

SPECIAL INSTRUCTIONS FOR MEDICAL STUDENTS

Special Instruction For Medical School Degree Recipients

ACADEMIC REGALIA: Students are required to wear official regalia available exclusively through the [UCF Bookstore](#) (407) 882-0364 and online through [Herff Jones](#). All rented items are due back by 5:00 PM on Graduation Day.

COMMENCEMENT CEREMONY: The Medical School Commencement Ceremony will take place in The Venue at the main UCF campus, (The Venue is located on the north side of campus behind UCF's Arena, Gemini Boulevard, Bldg. 50) at 10:00 AM on Friday, May 20, 2016. Doors will be open at 9:00 AM for seating, and tickets are not required. Once admitted, guests are not permitted to exit and re-enter and may not access the graduate line-up, graduate processional, and graduate seating areas. The ceremony, which includes the awarding of medical degrees, will end approximately at 12:00 PM.

DIPLOMA PRONUNCIATION: In order to assist us with the proper pronunciation of your name at the graduation ceremony on May 15, please email the GrandImages Card, with your name written phonetically and with emphasized syllables in caps, to Soraya.Smith@ucf.edu by April 15.

GRADUATION QUESTIONNAIRE: Please remember to complete the Medical School Graduation Questionnaire (GQ) which is provided by the Association of American Medical Colleges and its member medical schools. Your input will provide valuable information to our medical school concerning medical education issues at both our school as well as nationally. The website for the GQ is www.aamc.org/gq, will be activated as of February 14, and should be completed prior to May 20, 2016.

GRADUATION PHOTOGRAPH: A photographer has been hired to take pictures of the graduates as they are hooded in The Venue. Information will be provided to you shortly after the Commencement Ceremony.

INVITATIONS FOR GRADUATION: The invitation serves only as announcements to students, inviting them to attend the commencement ceremony in The Venue. They are emailed out the first week of April.

PROCESSION: The Medical School Procession will form at 10:00 AM on the Venue on the main UCF campus, and will step off shortly thereafter.

SEATING: Seating in The Venue is on a first-come, first-served basis—however, there is a section reserved for handicapped seating. Guests with mobility impairments requiring handicapped access or seating should arrive at The Venue between 9:00 AM and 10:00 AM, and must bring their own wheelchairs. Wheelchairs are not provided by The Venue. Posted signs and university staff will direct mobility impaired guests and one companion to the accessible seating area of the Venue. A

sign language interpreter will be provided at the commencement ceremony for guests with hearing impairments. There are also reserved sections for the students, faculty, and administration participating in the Medical School procession.

TICKETS FOR GRADUATION: Tickets are not required for the graduation ceremony in The Venue. **Students and their guests must RSVP to ucfrsvp@ucf.edu.**

FINANCIAL SERVICES: If you have unpaid bills with the Student Account office, please be sure you have taken care of them prior to graduation. You may check with myUCF for hold information.

BADGES: Students need to turn in all badges (COM, Orlando Health, Florida Hospital, etc.) to the office of Student Affairs by May 1, 2016.

REHEARSAL: Rehearsal will take place on Wednesday, May 18, 2016 at 3:30 PM at The Venue. **This rehearsal is mandatory.**

PARKING GUIDE: Information on parking can be found at <http://med.ucf.edu/commencement/>.