**University of Central Florida**

**College of Medicine**

 **M1/M2 Minutes**

Meeting Date: 10/13/2017 Start Time: 3:06p Adjourn Time: 4:00p

Chair: Dr. Kibble

Attendance: Phil Bellew, Dr. Kibble, Dale Voorhees, Dr. Hernandez, Alisha Corsi, Jason Day, Dr. Gorman, Allison Carli, Janae Mason, Dr. Harris, Bee, Amanda Blom, Dr. Peppler, Dr. Daroowalla, Deedra Walton, Elizabeth Ivey, Dr. Gros, Soraya Smith, Dr. LaRochelle, Dr. Kauffman, Dr. Dil, Dr. Beg, Dr. Ebert, Dr. Simms-Cendan, Nadine Dexter, Melissa Cowan

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| Agenda Item | Discussion | Decisions |
| Approval of minutes |  | * Approved
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| Announcements | * Out-of-class work update
	+ M1 ~1h/week, M2 near 0 on average, both below 6/week policy
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| Student report | * Cardio/Pulm went smoothly, Endo/Rep is off to a good start
* Some students concerned with FIRE/CoP, don’t know where to start/want direction.
* Examplify transition speed (~second moving between problems), UI issues when reading and interacting with questions, assessment working to address issues
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| PES report deadlines | * Reminder: Individual module reports due within 60 days of the module
* PES is looking at end-of-year reports, faculty evaluation items
* PES chair-elect: Dr. Harris
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| LCME preparation | * Updated tables & faculty assignments
* Classification of faculty, promotion & tenure success
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| Orientation CBSE for M2 students | * Originally a benchmark for curriculum (does not have much predictive value for Step 1), utility provided for COM at this point, hidden curriculum concern that Step 1 is over emphasized at the start of M2.
* End of M2 exam has predictive value, SASS uses it to help prepare plans for students
* Proposal: remove practice NBME exam from orientation week for M2, keep end-of-year exam
 | * Approved
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| Small group task force update | * Analyzed student evaluations using specific search criteria
* Group will split evaluations to see themes/trends
* Group will also reach out to faculty to get their views also
* Director experiences with teams in Cardio/Pulm and Endo/Rep, debrief/feedback
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| Other business | * Kuracloud has pre-established cases/activities that we can now access and use/bring over/use as template for structuring content.
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