

University of Central Florida College of Medicine

Administrative & Leadership Committees

Departmental Level Committees

Department of Internal Medicine P&T Committee – Committee for promotion of Non-Tenured faculty seeking promotion to Associate Professor

- Abdo Asmar, Associate Professor
- Caridad Hernandez, Associate Professor
- Le-Chu Su, Associate Professor
- Luis Mojicar, Associate Professor
- **Mariana Dangiolo, Associate Professor, Chair**
- Melanie Coathup, Professor
- Naveed Sami , Professor
- Robin Hines, Associate Professor
- Jonathan Kibble, Professor

Department of Internal Medicine P&T Committee – Committee for promotion of Non-Tenured faculty seeking promotion to Professor

- **Melanie Coathup, Professor, Chair**
- Naveed Sami , Professor
- Jonathan Kibble, Professor

Department of Medical Education P&T Committee – Committee for promotion of Non-Tenured Faculty

- David Harris, Associate Professor*
- Deedra Walton, Medical Librarian
- Feroza Daroowalla, Associate Professor*
- Jeffrey LaRochelle, Associate Professor*
- **Jonathan Kibble, Professor, chair**
- Laurel Gorman, Associate Professor*
- Otto Phanstiel, Professor
- Stephen Lambert, Associate Professor*

*May participate on committee for those seeking promotion to Associate Professor

Department of Medical Education P&T Committee – Committee for promotion or tenure of Tenured

Faculty

- Otto Phanstiel, Professor (T)
- Stephen Lambert, Associate Professor (T)
- **Jonathan Kibble, Professor (T), chair**

BSBS P&T –Associate Professor rank with tenure

- **Antonis Zervos, Professor (T) Chair (2018-2019)**
- **Dinender Singla, Professor (T), Vice Chair**
- Ratna Chakrabarti, Associate Professor (T)
- Stephen King, Associate Professor (T)
- Steven Ebert, Associate Professor (T)
- William Self, Associate Professor (T)
- Zixi (Jack) Cheng, Associate Professor (T)
- Alex Cole, Professor (T)
- Claudia Andl, Associate Professor (T)
- Deborah Altomare, Associate Professor (T)
- Ella Bossy-Wetzel, Professor (T)
- Genaro Lopez, Professor (T)
- Herve Roy, Associate Professor (T)
- Hongxia Zhou, Associate Professor (T)
- Jihe Zhao, Associate Professor (T)
- Julia Soulvakova, Associate Professor (T)
- Kenneth Teter, Professor (T)
- Ken Teter, Professor (T)
- Mollie Jewett, Associate Professor (T)
- Saleh Naser, Professor (T)
- Sampath Parthasarathy, Professor (T)
- Sean Moore, Associate Professor (T)
- Shadab Siddiqi, Associate Professor (T)
- Travis Jewett, Associate Professor (T)
- Xiaoman Li, Associate Professor (T)
- Xinqing (Karl) Chai, Associate Professor (T)
- Xugang Xia, Professor (T)
- Yoon-Seong Kim, Associate Professor (T)
- Cristina Fernandez-Valle, Professor (T)
- Debopam Chakrabarti, Professor (T)

BSBS Promotion for Instructor (formed in 2015)

- Travis Jewett, Assistant Professor (T)
- Sean Moore, Associate Professor (T) – (Chair, cycle 2015-2016)
- Kim Yoon-Seong, Associate Professor (T)
- William Self, Associate Professor (T)
- Vance Geiger, Associate Lecturer
- Ronnie Vajravel, Associate Lecturer
- Andrew Frasier, Associate Lecturer

BSBS P&T – Professor rank Tenure Earning and Tenured Faculty

- Saleh Naser, Professor (T)
- Alex Cole, Professor (T)
- Genaro Lopez, Professor (T)
- Sampath Parthasarathy, Professor (T)
- **Dinender Singla, Professor (T), Chair (2019-2020)**
- Ella Bossy-Wetzel, Professor (T)
- Antonis Zervos, Professor (T)
- Xugang Xia, Professor (T)
- Kenneth Teter, Professor (T)
- **Cristina Fernandez-Valle, Professor (T), Vice-Chair ((2019-2020) – chair the following year)**
- Debopam Chakrabarti, Professor (T)

BSBS Promotion and Tenure Task Force – 2016 (reviewed and presented updated criteria for promotion and tenure)

- Ella Bossy-Wetzel
- Bill Self
- Shadab Siddiqi
- Stephen King
- Antonis Zervos, Chair
- Alex Cole

Undergraduate Awards Committee

- Roseann White
- Ken Teter
- Greg Weigel
- Robert Borgon
- Alicia Hawthorne - chair

BSBS Undergraduate Curriculum Committee - check

- The B.S. Undergraduate Education Committee shall review, advise, and make policy recommendations on matters related to B.S. undergraduate education.

Members (appointments are continuous and are based on role, all appointments made by chair)

- Roseann White, ex-officio
- Bill Self
- Robert Borgon
- Stephen King
- Sean Moore
- Ken Teter
- Kiminobu Sugaya
- Camilla Ambivero
- Mohtashem Samsam

BSBS Graduate Program/Course Review Committee – 2016-2018

- The B.S. Graduate Program/Course Review Committee shall review, advise, and make policy recommendations on matters related to Graduate education in B.S.
- Recommended members: MS Graduate Committee to review and approve 5000's level courses and new MS programs/tracks.
- Recommended members: PhD Curriculum committee to review and approve 6000's or higher-level courses and new PhD/tracks/concentrations

MS Program Committee – 2016-2018

Review of applications and recommendation of admissions

- Review and recommendation of fellowships
- Review and recommendation on programmatic policies and procedures
Members (2-year appointment, many ongoing, Chair appoints all members)
- Saleh Naser, Chair
- Antonis Zervos
- Jihe Zhao
- Justine Tigno-Aranjuez
- Tara Strut
- Kiminobu Sugaya
- Mohtashem Samsam
- Shadab Siddiqi

Ph.D. Admissions and Recruitment Committee – 2016-2018

Reviews student applications and makes recommendations for admission to the Ph.D. Program.
Members (2-year appointment, many ongoing, one-half of committee rotates off service every 2 years, chair appoints all members)

- Saleh Naser, Chair
- Steve Ebert, (Chair MD/PhD)
- Swadesh Santra (Nano)
- Victor Davidson
- Claudia Andl
- Dinender Singla
- Kai McKinstry
- Robert Steward

Ph.D. Program Curriculum Committee – 2016-2018

- The committee is responsible for reviewing core graduate course and other required and elective courses for the Ph.D. Program
- Recommended members: faculty who teach core courses (core I, II, Practice in Biomolecular Sciences and Biological Method).
Members (2-year appointment, many ongoing, chair appoints all members)
- Steve Ebert (chair)
- Annette Khaled
- Victor Davidson
- Ratna Chakrabarti
- Michael Masternak
- Deborah Altomare
- Claudia Andl
- Kiminobu Sugaya
- Alex Cole
- *One new student member needs to be added

Ph.D. Program Graduate Exam Committee – 2016-2018

The committee will meet to review cumulative exam questions obtained from committee members, and to coordinate exam schedules.

Members (2 year appointment, many ongoing, chair appoints all members): recommend 8 to 10 members with each submit 2 questions.

- Steve Ebert, Chair
- Claudia Andl
- Shadab Siddqi
- Stephen King
- Jihe Zhao
- Otto Phanstiel (Med Ed)

- Karl Chai
- Ella Bossy-Wetzel
- Kenneth Teter
- Sean Moore

Ph.D. Program Graduate Advisory Committee – 2016-2018

- Annette Khaled
- Saleh Naser
- Sampath Parthasarathy
- Dmitry Kolpashchikov (Chemistry)
- Mollie Jewett
- James Hickman (Nanoscience)

Ph.D. Program Student Affairs Committee - 2016-2018

- A liaison committee between the Ph.D. Faculty and BMS Graduate Student Organization. This committee will also serve as the planning committee for Orientation of incoming Graduate Students.
- Hervey Roy, Chair (2016)
- Deborah Altomare (2016)
- Justine Tigno-Aranjuez (2016)
- Michal Masternak (2016)
- Shannon Connally, Admission
- Namita Varukdar – student
- Taylor Johnson – student
- Jessica Guyette – student
- Richard Barret – student
- Jami Conley – student
- Maria Cruz – student

Graduate Symposium Committee – 2016-2018

Annual Biomedical Sciences Graduate Research Symposium (2016 was its 11th year) . Breakfast and lunch is served. Separate sessions with graduate students and poster presentations. The committee will organize the Graduate Research Symposium in the Spring Semester.

Members (2-year appointment, many ongoing)

- Claudia Andl
- Yoon Kim
- Ratna Chakrabarti
- Justine Tigno-Aranjuez

- Michal Masternak
- Karl Chai
- Kai McKinstry, Chair (2016)

College Level Committees

Nominations Committee (Appt. by Leadership Committee)

- Prepares a list of candidates for FC Vice President, elected members of Faculty Advocate Committee, and FC Representative Committee

Members

- Cristina Fernandez-Valle, Chair – 2018-2019
- Steve Lambert – 2014-2020 (Med Ed)
- Stephen King – 2016-2019 (BSBS)
- Dinender Singla 2014-2020 (BSBS)
- Mujtaba Husain – 2018-2021 (IM)

Faculty Advocate Committee (Elected)

- The Faculty Advocate Committee shall receive, hear and make recommendations to individual faculty and to the faculty council leadership committee on unresolved issues from that faculty member.

Members

- Dan Topping (Med Ed) 2016-2019
- Annette Khaled (BSBS) 2017-2020
- Caridad Hernandez (IM) 2015-2021

Committee on Committees (Appt. by Leadership Committee)

- Chaired by Vice President
- Recommends candidates to fill vacancies on the policy and administrative committees of the College of Medicine
- Names submitted to the Dean following vote by Leadership Committee
- Members appointed by Leadership Committee
- The committee shall be composed of four additional Faculty Council members appointed by the Leadership Committee for appropriate representation from the Schools and Departments within the College of Medicine.
- Members will serve staggered three-year terms.

Members

- Bernard Gros, Chair – 2018--2021
- Grace (Hongxia) Zhou – 2017-2020 (BSBS)
- Ratna Chakrabarti – 2018-2021 (BSBS)
- Christine Kauffman – 2018-2021 (Med Ed)
- Katherine Daly – 2019-2022 (Clin)

Leadership Committee (Elected)

- The Leadership Committee of the FC (Faculty Council) shall be composed of the president, the vice-president, and the immediate past president of the FC.
- The Leadership Committee of the FC will represent faculty interests at Executive Faculty and Enterprise meetings.
- The Leadership Committee is part of the Executive Faculty which is part of the Enterprise

Members

- David Harris, President – 2017-2020
- Bernard Gros, Vice President – 2018-2021
- Cristina Fernandez-Valle, Immediate Past President – 2016-2019

Bylaws Committee (Appt. by Leadership Committee)

- The Bylaws Committee shall annually review bylaws, consider proposed changes, and make recommendations regarding such changes to the Faculty Council.
- The committee shall be composed of members of the core faculty with proportional representatives from the units within COM.
- The committee will have five members and its members will be appointed by the Faculty Council Leadership committee after consultation with the Committee on Committees. The President of the Faculty Council shall designate the Chair of the Bylaws Committee.

Members

- Sean Moore – 2018-2021 (BSBS)
- Xugang Xia – 2017-2020 (BSBS)
- Lindsay Taliaferro, 2018-2021 (Clin)
- Bernard Gros – 2016-2019 (IM)
- Vladimir Neychev – 2018-2021 (Clin), Chair

Faculty Council Representative Committee (Elected)

- The FC Nominations committee will recruit candidates for these representative positions. Two reps will come from the BSBS: one from Lake Nona campus and 1 from the main campus/annex. One representative will come from the Medical Education Department. Two reps will come from the clinical departments: one from Pegasus Health and one not from Pegasus Health.

- Representatives will be elected to staggered two year terms. If an elected representative is unable to complete his or her term, a new election will be carried out within three months to identify a new representative.
- The FC Representative Committee shall consider and formulate short-range and long-range goals of the FC and of the College of Medicine.

Representatives

- Travis Jewett, 2018-2020 (BSBS Lake Nona)
- Herve Roy, 2018-2020 (BSBS Main Campus)
- Mehul Patel, 2018-2020 (Clinical UCF Health)
- Anuja Mehta, 2018-2020 (Clinical not UCF Health)
- Dan Topping, 2017-2019 (Med Ed)

College of Medicine Promotion & Tenure Committee

- Faculty members in the College of Medicine are appointed as tenured faculty, tenure track faculty, non-tenure track faculty on single-year or multi-year appointments, affiliated faculty, and volunteer faculty. Faculty appointed at Assistant Professor and Associate Professor ranks will be considered for promotion and/or tenure in accordance with college and university policy.
- The committee shall be composed of core faculty members holding the rank of professor. Each department or unit shall elect one tenured faculty member and one non-tenured faculty member to serve on the committee.
- Tenured faculty representatives' review and vote on the recommendation for tenure and promotion of tenured or tenure track faculty members. Non-tenure track faculty representatives review and vote on the recommendation for promotion of non-tenured faculty members.
- Committee on committees is consulted for nominations to this committee.
- Elected in January to meet P&T timeline

Members

Tenured subcommittee

- Annette Khaled– 2018-2020 (for Burnett)
- Saleh Rahman– 2017-2019, Professor (for Med Ed) Tenured
- **Victor Davidson – 2017-2019, Professor (for Clinical Sciences) Tenured, Chair**
- Timothy Gilbertson – 2018-2020, Professor (for IM) Tenured

Non-tenured subcommittee

- **Adam Golden – 2017-2019, Professor (for Clinical Sciences), Chair**
- Marcy Verduin – 2017-2019, Professor (for Med Ed)
- Roseann White – 2017-2019, Professor (for Burnett)
- Stephen Berman – 2018-2020, Professor (for IM)

Medical Student Evaluation and Promotions Committees

- The College of Medicine will have a separate Medical Student Evaluation and Promotions Committee for each class. Each committee will follow its class through each of the four years of medical school (M-1, M-2, M-3, and M-4). This will provide the committee members better continuity and deeper insight into the abilities of the students. Each committee will be composed of faculty representatives as appointed by the Dean. The committees will be identified by the anticipated graduation year of the entering class. A class entering in 2009 will be designated the 2013 Class.
- The directors of the modules or clerkships in a respective M.D. curriculum year normally will not be voting members of the committee for that curriculum year except in cases where the module or clerkship director is appointed as a voting member. This will provide continuity for a particular academic year from class to class.
- The Dean will appoint the committee chair from the core faculty. An Assistant Dean for Medical Education will support each committee. The Associate Dean for Students will attend committee meetings.
- Each committee will systematically review the academic progress of each student within that curriculum year.
- The Dean makes the final decision regarding an appropriate course of action for each student. Appointments begin at the beginning of each academic year therefore roles should be assigned in the summer prior to the class starting.

Industrial Relations Committee – College (listed BSBS members)

- Alex Cole (2011 – present)
- Debopam Chakrabarti

COM Council on Diversity and Inclusion (listed bsbs members)

- Mohtashem Samsam, member
- Genaro Lopez, member

Research Space Committee (listed bsbs members)

- BSBS Faculty

COM Faculty Awards Committee

- Genaro Lopez

University Level Committees

UCF Undergraduate Research Council

- Ken Teter
- Ratna Chakrabarti

Learning Environment and Academic Research Network (L.E.A.R.N.) Advisory Committee

- Ken Teter

UCF Graduate Council – University

- Steven Ebert, Curriculum
- Stephen Lambert, Appeals and Awards

COM Senators – faculty senators are elected in February/March of each year

- Bill Self (2019-21)
- Stephen King (2019-20)
- Anya Andrews (2019-20)
- Daniel Topping (2019-21)
- Steve Lambert (2019-20)
- Nyla Dil (2019-21)

Alternates

- Denise Kay (2018-19)

University Promotion & Tenure Committee – nominations should occur in February when a new member needs to be elected

- Kimi Sugaya (2017-19), tenured representative
- Judith Simms-Cendan (2018-2020), non-tenured representative

UCF Institution Review Board

- Kiminobu Sugaya – member
- David Flory – Alternate member

University Radiation Safety Committee (listed BSBS Faculty)

- Debopam Chakrabarti, Chair
- Mollie Jewett (reported 2012-present), member
- William Self, Alternate for BSBS

UCF IACUC - (listed BSBS Faculty)

- Deborah Altomare, voting member (2010-present), 2016 – Present, Chair

- Mollie Jewett, voting member (2011-present), 2016 – Present, Vice Chair
- Annette Khaled, member (2015-present)
- Shadab Siddiqi, member (2011 – present)
- Kiminobu Sugaya (unknown year)

UCF Downtown Academic Program Team (listed BSBS Faculty)

- Dinender Singla

University Level Financial Conflict of Interest Committee

- Sophia Dziegielewski Chair, 2015-2017
- Kiminobu Sugaya, Vice Chair, 2015-2017
- Jennifer Wright, member, 2015-2017
- Richard Zraick, member, 2015-2017
- Mark Johnson, member, 2015-2017
- Svetlana Shtrom, member, 2015-2017

Undergraduate Studies Executive Committee

- Roseann White, 2016-2017 (William Self 2017-2018)

Associate Deans Executive Committee, Undergraduate

- Roseann White, 2016-2017 (William Self 2017-2018)

Awards Committees

Research Incentive Award Committee

- Cristina Fernandez-Valle
- Mollie Jewett
- Alex Cole – reported as chair
- Shadab Siddiqi
- Shawn Li

Scholarship of Teaching and Learning Award Selection Committee

- Otto Phanstiel
- Mohtashem Samsam
- Robert Borgon
- Laurel Gorman

Teaching Incentive Program Selection Committee

- Laurel Gorman
- Mollie Jewett (chair, 2016)
- Dorilyn Hitchcock

- Sean Moore
- Stephen Berman

Faculty Excellence in Research Award Review Committees

- Jihe Zhao, years 2015 & 2016

Faculty Senate Committees (Updated 2018-2019)

College of Medicine

Faculty Senate Operational and Curricular Committees

Committee Terms in Progress

Committee	Committee Role	Last	First	Committee Term
Graduate Curriculum Committee	COM faculty	Ebert	Steven	2015-2018
Graduate Program Review and Awards Committee	COM faculty	Chakrabarti	Debopam	2015-2018
Steering Committee	Chair	Self	William	2019-2020
Undergraduate Policy and Curriculum Committee	COM faculty	Jewett	Travis	2017-2019
Undergraduate Policy and Curriculum Committee	COM administrator	Self	William	Continuing
Steering Committee	Ex-Officio	Self	William	Continuing
Budget and Administrative Committee	Chair	Sugaya	Kiminobu	2018-2019
Graduate Policy Committee	Faculty Rep	Altomare	Deborah	2017-2020
Graduate Program Review & Awards Committee	Faculty Rep	Jewett	Travis	2018-2021
Personnel Committee	Chair	King	Stephen	2017-2019g
Undergraduate Course Review Committee	Ex-Officio	Hitchcock	Dorilyn	Continuing
Undergraduate Course Review Committee	Biomedical Sciences	Dow	Tina	2018-2020

College of Medicine

Joint Committees and Councils

Committee Terms in Progress

Committee	Committee Role	Last	First	Term
Academic Calendar Committee	COM faculty	Strutt	Tara	2018-2020
Admissions and Standards Committee	Ex Officio	Colee	Amanda	Continuing
Faculty Center for Teaching and Learning Advisor Committee	Faculty Rep	Borgon	Robert	2019-2020
Faculty and Staff Benefits Committee	Faculty Rep	Tigno-Aranjuez	Justine	2018-2020
Research Council	Faculty Rep	Chakrabarti	Debopam	2018-2021
University Master Planning Committee	COM faculty	Gillum	Shalu	2016-2019
University Bookstore Advisory Committee	Faculty Rep	Southwell	Amber	2018-2020
University Honors Committee	Faculty Rep	Borgon	Robert	2017-2019

Strategic Planning Council	Faculty Senate Rep	Self	William	2018-2019
University Athletics Advisory Committee	Faculty Rep	Hawthorne	Alicia	2018-2021
University Travel Committee	COM faculty	Chai	Karl	2018-2020