

What is VSAS?

VSAS is a standardized, online application for 4th year clinical away electives and provides:

- a short, standardized application
- a searchable database of electives
- one location for all application materials
- tracking of application statuses
- the ability to transmit supporting documentation

Do I need to use VSAS?

Students submit VSAS applications if enrolled at a U.S. LCME or COCA accredited medical school and applying to a participating VSAS host institution (see page 3 for participating list).

How does it work?

A step-by-step guide is on page 2.

Where can I review application requirements?

In addition to the standard VSAS application, hosts may have additional supplemental requirements. Each institution's requirements are accessible through the VSAS *Institutions* tab.

When can I log in?

You may log in once your medical school provides you access by issuing you 'VSAS authorizations'. This typically happens January through March.

When can I submit applications?

You may submit applications only when a VSAS host is ready to receive applications. These application dates vary between institutions and are listed on the VSAS *Institutions* tab. Hosts typically begin accepting applications March through May for the upcoming academic year.

Questions?

Please visit our website, www.aamc.org/vsas, for general information or contact our VSAS Help Desk:

Phone: 202-478-9878

Email: vsas@aamc.org

Hours: 9:00am – 5:00pm ET (Monday thru Friday)

Step 1. Receive Access to VSAS

Your school must provide you access to VSAS before you may login. This access will be granted by your school issuing you 'VSAS authorizations' and then you will receive a VSAS login instruction email.

- Each elective request requires one authorization
- Additional authorizations may be requested from your school

Step 2. Complete Application Profile

Provide contact information and the dates on which you have *or will* have finished your core clerkships.

Step 3. Review Host Institution Information

Review the VSAS *Institutions* tab for host-specific requirements and dates on which applications will be accepted.

Step 4. Upload and Assign Documents

Upload and assign required documents to a specific host institution or elective request.

- Photo, CV, and immunization records are often required
- Additional documentation is required by some hosts
- Transcripts may only be uploaded by your home medical school

Step 5. Search for Electives

Browse electives by keyword, specialty, institution name, state, and/or elective start month. Save electives to apply for later.

Step 6. Apply to Electives

Select saved electives (with preferred dates) for which you are applying and -

- arrange elective requests in order of preference
- review, edit, and upload required documentation
- pay VSAS fees and submit your requests (*\$35 for first host applied to and \$15 for each host thereafter*)

Your medical school will then add additional data about you before releasing your applications to host institutions.

Step 7. Track Offers

Review application statuses and host decisions through the VSAS *Tracking* tab.

- Accept or decline offers before offers expire
- Withdraw pending applications, or drop accepted offers, if necessary

VSAS Tip. Read E-Mails

Make sure the e-mail address on your *Application* tab is current, as you will receive e-mails notifying you of -

- offers for electives and offers soon to expire
- electives applied for but which are not available
- scheduling conflicts between scheduled electives

Northeast Institutions

Albany Medical College
Albert Einstein COM
Albert Einstein Medical Center
Anne Arundel Medical Center
Baystate Medical Center
Berkshire Medical Center
Boston University
Brooklyn Hospital Center
Cooper Medical School of Rowan Univ.
Danbury Hospital
Drexel University
Geisinger Health System
Geisel School of Medicine at Dartmouth
George Washington Univ.
Georgetown University
Hofstra North Shore – LIJ SOM
Hospital for Special Surgery
Howard University
Icahn School of Medicine at Mount Sinai
Jacobs SOM & Biomedical Sciences at Univ of Buffalo
Lehigh Valley Health Network
Maimonides Medical Center
Maine Medical Center
Memorial Sloan Kettering
NIH Clinical Center
New York Medical College
New York Methodist Hospital
Pennsylvania State University
Rutgers New Jersey Medical School
Rutgers, Robert Wood Johnson Medical School
State University of New York Downstate
State University of New York Upstate
Staten Island Univ. Hospital
Stony Brook University
St. Luke's Hospital
Temple University
Tufts University
United Health Services Hospitals (Wilson Med. Ctr)
University of Connecticut
University of Maryland
University of Massachusetts
University of Rochester
University of Vermont
Warren Alpert Medical School, Brown University
Weill Cornell Medicine
Winthrop University Hospital
Yale School of Medicine

Western Institutions

Cedars-Sinai Medical Center
David Geffen School of Medicine at UCLA
Kaiser Foundation Hospitals, Northern CA
Kaiser Permanente Southern California
Keck School of Medicine, Univ of Southern CA
Loma Linda University
Long Beach Memorial Medical Center
Maricopa Medical Center
Oregon Health & Science University
University of Arizona
University of Arizona - Phoenix
University of California, Davis
University of California, Irvine
University of California, Riverside
University of California, San Diego
University of California, San Francisco
University of Colorado Denver
University of Hawaii
University of New Mexico
University of Nevada
University of Utah
University of Washington
Valley Children's Healthcare

Central Institutions

Akron Children's Hospital
Akron General Medical Center
Central Michigan University
Cleveland Clinic Health System
Cook County Hospital
Creighton University
Indiana University
Loyola University Chicago
MetroHealth System
Michigan State University
Northwestern University, Feinberg SOM
OhioHealth, Doctors Hospital
Ohio State University
Regions Hospital
Rush Medical College
Saint Louis University
Southern Illinois University
St. John Health System (Providence Hospital)
Summa Health Center
Trinity Health
University of Chicago, Pritzker SOM
University of Cincinnati
University of Illinois, Peoria and Chicago
University of Kansas
University of Michigan
University of Minnesota
University of Missouri - Columbia
University of Missouri - Kansas City
University of Nebraska
University of Toledo
Washington University in St. Louis
Wayne State University
Western Michigan University
William Beaumont Hospital System
Wright State University

Southern Institutions

Atlanta Medical Center
Baylor University COM
Baylor University Medical Center
Brody SOM at East Carolina University
Carilion Medical Center
Duke University
East Tennessee State University Quillen COM
Emory University
Florida Hospital Orlando
FIU Herbert Wertheim COM
Greenville Health System/USCSOM Greenville
Gwinnett Medical Center
Houston Methodist
LSU School of Medicine in New Orleans
LSU School of Medicine in Shreveport
Mayo Health System, Mayo Clinic in FL
Medical College of Georgia at GHSU
Medical University of South Carolina
Mercer University
Methodist Dallas Medical Center
Miami Children's Hospital
Mountain States Health Alliance
Orlando Health
Ochsner Health System
Our Lady of the Lake Regional Medical Center
Texas A&M Health Science Center
Texas Tech University HSC
Texas Tech University HSC Paul L. Foster SOM
Tulane University
University of Arkansas
University of Florida
University of Kentucky
University of Louisville
University of Miami Miller
University of Mississippi
University of North Carolina at Chapel Hill
University of Oklahoma
University of South Alabama
University of South Carolina
University of South Florida - Morsani COM
University of Tennessee
University of Texas Houston
University of Texas HSC, San Antonio
University of Texas MB, Galveston
University of Texas Rio Grande Valley SOM
University of Texas Southwestern
University of Virginia
Vanderbilt University
Virginia Commonwealth University
Wake Forest University
West Virginia University

Additional host institutions will likely use VSAS in the 2016-2017 academic year.

Please view the current list at www.aamc.org/vsas !