**COM Faculty Council Meeting Minute**

**February 12, 2018**

1. Approval of January minutes: All members present approved minutes, will post to website.

2. Library ad hoc group: The library has retracted its request on forming this committee.

3. ITT help updates: No afterhours support will be available for COM. FC president met with VP for HIT and requested extended hours of 7AM-7PM and some stagger of HIT employee lunch times to help with COM support. VP will request assistance from UCF-IT

4. Medical Education program: No update on curriculum reform yet but plans are underway and medical educators would like the opportunity to participate in the curriculum redesign.

5. Research questionnaire: Keep information simple. Include drop down windows. Dr. Fernandez-Valle will meet with Dr. Parks and then Basma to finalize survey to be administered in March using Qualtrics.

6. Retirement contribution by State of Florida: A discussion was had with input from Faculty Senate president Dr. Self. This is a SUS-wide issue that is being discussed at higher state levels. The state contribution was reduced in 2009 due to poor economy but was never re-adjusted with improving economy. SUS-FL is one of the lowest in the nation.

7. Update from Senate: The Personal and Family Benefits for Out-of-Unit Faculty resolution resolved will be that personal and family policies, including paid parental leave, afforded to in-unit faculty be extended to all out-of-unit faculty.

8. Update from BOT: Updates will be provided at the next meeting.