**University of Central Florida**

**College of Medicine**

**M1/M2 Minutes**

Meeting Date: 3/10/2017 Start Time: 3:04p Adjourn Time: 4:55p

Chair: Dr. Kibble

Attendance: Student reps (Haley Dodson & Jason Day), Phil Bellew, Bee Nash, Dr. Berman, Theresa Whitehead, Dr. Kay, Dr. Topping, Dr. Bellew (C), Dr. Peppler, Dr. Monroe, Dr. Selim, Dr. Gros, Andrea Berry, Angela Griffin, Elizabeth Wellings, Dr. Simms-Cendan, Melissa Cowan, Christie Hasegawa, Allison Carli, Dr. Gorman, Dr. Lambert, Nadine Dexter, Dale Voorhees, Dr. Beg

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| Agenda Item | Discussion | Decisions |
| Approval of minutes |  | * Approved |
| Announcements | * Dr. Lambert new chair of CFMG |  |
| Student reports | * C1 is starting up * S-6 is going well and adapting to student feedback |  |
| Vertical integration feedback | * Desire to see more suturing practice   + Concern about students doing/learning it far in advance of routine use * Physical exams, forgetting details, applying clinical reasoning in clerkships * What level of note taking experience is expected in M1/M2 versus continued M3 training (H&P, progress notes, discharge notes, new patient etc) * EHR writing vs traditional notes   + Potential trial run for M2 students, purpose is not to train in a given EHR but to address clinical reasoning skills in this type of ecosystem   + Depth of training & expectations need to be defined |  |
| M1/M2 iBook | * Need for integrated organ system format that covers at the M2 level * Demonstration of iBook, process of creation, and use * A 4th year elective is available to recruit M4 authors to write similarly for other modules * Melissa Cowan is the contact person in Ed Tech to organize the project in iBook author |  |
| C-1 Updates | * Reflective writing component   + Arose as a theme from inquiries around the country   + Reflection: conscious weighing and integrating of view from different perspectives   + Act of writing increases “reflective capacity” via practice. Topics selected for C-1:     - Medical ethics, social determinants of healthcare, complementary/integrative/alternative medicine, human sexuality   + Method of submitting similar to HB-2, collaboration 🡪 submission into LiveText   + Demonstration of process students will use |  |
| Course proposal: Medical Externship in Research | * Allows students to stay enrolled while working on external research opportunities, providing access to financial aid services * Details variable by student activity, flexible from M1 to M4 students | * Approved |
| New grade and professional algorithms | * Grade algorithm * SEPC algorithm tested against previous cases:   + Outcomes are the same or similar to decision history, exception being C’s as a passing score mean that more students will progress without impeding progress but may increase risk of Step 1 failures * Implications of C grades and advising students * Professionalism algorithms   + Breakdown of process of professionalism system   + Checks & balances in the Promobes submission system – double filter of module director and assistant dean * Draft algorithm:   + Yellow card: reflective exercise, action plan, progress   + 2 yellow cards: non-academic monitoring status, tailored remediation, progress   + >2 yellow cards: non-adherence to action plan: Recommend probation to SEPC (amendment)   + > 3 yellow cards, non-adherence to action plan: Recommend dismissal to SEPC   + 1 red card: Module F grade, refer to student professional conduct council, recommend dismissal   + Discussion of when probationary status is used per the standard algorithm   + Students want to make sure standards are clear up front and applied consistently, which offenses merit a yellow card & red card   + Process includes notifying the student of impending action, disclosure of relevant evidence, opportunity to represent case at SEPC | * Amendment approved * Algorithm in principle, subject to further definition of thresholds for yellow & red cards: approved |