Policy on Program or Institutional Closure and Reduction

Purpose: The Accreditation Council for Graduate Medical Education Institutional Requirements require the sponsoring institution to have written policy that addresses a reduction in size or closure of a residency program or closure of the institution (IV.N).

Policy Summary: Economic or other conditions may force the closures of a sponsoring institution, major affiliated site, or residency program or cause a need for the program size to decrease. The GMEC has oversight of program/institutional closures and reductions. This policy protects the ability of residents to complete their training.

1. The University of Central Florida, through the Assistant Dean of GME/DIO, will give as much notice as possible to the Graduate Medical Education Committee (GMEC) of any anticipated changes, including closure of programs.

2. The GMEC has oversight of all major changes and informs each program director. Each program is responsible for notifying all affected residents in the event of any anticipated closures or program reductions.

3. In the event that any program must close at the University of Central Florida due to emergencies or unforeseen circumstances, the program will allow residents already in the program to complete their education or will assist the residents in enrolling in an ACGME accredited program in which they can continue their education and training.

4. In the event that alterations are made to program size, only the number of future positions to be offered should be affected. Programs will make every effort to allow residents who have been appointed in a program to complete their programs. In the event that this is not possible, the program must assist residents in enrolling in an ACGME accredited program to continue their training.