.</li><li>Overview of 2017 AAMC Graduation Questionnaire. Responses are good. Benchmark comparison from 2016 GQ and 2017 GQ disseminated for reference. – Dr. Peppler</li><li>M3/M4 Faculty Recognition Reception/CME is scheduled Friday, September 15, 2017, 5:00 to 7:00pm.</li></ul>			

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	<ul style="list-style-type: none"> <li>Reminder: NBME Friday November 10 is a holiday. Dr. Peppler is proposing that, beginning May 2018, we end all M3 Clerkships on the final Wednesday, have NBME Exam on the final Thursday, and utilize the final Friday morning for LCTs and Student Affairs meetings.</li> <li>During Block 3, each Clerkship Director/Coordinator should review their clerkship data currently on the COM webpage for accuracy: <a href="https://med.ucf.edu/academics/md-program/">https://med.ucf.edu/academics/md-program/</a>. At the next M3/M4 meeting, we can discuss whether we want to make each clerkship's webpage description similar in layout/design.</li> </ul>			
<b>Student Updates</b>	<ul style="list-style-type: none"> <li>M3 – Move OSCE to week four for Neurology.</li> <li>M4 – Students feel like it would be beneficial if they could have specialty time in internal medicine/family medicine clerkship in M3 year. Would also like some flex time in M3 year so they can rotate in electives outside of the core clerkships.</li> </ul>	<ul style="list-style-type: none"> <li>Dr. Pasarica stated that the IM/FM clerkship will be starting specialty rotations for medicine in the 2018-19 academic year.</li> </ul>	M3/M4 Student Representative	Completed
<b>LCME data review: Student Performance and Clerkship Evaluation Data, especially Duty Hours, etc.</b>	<ul style="list-style-type: none"> <li>Data for the 2017 – 2018 academic year looks good. Students are rating mid-clerkship feedback in Pediatrics as low. No other areas of concern.</li> <li>Sent out invites for LCME mock visit.</li> </ul>		Ms. Orr and Dr. Selim	Ongoing
<b>Input from CSAC on how to address excused absences for missed Clerkship OSCE</b>	<ul style="list-style-type: none"> <li>Clinical skills simulation center has been reconfigured.</li> <li>Clinical Skills Assessment Sub-Committee has been formed. Manual for committee has been distributed.</li> <li>What represents a comparable examination? Or must the student complete the OSCE with the next block?</li> </ul>	<ul style="list-style-type: none"> <li>For OSCE makeup: Budget time in the next rotation where the student could complete the OSCE exam.</li> <li>Student would take exam at the regularly scheduled time with the next block.</li> </ul>	Dr. Peppler	In Progress
<b>2017-2018 Academic Calendars for M3/M4</b>	<ul style="list-style-type: none"> <li>2017-2018 academic calendars were presented.</li> <li>Block 5 will begin on Tuesday November 12<sup>th</sup> due to Veteran's Day.</li> </ul>	<ul style="list-style-type: none"> <li>Calendars approved. Calendars will be send to CCOM for approval.</li> </ul>	Ms. Orr	Completed
<b>Changes to Clerkships'</b>	Discontinue all the following: <ul style="list-style-type: none"> <li>Pediatrics: Prescription Writing</li> <li>OB-GYN:</li> </ul>		Dr. Peppler	Complete

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<b>Required Clinical Conditions</b>	<ul style="list-style-type: none"> <li>i. Contraception</li> <li>• Infertility</li> <li>• Third trimester bleeding</li> <li>• Abdominal Pain in Pregnancy</li> <li>• Antepartum visit</li> <li>• Multiple Gestation</li> <li>• Breastfeeding</li> <li>• Interpretation of Pelvic US findings</li> <li>• Neurology: Lumbar Puncture</li> </ul>			
<b>Need to complete the mapping of each Clerkship Objectives to the M.D. Program</b>	<ul style="list-style-type: none"> <li>• Clerkship objects are compared to COM program objectives. Not all clerkships have provided this information. Please refresh the information if any changes are needed.</li> </ul>		Drs. Gerber	Complete
<b>Mapping preceptors to students in Oasis</b>	<ul style="list-style-type: none"> <li>• Mapping of students to residents and faculty. Dr. Caceres feels like sometimes the student is mapped to the wrong person. Suggested working with residency coordinators to get schedules so there is accurate mapping for student evaluations.</li> </ul>	<ul style="list-style-type: none"> <li>• Dr. Lube suggested using paper evaluations.</li> <li>• Margaret mentioned that MedHub will have an app that evaluations could be completed on.</li> <li>• Dr. Pasarica will share recent articles with Dale that talks about how other schools are collecting evaluations.</li> <li>• Topic will be on next agenda for further discussion.</li> </ul>	Dr. Caceres and Ms. Kennedy	On-Going
<b>Discussion of the results of the end-of-M3 student survey</b>	<ul style="list-style-type: none"> <li>• Dr. Peppler is concerned about comments from students regarding professionalism.</li> </ul>	<ul style="list-style-type: none"> <li>• Topic will be on next agenda for further discussion.</li> <li>• Students should utilize advising academy.</li> <li>• Student representatives will be provided with survey.</li> </ul>	Dr. Peppler	Complete
<b>Open invitation: how can M3/M4 curriculum better address student/physician well-being</b>	<ul style="list-style-type: none"> <li>• COM is looking to hire a counselor to focus on student well-being.</li> <li>• Students are forming a committee regarding student well-being.</li> </ul>		Dr. Peppler	On-Going
<b>Review/approval of any new M4 course proposals</b>	N/A		Mr. Staack, Dr. Klapheke, Dr. Peppler	Completed
<b>Next Meeting</b>	<ul style="list-style-type: none"> <li>• <b>Friday, September 29, 2017 - 7:30 AM COM 101</b></li> </ul>			