



University of Central Florida

College of Medicine

M.D. Program Curriculum Committee Minutes – M3/M4

Meeting Date: 3/25/2016

Start time: 8:00 AM

Adjourn time: 9:30 AM

Chaired by: Dr. Martin Klapheke

Attendance: (Doctors) Bellew, Berman, Klapheke, Ladde, Lube, Pasarica (Staff). Ms. Buttler, Ms. Bowers, Ms. Corsi, Ms. Cubero, Ms. Dexter, Ms. Gillfedder, Ms. Grant, Ms. Linton, Ms. Newsum, Ms. Orr, Dr. Selim, Mr. Staack, Ms. Walton (Students) MS3 Reina, MS4 Dean.

Agenda Item	Discussion/Conclusion	Recommendations/Actions	Responsible	Follow Up
Review Minutes/ Announcement	<ul style="list-style-type: none"> • Review of minutes from 2/12/16 meeting. • Update on Clinical Partners by Dr. Klapheke: Letter of affiliation with OH has been extended through April, 2019. Working with VA at Bay Pines on housing contract. • Faculty Development 	<ul style="list-style-type: none"> • Minutes approved • Students will more than likely be moving to a different housing facility a bit further away from VA at Bay Pines 	Dr. Klapheke	Completed
	<ul style="list-style-type: none"> • Faculty Development • M3 Capstone Week and M4 Capstone Week – Schedules are finalized. Submit Bootcamp schedules to Ken Staack • Student Evaluations of Clerkships: “Alert” issues should be brought to Clerkship Directors’ attention • National Match results – Nationally more students matched in internal medicine than in previous years. There are very limited slots available for students that do not match. Data was shared regarding what our students matched in vs nationally matched data. 	<ul style="list-style-type: none"> • Faculty Development – Started meeting with Nermours to provide faculty development programs. Creating a clinical teaching website. All online teaching modules will be housed on the website. Orientation module is being created to be distributed to faculty. COM is part of the EPA community phase 2. EPAs have not been finalized. Warning from AAMC to not create too much curriculum around current EPAs until they are finalized. • Students should speak directly to clerkship directors or Drs. Klapheke or Pepler about any areas of concern regarding preceptors/staff. • Students are receiving varying recommendations from outside directors regarding how many programs to apply to, etc. COM students receive detailed advising from Student Affairs regarding the Match process. Plan to discuss further sessions, e.g., possibly at the end 	Ms. Bailey and Berry	Completed

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		of M2 or during M3 Orientation. Clerkship directors including EM should be considered resources for the COM student interest groups.		
EPA White Paper	<ul style="list-style-type: none"> White paper discussed. Paper shows what EPA we are excelling in and what areas need more development. 	<ul style="list-style-type: none"> Every clerkship has been asked to cover two additional EPAs. The current projects we are working on now will help develop the curriculum regardless of what the final EPAs are. Faculty are encouraged to turn work with EPAs into scholarly projects. 	Dr. Klapheke	Completed
UCF COM signs pledge related to CDC Guidelines on Prescribing Opioids	<ul style="list-style-type: none"> CDC came out with new guidelines regarding prescribing opioids for chronic pain. Excessive use of opioids for pain can be a gateway to heroin use. UCF COM signed pledge related to train our students in line with CDC Guidelines on Prescribing Opioids. 	<ul style="list-style-type: none"> Dr. Klapheke is leading a Task Force to further strengthen the curriculum in didactics and clinical training regarding prescription of opioids and pain management. Each clerkship director to should see where in the curriculum an increase in training regarding opioids can be implemented. 	Dr. Klapheke	Completed
IM/FM proposed grading changes	<ul style="list-style-type: none"> Internal medicine would like to remove GRAT component from grade and added a group project grading component. 	<ul style="list-style-type: none"> Proposed grade change has been approved. Changes will be send to COM curriculum committee for final review. 	Dr. Passarica	Completed
Clerkships utilizing the new shortened student performance evaluation	<ul style="list-style-type: none"> Assessment office has evaluated proposed new M3 Student evaluation form. Compared ratings on both forms and looked at the reliability of the form. 	<ul style="list-style-type: none"> Dr. Hernandez has made edits to the form and has created a proposed grading conversion chart. Dr. Hernandez also wants to evaluate what is the optimal amount of evaluation needed per student in each clerkship. Dr. Lube has suggested shortening the descriptors for each item. PES will vote on the new form next week. Once approved by the curriculum committee all six clerkships could start using the new form in the 2016-2017 academic year. 	Drs. Klapheke and Selim	Ongoing
Course Proposals	<ul style="list-style-type: none"> Neurosurgery Spine Advanced Dermatology Elective – additional site Clinical Neuro Ophthalmology Pediatrics Anesthesia Rotation 	<ul style="list-style-type: none"> All the course proposals were approved. Courses will be sent to COM Curriculum Committee for approval. 	Mr. Staack, Dr. Klapheke, Dr. Pepler	Completed
Student Updates	<ul style="list-style-type: none"> No concerns from the students. 		M3/M4 Student Representative	Completed
Next Meeting	<ul style="list-style-type: none"> Friday, May 6, 2016-4 8:00 AM COM 101 			

