

Standards for Satisfactory Academic Progress (SAP)

MD Students at UCFCOM who receive Title IV aid must meet the following Standards for Satisfactory Academic Progress (SAP).

Background: All MD students are enrolled full time while in attendance at UCFCOM. Students proceed through the four years of study with class levels delineated at M1, M2, M3 and M4. Medical students' academic, clinical and professional performance is reviewed by the Student Evaluation and Promotions Committee (SEPC) on a regular basis. During the Annual Evaluation, each student will be reviewed to determine the student's preparedness for advancement to the next level of medical study. The MD program's academic term is equal to one academic year. MD students do not receive calculated grade point averages.

- Students receiving all A and B grades for all modules or clerkships in a given year are normally advanced to the next year of study or recommended for graduation.
- Students with one or more C grades or annotation of T instead of assignment of final grade will be reviewed by the committee to determine appropriate recommendation for follow-up action which could include no additional requirements; completion of a particular module or examination; requirement to retake a particular module or clerkship; repeating a complete year; or dismissal from the program. The student may also be placed on a probationary status until required actions are completed.
- Students with one or more F grades will be reviewed separately by the committee to determine their suitability for continuing in the medical education program. The committee may recommend remedial action requiring the student to retake a module/clerkship or repeat a year, or may recommend dismissal from the program. (For more information regarding student advancement, please review the UCFCOM Handbook.)

The outcome of each student's Annual Evaluation is shared by the Chair of the SEPC with the Office of Student Financial Services (SFS). In turn, at the end of each academic year, SFS determines if the student has met the Standards for Satisfactory Academic Progress (SAP) for eligibility for Title IV aid.

Qualitative and Quantitative standards

The maximum time frame to complete the four year medical school program is six years from the date that the students start the program. Any exceptions due to extenuating circumstances must be granted by the Associate Dean for Students.

Students are expected to successfully complete each year so that they may advance to the next level. If a student does not successfully complete any one academic year, which prevents promotion to the next level, AND that student remains enrolled, then the student will be placed on SAP probationary status. The student may receive Title IV aid during the probationary year. At the end of that year, the student's progress will again be reviewed, and if the SEPC determines the student successfully completed the year, probationary status ends. The student returns to good standing and may continue to receive Title IV aid. If, however, the student does not successfully complete the probationary year, the status changes from probationary to canceled, and the student cannot receive Title IV aid.

Re-establishing eligibility

If a student fails to be promoted after a probationary year, then s/he will not receive Title IV aid until such time as the student has successfully been promoted to the next level by the SEPC.

If a student takes a leave of absence or withdraws and then returns to UCFCOM, the student's SAP status will remain the same as when s/he left UCF. If the status is good or probationary, then the student can receive Title IV aid.

Appeals

We understand that illness, injury, death of a relative and other unfortunate or unforeseen circumstances that occur in the lives of students adversely affect their academic progress. For this reason, we allow students to submit SAP appeals that explain these mitigating situations. Supporting documentation must be submitted along with the appeal to the Office of Student Financial Services. Appeals are reviewed on a timely basis (within a week if possible) so that students can make financial decisions regarding their continued enrollment.

At this time, transfer students are not accepted at UCFCOM, so until such time that this policy changes, we are not addressing transferred course work's impact on SAP.