**COM Faculty Council Meeting Minutes**

**December 12, 2018**

1. Review November meeting minutes: All present approved. November meeting minutes will be added to FC website.

2. Discuss dates for Town Hall meeting: The committee would like to hold four town hall meetings. The first in February at Gateway for Clinical Faculty, second in March for Burnett Undergraduate Education on main campus. Third Medical Education at Lake Nona and the last meeting for PhD and Research at Lake Nona.

3. Develop mechanism to obtain questions and put into “themes”: A qualtrics survey will be sent out in January soliciting questions for the Dean. The Leadership will look over the questions and summaries for the Dean to address individual topics based for each department session.

4. Bylaws for offsite Faculty: Will revisit at next meeting.

5. Representation by department and area of focus: The committee has a more broad sense of Clinical Faculty representation from other departments with the new elected/selected members added this year.

6. Executive and Enterprise Updates: Little to report. The Clinical Faculty are not happy with the new medical record program. There is little to no support for them and the work flow is very slow do to this problem.

7. Senate updates: Representation changes for Population Health to come in January. Official information will come if there will be more seats on the Senate. They will be revisiting this at the next meeting.