**Checklist for Promotion to Non-Tenure Professor (AP)**

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| **Activity In addition to examples for Associate Professor** | **Yes/No** | **Documented?** | **Notes** |
| **Scholarship (S)** |  |  |  |
| Founding faculty activity in development of the curriculum and practice/research programs only applies to non-tenure track faculty |  |  |  |
| Development or enhancement of a model program that is integral to the success of one’s own department or other departments or programs within UCF COM. |  |  |  |
| Development, enhancement, or managements of a program that expands the services, productivity, revenue, and reputation of the UCF COM. |  |  |  |
| Evidence of sustained performance as an outstanding faculty member with demonstrated commitment to teaching, advising, and student welfare |  |  |  |
| Publication of original findings in highest-impact journals within one’s field |  |  |  |
| Procurement (as PI) of competitive grant funding for research, curriculum development, or other scholarly activities |  |  |  |
| Chairmanship of study sections/peer review groups |  |  |  |
| Member of grant review panels for major funding agencies (NIH, NSF, AHA, ACS, etc.) |  |  |  |
| Organizing committee member/executive committee/board of scientific organizations |  |  |  |
| Editor or member of editorial board of journals. |  |  |  |
| Editor of text, research, or other types of books |  |  |  |
| Authoring entire textbook or other books |  |  |  |
| Citations in peer-reviewed journals |  |  |  |
| Awards or other recognition for excellence in the scholarship of teaching and learning (SoTL) |  |  |  |
| Publication of invited review articles |  |  |  |
| Invited presentations at national/international meetings |  |  |  |

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| **Activity In addition to examples for Associate Professor** | **Yes/No** | **Documented?** | **Notes** |
| **Teaching & Ed Leadership (T&EL)**  **In addition to examples for Associate Professor** |  |  |  |
| Founding faculty activity in development of the curriculum and practice program only applies to non-tenure track faculty |  |  |  |
| Development or enhancement of a model program that is integral to the success of one’s own department or other departments or programs within UCF COM. |  |  |  |
| Development, enhancement, or managements of a program that expands the services, productivity, revenue, and reputation of the UCF COM. |  |  |  |
| Participation in thesis committees of masters and Ph.D. level students |  |  |  |
| Sustained high ratings on teaching evaluations, evaluations of course materials, evaluations of mentoring/advising, etc. |  |  |  |
| Documented effectiveness in research training and mentorship of medical students, graduate students, postdoctoral students, and/or residents |  |  |  |
| Adoption of course materials, curricular designs, novel technologies, etc. by other institutions |  |  |  |
| National recognition for curriculum development, evaluation, and/or integration |  |  |  |
| National/international teaching awards |  |  |  |

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| **Activity** | **Yes/No** | **Documented?** | **Notes** |
| **Clinical Activity (C)** |  |  |  |
| Founding faculty activities in development of practice program and practice program only applies to non-tenure track faculty |  |  |  |
| Development or enhancement of a model program that is integral to the success of UCF COM. |  |  |  |
| Development of a program that expands the services, productivity, revenue, and reputation of the UCF |  |  |  |
| Participation in multi-center clinical trials, initiation of new clinical trials |  |  |  |
| Collaboration and participation in translational research |  |  |  |
| Procurement of extramural support for clinical trials |  |  |  |
| National referrals for care |  |  |  |
| National recognition for new patient programs and/or clinical innovation |  |  |  |
| National recognition for safety and quality improvement |  |  |  |
| Impact on care at national level |  |  |  |

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| **Activity** | **Yes/No** | **Documented?** | **Notes** |
| **Service & Academic Leadership (SAL)** |  |  |  |
| Chairing of departmental, college, and/or university committees |  |  |  |
| Representation of COM in official activities |  |  |  |
| Membership on national/international academic, medical, or research committees |  |  |  |
| Organization of teaching workshops, seminars, and/or professional meetings |  |  |  |
| Service as department chair, assistant dean, or associate dean |  |  |  |
| Service as director, or associate director in established units. |  |  |  |
| Development of mentoring programs for new faculty |  |  |  |
| Officer/leadership of national/international academic, medical, or research organizations |  |  |  |
| Unpaid service as journal editor, book editor, or member of journal editorial board |  |  |  |
| Unpaid service on grant panels for major funding agencies |  |  |  |
| Member of accreditation site teams (LCME, SACS, etc.) |  |  |  |
| Recognition from national/international societies |  |  |  |