



UNIVERSITY OF CENTRAL FLORIDA

## College of Medicine

### THINGS TO DO BEFORE YOU START MEDICAL SCHOOL

The following information is for your reference and applies to the Student Services area.

Financial Services and Admissions may have different requirements and you are encouraged to contact those areas for further information.

#### DURING THE SUMMER

<input type="checkbox"/>	Complete and submit your required immunizations, including your mandatory immunization form. <a href="http://med.ucf.edu/administrative-offices/student-affairs/student-services/enrollment-requirements/">http://med.ucf.edu/administrative-offices/student-affairs/student-services/enrollment-requirements/</a>
<input type="checkbox"/>	Complete and submit your physical exam form SIGNED by your physician. <a href="http://med.ucf.edu/media/2011/08/physical_exam_form2.pdf">http://med.ucf.edu/media/2011/08/physical_exam_form2.pdf</a>
<input type="checkbox"/>	If you are NOT purchasing the UCF-sponsored student health insurance plan, submit proof of health insurance. You must include a copy of your health insurance card (front and back). <a href="http://med.ucf.edu/media/2011/08/Proof-of-Health-Insurance-2014-2015.pdf">http://med.ucf.edu/media/2011/08/Proof-of-Health-Insurance-2014-2015.pdf</a>
<input type="checkbox"/>	Submit your white coat size (email Soraya Smith or Liz Gordian Olmo). Your size must either be your dress size or jacket size.
<input type="checkbox"/>	Prior to July 19, RSVP your guests for White Coat Ceremony to <a href="mailto:comrsvp@ucf.edu">comrsvp@ucf.edu</a> . There is a limit of four guests per student. If you are requesting more seats, please email Soraya Smith.
<input type="checkbox"/>	Order final transcripts with your degree posted to be sent via postal to the COM Admission Office. If you have multiple degrees we need an official transcript from each degree-granting institution.
<input type="checkbox"/>	Complete a urine drug screen. An order form will be mailed to your AMCAS mailing address. The urine drug screen MUST be completed at a LabCorp ( <a href="http://www.labcorp.com">www.labcorp.com</a> ).
<input type="checkbox"/>	Purchase necessary equipment for your Practice of Medicine module. Information on required equipment can be found at <a href="http://med.ucf.edu/administrative-offices/student-affairs/student-services/enrollment-requirements/doctors-bag/">http://med.ucf.edu/administrative-offices/student-affairs/student-services/enrollment-requirements/doctors-bag/</a> .

#### TO DO ONLINE 1-2 WEEKS BEFORE ORIENTATION

<input type="checkbox"/>	Obtain your KNIGHTS email address and send that information to Soraya Smith. <a href="http://ucf.custhelp.com/app/answers/detail/a_id/1392">http://ucf.custhelp.com/app/answers/detail/a_id/1392</a>
<input type="checkbox"/>	Register your vehicle online (parking permits are not generally available until mid-July for the next semester). <a href="http://parking.ucf.edu/permits/student-permits/">http://parking.ucf.edu/permits/student-permits/</a>
<input type="checkbox"/>	Before orientation, there will be a need for the offices of Student Financial Services, Student Services, the Registrar, and Student Accounts to share information with you. Much of this information can be relayed to you via the student portal, which is accessible at <a href="http://my.ucf.edu">http://my.ucf.edu</a> . You will need to sign in to the student portal to ensure that requirements listed there have been met.

#### TO BRING WITH YOU DURING ORIENTATION

<input type="checkbox"/>	Checkbook to pay for disability insurance.
<input type="checkbox"/>	Driver's license to obtain your student ID
<input type="checkbox"/>	Copies of immunization records (if you're still missing any).

#### QUESTIONS? WHOM TO CONTACT

Admissions Office	Managing application materials, residency, transcripts, etc.	<b>E-mail:</b> <a href="mailto:mdadmissions@ucf.edu">mdadmissions@ucf.edu</a> <b>Phone:</b> 407.266.1350 <b>Fax:</b> 407.266.1399
Financial Services	Financial Aid, award letters, scholarships, loans, etc.	<b>E-mail:</b> <a href="mailto:medfinaid@ucf.edu">medfinaid@ucf.edu</a> <b>Phone:</b> 407.266.1383 (Lisa Minnick) <b>Phone:</b> 407.266.1381 (John Gracey) <b>Fax:</b> 407.266.1389
Student Services	Immunizations, orientation, White Coat Ceremony, health insurance	<b>E-mail:</b> <a href="mailto:soraya.smith@ucf.edu">soraya.smith@ucf.edu</a> or <a href="mailto:liz.gordianolmo@ucf.edu">liz.gordianolmo@ucf.edu</a> <b>Phone:</b> 407.266.1355 (Soraya Smith) <b>Phone:</b> 407.266.1357 (Liz Gordian) <b>Fax:</b> 407.266.1389