Override Procedure for M&M Courses

Students seeking an override for classes in the Department of Molecular Biology and Microbiology should follow the steps listed below:

- Attempt to register for the course through the online registration system at http://my.ucf.edu. If this registration is not successful, make sure to note the error that is indicated in the error log accompanying the notice of unsuccessful registration.

- Visit the Department of Molecular Biology and Microbiology, HPA II 335, to speak with one of the advisors Monday through Friday, 8:30am-11:45pm and 1:00pm-4:00pm.

- Students **MUST** bring one of the following:
  - A copy of their official or unofficial transcript
  - A degree audit

- Students **MUST** also bring the exact class number (ex: 52230), subject prefix and catalog number (ex: MCB 3020) and lab section (if needed) they are looking to be enrolled in.

- For students taking prerequisites at another University or Community College, they must show proof that they are taking these courses at that institution (class schedule, transient form, transcript etc.).

- Medical Laboratory Sciences students will be notified by Dorilyn Hitchcock when they will be registered for courses.

- Overrides will be reviewed at the discretion of the Office of Student Services and Advisement.

**Note that there are no overrides into closed courses**