**University of Central Florida**

**College of Medicine**

 **M1/M2 Minutes**

Meeting Date: 2/10/2017 Start Time: 3:05p Adjourn Time: 4:50p

Chair: Dr. Kibble

Attendance: Student rep (Haley Dodson), Dr. Kibble, Phil Bellew, Dr. Balkwill, Dr. Castiglioni, Dr. Berman, Dr. Hernandez, Dr. Selim, Dr. Gorman, Dr. Dil, Nadine Dexter, Deedra Walton, Andrea Berry, Dr. Bellew (C), Dr. Harris, Dr. Beg, Dr. Ebert, Zoe Brown-Weismann, Dr. Kay, Dr. Husain, Theresa Whitehead, Dr. Topping, Dr. Bellew (M), Alisha Corsi, Christie Hasegawa

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| Agenda Item | Discussion | Decisions |
| Approval of minutes | * There is an SLM for anesthesia in S-6 already
 | * Approved
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| Announcements | * Renaming Micro lab 🡪 “Team Learning Laboratory” or alternative name
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| Student reports |  |  |
| Fire conference schedule and grading needs | * Conference is on Feb. 23rd.

Speaker present on Feb. 23rd and 24th is Dr. Reshma Jagsi (MD/PhD), from the University of Michigan Medical Center* Faculty evaluations of presentation and posters being done at the conference, with concurrent oral presentations
	+ Reviewers are still needed for posters and presentations; contact Dr. Ebert
* CPD credit offered for participating physicians
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| Proposal for new biomedical science master’s degree track | * Students in the program would participate in HB-1 and HB-3 along with other medically relevant courses from the UCF graduate school catalogue. There will be a separate Webcourses presentation, faculty instructor and GTAs; students will share lectures but may have different small groups, will take the same final examination but be graded separately from the MD students.
* Motion to accept proposal: amended to start with 5-6 students rising to not more than 12 in first two years, after which an evaluation of impacts would be required. Proper analysis of resources needed, including staff and software licensing, as well as instructors
 | * 2 abstain, 1 opposed, 10 in favor
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| LCME compliance with element 9.9: student advancement and appeal process | * Requires timely notice of impending action, disclosure of evidence, and opportunity for student to respond
* Standard grade algorithm available to students, consequences of T and F grades made explicit with standard recommendations to SEPC, which could then reduce but not increase sanctions.
* **Proposal**: Motion to adopt an algorithm-based approach to compliance with 9.9 standard, with specifics determined at a future date
* Need a standard for assigning T grades so it is consistent between modules, with certain modules using different criterion-based structures.
* **Proposal**: T grades are given for observed discipline scores more than two standard errors of measurement below 70%
* Assessing professionalism: evidence must be documented and provided to students prior to SEPC meeting. Data must be defensible.
* PROMOBES: brief demonstration and connection to assessing professionalism
	+ Module director validates citations including meeting with the student; student affairs also notified for counselling; SEPC is notified of validated reports
* How to set criteria for SEPC decisions:
	+ Include a module objective in all courses and assign T or F as appropriate using standard algorithm
	+ Develop separate longitudinal algorithm M1-M4
	+ Both?
	+ Final motion to be presented in March
* Module directors tasked with identifying faculty evaluators and common examples where professionalism can be compromised in their specific modules.
 | * Approved – Algorithm approach
* Approved – T grade proposal
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| Other business | * None
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