



UNIVERSITY OF CENTRAL FLORIDA
College of Medicine

THINGS TO DO BEFORE YOU START MEDICAL SCHOOL

The following information is for your reference and applies to the Student Services area.

Financial Services and Admissions may have different requirements and you are encouraged to contact those areas for further information.

DURING THE SUMMER

<input type="checkbox"/>	Complete and submit your required immunizations, including your mandatory immunization form (due by July 24 th). http://med.ucf.edu/administrative-offices/student-affairs/student-services/enrollment-requirements/
<input type="checkbox"/>	Complete and submit your physical exam form SIGNED by your physician (due by July 24 th). http://med.ucf.edu/media/2011/08/physical_exam_form2.pdf
<input type="checkbox"/>	If you are NOT purchasing the UCF-sponsored student health insurance plan, submit proof of health insurance. You must include a copy of your health insurance card (front and back). http://med.ucf.edu/media/2011/08/Proof-of-Health-Insurance-2014-2015.pdf
<input type="checkbox"/>	Submit your white coat size.
<input type="checkbox"/>	Prior to July 19, RSVP your guests for White Coat Ceremony to comrsvp@ucf.edu . There is a limit of four guests per student. If you are requesting more seats, please email Soraya Smith.
<input type="checkbox"/>	Order final transcripts with your degree posted to be sent via postal to the COM Admission Office. If you have multiple degrees we need an official transcript from each degree-granting institution.
<input type="checkbox"/>	Complete a urine drug screen (due by July 24 th). An order form will be mailed to your AMCAS mailing address. The urine drug screen MUST be completed at a LabCorp center: https://www.labcorp.com/ots/locator.do .
<input type="checkbox"/>	Purchase necessary equipment for your Practice of Medicine module. Information on required equipment can be found at http://med.ucf.edu/administrative-offices/student-affairs/student-services/enrollment-requirements/doctors-bag/ .

TO DO ONLINE 1-2 WEEKS BEFORE ORIENTATION

<input type="checkbox"/>	Obtain your KNIGHTS email address and send that information to Soraya Smith. http://ucf.custhelp.com/app/answers/detail/a_id/1392
<input type="checkbox"/>	Register your vehicle online (parking permits are not generally available until mid-July for the next semester). http://parking.ucf.edu/permits/student-permits/
<input type="checkbox"/>	Before orientation, there will be a need for the offices of Student Financial Services, Student Services, the Registrar, and Student Accounts to share information with you. Much of this information can be relayed to you via the student portal, which is accessible at http://my.ucf.edu . You will need to sign in to the student portal to ensure that requirements listed there have been met.

TO BRING WITH YOU DURING ORIENTATION

<input type="checkbox"/>	Checkbook to pay for disability insurance.
<input type="checkbox"/>	Driver's license to obtain your student ID.
<input type="checkbox"/>	Copies of immunization records (if you're still missing any).



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QUESTIONS? WHOM TO CONTACT

Admissions Office	Managing application materials, residency, transcripts, etc.	E-mail: mdadmissions@ucf.edu Phone: 407.266.1350 Fax: 407.266.1399
Financial Services	Financial Aid, award letters, scholarships, loans, etc.	E-mail: medfinaid@ucf.edu Phone: 407.266.1383 (Lisa Minnick) Phone: 407.266.1381 (John Gracey) Fax: 407.266.1389
Student Services	Immunizations, orientation, White Coat Ceremony, health insurance	E-mail: Soraya.Smith@ucf.edu , Annette@ucf.edu , or Karen.Peterson@ucf.edu . Phone: 407.266.1355 (Soraya Smith) Phone: 407.266.1357 (Annette Ortiz-Rivera) Phone: 407.266.1375 Fax: 407.266.1389