

M4 Credentialing Requirements 2016 – 2017

- Students must updated all credentialing paperwork for all sites listed below regardless of currently scheduled rotation locations.
- All paperwork must be updated by **April 11th at 7am.**
- Students that have not completed credentialing paperwork will have to stay during M3 capstone to complete, those that have completed this requirement will be off at this time.
- Incomplete credentialing paperwork will delay your letter of good standing and the start of your M4 rotations.
- Please direct all questions to Ken Staack at ken.staack@ucf.edu or 407-266-1110

Osceola Regional Medical Center

- Print out currently completed paperwork.
- White out the current electronic signature and date.
- Sign and date with an ink pen where your electronic signature was located.
- Upload signed documents into PACTS.
- Upload your current driver's license into PACTS.

Orlando VA

- Print out currently completed paperwork under Orlando VA and General VA tab.
- White out the current electronic signature and date.
- Sign and date with an ink pen where your electronic signature was located.
- Upload all signed documents into PACTS under Orlando VA.
- MTT training – if your training was updated in November/December 2015 you do not need to complete the MTT training at this time.

Nemours Children's Hospital

- If you completed a rotation at Nemours Children's Hospital in your M3 year.
 - Redo the Information Confidentiality and Use Agreement form.
 - Upload documents into PACTS.
- First time at Nemours Children's Hospital.
 - Complete entire packet including Information Confidentiality and Use Agreement form.
 - Background Check Authorization Form.
 - HIPPA Training.
 - Resident Fellow Request Form.
 - Business Practice Guide Receipt.
 - Upload documents into PACTS.

Orlando Health

- Complete OH Cares test.

College of Medicine

- HIPPA Training – Students will be notified when the 2016 – 17 training is live.
- FERPA Training – Students will be notified when the 2016 – 17 training is live.
- OSHA Training – Students will be notified when the 2016 – 17 training is live.
- PPD – Completed during capstone.
 - Students who test positive are required to submit a Tuberculosis Screening Questionnaire as well as an additional test: T-Spot OGRA Blood Test, QuantiFERON Gold –TB Blood Test, or Chest X-Ray (CXR). CXRs are used as a last result for students who test positive using the blood tests.
 - Students who are undergoing treatment for TB, they must notify Student Services immediately.
- Mask Fit – Completed during capstone.
- Record of flu shot when administered in the fall of 2016.